

Information

Vehicle Purchase

Number

PUR 18 00

Applicability

This policy applies to University Administrators Faculty and Staff

Administrative Authority

Vice President for Finance and Chief Financial Officer

Responsible Unit

Amber Horn, Director - Procurement Services

Service Complex, University of Louisville

Louisville, KY 40292

502-852-7211

purchase@louisville.edu

History

Original Date: Unknown

Revision Date(s): August 23, 2018; February 6, 2020; November 20, 2023

Reviewed Date(s): August 23, 2018; February 6, 2020; November 20, 2023

Categories

Statement:

The purchase of either a new or replacement vehicle shall have approval from the Vice President for Finance/CFO before the purchases of any such vehicle may proceed.

All vehicles (new and used) purchased by the university must be flex fuel compatible to meet Department of Energy requirements. Exceptions include: emergency

response vehicles, vehicles over 8500 GTW, and grounds equipment.

All vehicle titles must list the University of Louisville as the owner. All purchases made in foreign countries will require contacting their titling agency to assure the vehicle can be titled to the university.

Reasoning:

All purchases of vehicles shall be in compliance with KRS 45A.