Information
Medical Emergencies

Effective
January, 2003

Number
DEHS-Emergency-3

Applicability
This procedure applies to the University Community (administrators, faculty, staff, and students).

Administrative Authority
Senior Associate Vice President for Operations

Responsible Unit
Environmental Health & Safety
University of Louisville
Louisville, KY 40292
502-852-6670
dehs@louisville.edu

History
Revision Date(s): June 30, 2016
Reviewed Date(s): June 2014

Categories

Reason for Procedure:
If a member of the campus community becomes seriously ill or injured, they may require the service of the Emergency Medical Services.

Statement:

- Do not move a seriously injured person unless he or she is in a life-threatening situation.
- Render first-aid or CPR only if you have been trained.
- Do not leave the injured person except to summon help.
- Summon help by calling local emergency medical services at 911.
- When reporting the medical emergency, provide the following information:
    - Type of emergency.
    - Location of the victim.
    - Condition of the victim.
    - Any dangerous conditions.
- Comfort the victim until emergency medical services arrive.
- Have someone stand by outside the building to flag down the ambulance when it reaches the vicinity.
- If you are exposed to another person's body fluids, wash the exposed area and contact your supervisor or the Department of Environmental Health and Safety at 502-852-6670.

- Type of emergency.
- Location of the victim.
- Condition of the victim.
- Any dangerous conditions.

Forms/Online Processes:

http://louisville.edu/dehs/emergency/doc/e-procudures/medical-emergencies