Information

Donations

Effective

October 1, 2007

Applicability

This policy applies to all University employees (administrators, faculty, and staff).

Administrative Authority

Vice President for Finance and Chief Financial Officer

Responsible Unit

Controller's Office
Disbursement Services
Service Complex, Louisville, KY 40292
Phone: 502-852-6164
Email: controll@louisville.edu

History

Revision Date(s): February 9, 2021; February 22, 2024

Reviewed Date(s): March 4, 2010; February 9, 2021; February 22, 2024

Categories

Statement:

Donations of cash made to charitable and non-profit organizations must be approved by a departmental Dean, Vice President, or Chair.

Donations must be consistent with the University's mission statement and shall be funded from discretionary programs.

Related Information:

University of Louisville Mission Statement

Procedures:

Requests for disbursements of cash donations shall be submitted to the Controller's Office via a payment request.