Information

Chemical and Hazardous Waste Pick up

Effective

August 1992

Applicability

This procedure applies to the University Community (administrators, faculty, staff, and students).

Administrative Authority

Senior Associate Vice President for Operations

Responsible Unit

Environmental Health & Safety
University of Louisville
Louisville, KY 40292
502-852-6670
dehsubm@louisville.edu

History

Revision Date(s): December 10, 2021
Reviewed Date(s): December 10, 2021

Categories

Reason for Procedure:

Protection of human health and the environment. Federal, state, and local regulations do not permit the disposal of chemical hazardous waste into the regular trash or waste water treatment system. Federal and state regulations require that the generator of any chemical hazardous waste must make a proper waste determination. Chemical hazardous waste accumulated and stored in a laboratory or other work area must be in accordance with University procedure for *Chemical and*

Hazardous Waste Accumulation. DEHS will collect chemical and hazardous wastes from each generating location at the University upon receipt of a properly completed Chemical Pickup Disposal Pick up Request Form from the generator.

Statement:

DEHS assists University labs by providing free pick up and removal service of waste chemicals.

Please note: If personnel will be submitting more than 30 chemicals for DEHS waste pick up, please contact the Hazardous Waste Coordinator at 502-852-2956 to schedule an on-site waste consult.

Step 1. Attach a DEHS uniquely numbered chemical/hazardous waste label to each waste container. If you have multiple small containers (i.e. ≤50 ml size) that contain the same chemical constituents, it is acceptable to place all the small containers into a 1 gallon jug, ziplock bag or small box and just attach one label to the bag or box.
Note: *To obtain DEHS uniquely numbered chemical/hazardous waste labels please contact the Hazardous Waste at 502-852-2956 or visit the DEHS Radiation Safety Office located in Library Commons Room 102.*

Step 2. Submit chemical /hazardous waste pick up request via the DEHS Chemical & Hazardous Waste Pick Up form https://louisville.edu/dehs/waste-disposal.
Please note: After form completion and submission, personnel will received an automated "Thank You" reply within 60 seconds. This reply email confirms that the form was properly completed and received by DEHS hazardous waste personnel.

Step 3. Keep waste in lab until DEHS pick up. Do not place chemical waste out in the hallway or in any other unsecured area.

Related Information:

University Waste Disposal Guide https://louisville.edu/dehs/waste-disposal
40 CFR Part 260

Responsibilities:

Each person in a supervisory or management capacity is responsible for providing and maintaining proper waste management in his or her respective area and for ensuring that all authorized and applicable guidelines contained in this procedure are followed. It is of prime importance that all supervisory personnel understand and accept this responsibility, and take an active role in working with faculty and staff to provide necessary training, and by setting an example for them to follow.

Forms/Online Processes:

DEHS website :
Submit all chemical and hazardous waste via the DEHS Chemical & Hazardous Waste Pick Up form https://louisville.edu/dehs/waste-disposal