

Frankfort Legislative Internship Program

Faculty Representative

Dr. Jason Gainous

e-mail: jason.gainous@louisville.edu

Welcome students!

The Frankfort Legislative Internship Program was established to provide University of Louisville students with an opportunity to work and learn in a hands on legislative environment. Each year around 25 students participate in this program to learn about leadership responsibilities as well as develop legislative process skills. The interns work in individual legislator's offices and assist with their activities and work functions.

WHO IS ELIGIBLE? : Students enrolled at the University of Louisville. In addition, selection is based upon academic qualifications, each applicant's expected potential for professional research and a variety of other job assignments in connection with the work of the state legislature, and potential for successful personal interrelationships in the environment of a legislative session.

WHEN: Interns will be appointed for the 2017 session to serve from the beginning of the session in **January** until one week after the adjournment of the legislative session (**mid-March**). Students will need to travel to Frankfort on each Tuesday and Thursday from approximately 9-5 for this time period. **Any student applying for the program must be willing to commit for the entire time of the internship.**

BENEFITS: Reimbursement of travel expenses up to \$250 per semester.

ACADEMIC CREDIT: The internship counts for 3 academic credit hours.

DUTIES: Interns will be assigned to individual offices of state legislators. Interns will be expected to devote all of the scheduled time to their legislative duties during the term of their appointments. Duties will vary from office to office, but will include bill analysis, constituent work, research and general office work. There are also meetings scheduled on campus including an orientation. All meeting times will be outlined in a syllabus. The syllabus will also include instructions on how to keep a journal and follow a bill.

HOW TO APPLY: Interested students should contact the faculty representative, Dr. Jason Gainous (jason.gainous@louisville.edu), to get application materials. Students must register for this internship, so those who are interested should contact Dr. Gainous soon.