

Information

Staff Development

Effective

May 1 1992

Number

PER 7 04

Applicability

This policy applies to University Staff

Administrative Authority

Vice President for Human Resources

Responsible Unit

Human Resources

Miller Information Technology Center Rm 02C

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History

Revision Date(s): December 1, 2021 (minor edits to email); August 24, 2022 (minor edit); April 9, 2026 (minor revision)

Reviewed Date(s): March 9, 2016

Categories

Statement:

POLICY

Courses and workshops which enhance both career and personal development are available through a number of university departments. The [Division of Distance and Continuing Education](#), all professional schools, and the Human Resources Department publish a listing of programs each semester and offer some reduction in fees for university employees.

HUMAN RESOURCES DEPARTMENT TRAINING

The Human Resources Department coordinates administrative procedures workshops periodically to assist faculty and staff in understanding and complying with federal, state, and university rules and regulations concerning purchasing, accounting, travel, employment, performance appraisal, etc. For additional information contact the Human Resources Department at 502-852-6258 or by [Email to staffdev@louisville.edu](mailto:staffdev@louisville.edu).

Related Information:

[Division of Distance and Continuing Education](#)