University of Louisville

PRIMES NSF Funds for STEM Student Activities

Funds are being made available to student organizations that wish to hold events that will engage students in socio-academic activities that focus on community building within the various STEM fields at UofL. Preference will be given to events that include outreach activities for first and/or second year students. Preference will also be given to those requests that collaborate with other student organizations and which impact a sizable number of students.

Application for funds should be received no later than 30 days prior to the event for which funding is sought. At the discretion of the selection committee, a representative from the student organization may be asked to appear before the committee to clarify aspects of their proposal.

Funding requests should range from a minimum of $500 to a maximum of $1500 per event per RSO unless an activity involves more than one student organization. Multiple and collaborative requests may be considered, but approval amounts will depend on the availability of funds.

Please note: If an award is approved, the RSO will be REQUIRED to provide feedback to the selection committee regarding the event. Details on the assessment requirement will be described at the time of the actual award.

Indicate the type of request. Place an X beside all that apply.

☐ Collaborative efforts with another STEM RSO

☐ Competition (eg. sporting event, technology activity, etc.)

☐ Student leadership development/team building

☐ Field trip

☐ Faculty/student interactive event

☐ Other: Please Describe.

Amount requested: Enter Amount Here.

**APPLICANT ORGANIZATION**

Name of contact: Click here to enter text.

Telephone Number: Click here to enter text.Email Address: Click here to enter text.

Organization: Do Not Abbreviate.

Current number of students in this RSO: Click here to enter text.

Campus address: Click here to enter text.

\*\* RSO faculty advisor: Click here to enter text.

Telephone number: Click here to enter text. E-mail address: Click here to enter text.

**EVENT DESCRIPTION**

Name of event: Click here to enter text. Date: Click here to enter text.

Event location: Click here to enter text.

Number of anticipated participants: Click here to enter text.

Has this event been held before? Yes ☐ No ☐ If yes, when? Click here to enter text.

Are you collaborating with another student group? Yes ☐ No ☐

If yes, which one/s? Click here to enter text.

Contact/s for other RSO/s: Click here to enter text.

\*\*RSO faculty advisor/s for other RSO/s: Click here to enter text.

**BUDGET**

Have you requested funds from other sources? YES ☐ NO ☐

If yes, which other sources have you contacted?

Other Funding Sources Amount Requested Date of Request Approved or Not?

1. Include/attach a line-item budget that shows summary categories of expenditures for the event and indicate how these funds will be used.
2. Provide a complete description of the planned event including the following information: Event Objectives, Expected Outcomes and Measures, Impact on University Community, Timeline for the Event, and Other co-Sponsors.
3. What steps will you take to advertise/promote this event?

Note: Purchases and events must follow all University of Louisville guidelines. The PRIMES selection committee reserves the right to deny any request that does not meet the guidelines of the NSF grant and/or the university regulations. The committee also reserves the right to reduce the amount of funding requested by the student organization.

**Please submit your requests to either Dr. Willing (****gerold.willing@louisville.edu****) or Prof. Hart (****brenda.hart@louisville.edu****).**

\*\* RSO faculty advisors will be contacted prior to final approval of funding request