Information

Stericycle Regulated Medical Waste Packaging Requirements

Applicability

This procedure applies to the University Community (administrators, faculty, staff, and students).

Administrative Authority

Senior Associate Vice President for Operations

Responsible Unit

Environmental Health & Safety
University of Louisville
Louisville, KY 40292
502-852-6670
dehsubm@louisville.edu

History

Revision Date(s):
Reviewed Date(s):

Categories

Statement:

STERICYCLE™ REGULATED MEDICAL WASTE (RMW) PACKAGING REQUIREMENTS FOR SINGLE-USE FIBERBOARD BOX or TOTE PICK-UP

1. Do not deface any markings on the outside of the fiberboard box, barrel or tote.
2. You must securely tape the bottom with at least two-inch wide clear packaging tape. It is best to use at least three strips of tape to adequately secure center seam. Be sure to also tape the bottom side seams. **NO DUCT TAPE, COLORED TAPE, OR MANILLA TAPE.**
3. Turn box upright, fold flaps down, and line inside of box with red biohazard bag.

Full sharps containers should be securely closed and placed inside the liner. If there are any incidental liquids, place adequate absorbent material around this waste.

4. When bag is about ¾ full, secure bag by tying an overhand knot. Do not overfill the bag. When closed the box must be perfectly square. No top or side bulges.
   Note: Max. weight for the medium [4.3 cu.ft] box is 50 lbs (22.68 kg).
   Max. weight for the small [1.9 cu.ft] box is 40 lbs. (18 kg).
   Max. weight for gray tote or red barrel is 60 lbs. (29. 5 kg).
5. Fold over flaps.Tape top of box closed with at least two-inch wide clear packaging tape. Again, it is best to use at least three strips of tape to adequately secure center seam. Be sure to also tape the top side seams. **NO DUCT TAPE, COLORED TAPE, OR MANILLA TAPE.**

6. On one side of the box, there is a place for Generator Information. Attach a vendor bar code label in the "Customer label" box. You must provide the following information (write this in the area on the box where it is marked "Generator Information Here" or for tote or barrel write information on a piece of paper or tape and attach it to the top of the container):

- Building name.
- Room Number.
- Contact Name & Phone Number.

DEHS is aware that several generators may be associated with one waste collection container. The phone number provided should be the number to a person most familiar with the bio-hazardous contents of the box. This number is required for emergency response in the event that the box leaks or becomes damaged in the respective bio-hazardous waste storage area prior to off-site transport.

7. When the box is taped secured, marked, and ready for pick-up by Custodial Services, leave the box inside the lab or room. HSC Campus generators, place the "Biohazard Waste Pick-Up Red door tag" on door knob. For Belknap Campus generators, call 502-852-8200 to schedule a pick up.

IMPORTANT: Generators DO NOT PLACE into the box any of the following items: free liquids, chemical waste, thermometers, chemotherapy wastes, pharmaceuticals, batteries, aerosol cans, canisters, or inhalers.

PLEASE NOTE

If the box does not meet the above requirements, UofL Custodial Services has been instructed not to pick up the box. Your custodian will leave a note as to why the box was not able to be picked up.

Related Information:

For more fiberboard boxes, totes and liners, contact UofL Custodial Services at HSC: 502-852-7174 or Belknap: 502-852-8200.

For buildings not serviced by UofL Custodial Services, contact DEHS at 502-852-2956 or 502-852-6670.