

Information

Medical Emergencies

Effective

January, 2003

Number

DEHS-Emergency-3

Applicability

This procedure applies to the University Community (administrators, faculty, staff, and students).

Administrative Authority

Senior Associate Vice President for Operations

Responsible Unit

Environmental Health & Safety

University of Louisville

Louisville, KY 40292

502-852-6670

dehs@louisville.edu

History

Revision Date(s): June 30, 2016

Reviewed Date(s): June 2014

Categories**Reason for Procedure:**

If a member of the campus community becomes seriously ill or injured, they may require the service of the Emergency Medical Services.

Statement:

- Do not move a seriously injured person unless he or she is in a life-threatening situation.
 - Render first-aid or CPR only if you have been trained.
 - Do not leave the injured person except to summon help.
 - Summon help by calling local emergency medical services at 911.
 - When reporting the medical emergency, provide the following information:
 - Type of emergency.
 - Location of the victim.
 - Condition of the victim.
 - Any dangerous conditions.
 - Comfort the victim until emergency medical services arrive.
 - Have someone stand by outside the building to flag down the ambulance when it reaches the vicinity.
 - If you are exposed to another person's body fluids, wash the exposed area and contact your supervisor or the Department of Environmental Health and Safety at 502-852-6670.
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 - Location of the victim.
 - Condition of the victim.
 - Any dangerous conditions.

Forms/Online Processes:

<http://louisville.edu/dehs/emergency/doc/e-procedures/medical-emergencies>