

Information

Hours of Work and Flexible Scheduling Guidelines

Effective

May 1 1992

Number

PER 4 02

Applicability

This policy applies to University Administrators and Staff

Administrative Authority

Vice President for Human Resources

Responsible Unit

Human Resources

Miller Information Technology Center Rm 02C

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History

Revision Date(s): January 1, 2012; October 24, 2016; July 11, 2017 (effective November 30, 2017); April 9, 2021 minor revisions; December 10, 2021 (minor edits); August 24, 2022 (minor edit); October 27, 2022; August 2, 2023; April 2, 2026 (minor revision)

Reviewed Date(s): March 8, 2016; July 11, 2017; April 9, 2021

Categories

Statement:

The university workweek begins on Monday and ends on Friday.