



UNIVERSITY OF  
**LOUISVILLE**®  
It's Happening Here.

**Annual Security and Fire Safety  
Reports for 2012  
William R. Belknap Campus  
Health Science Center  
Shelbyhurst Campus**

**The University of Louisville**  
**The Jeanne Clery Act Report for 2013**  
**Activity Reported for Calendar Year 2012**

**Section 1: Campus Security Authority**

*List campus security authority personnel (definition at KRS 164.948(2):* Campus Security Authorities at U of L include police officers, security officers and any official of the institution who has significant responsibility for student and campus activities, including student discipline, student housing, student judicial affairs and student life. The president or his designee may identify other officials as it is deemed necessary. If this happens, the university will make sure the information is disseminated to the university community. When professional mental health, pastoral and other licensed counselors are functioning in those capacities, they are not considered to be Campus Security Authorities. The University of Louisville Campus Security Authorities is:

- University President
- Provost and Assistant Provost
- Vice Presidents, Associate Vice Presidents and Assistant Vice Presidents
- Deans and Assistant Deans
- Department of Public Safety Police, Security and Telecommunicators
- Director, Residential Directors, Residential Advisors and Security Staff for Housing
- Dean and Assistant Dean of Students
- Director, Assistant Director, Coaching Staff and Trainers for Athletics
- Advisors for Student Organizations
- Director and Assistant Director of PEACC
- Director of the Women's Center
- Advisors and Assistant Advisors for Academics
- Members of the Judicial Affairs

All members of the university community are encouraged to report crimes or criminal activity to University Police at (502) 852-6111. This list of Campus Security Authorities is subject to modification, and is not intended to be all inclusive due to changes in responsibilities within the university.

***Describe the extent and nature of enforcement authority of Campus Security Authority personnel:***

University police have the responsibility for law enforcement and criminal investigation at U of L. University police officers are responsible for a full range of public safety services, including crime reports, investigations, medical emergencies, fire emergencies, traffic accidents, enforcement of state and local laws and all other incidents that require police assistance. These sworn police officers receive their law enforcement authority through the provisions of Kentucky Revised Statutes 164.950 - 164.990. University police officers have formal law enforcement authority on property owned or controlled by U of L, and on streets running through and adjacent to its campuses. University police have county wide law enforcement jurisdiction obtained through an interagency agreement with the Jefferson County Sheriff's Office. It also has the authority to conduct university related criminal investigations anywhere within the Commonwealth of Kentucky. The Kentucky Law Enforcement Professional Standards Committee awarded the University of Louisville Police Department a Certificate of Accreditation. This certificate states that U of L has fulfilled all of the accreditation standards as established by the Kentucky Association of Chiefs of Police.

## **Section 2: Description of Information Programs**

University police officers are trained according to Kentucky Law Enforcement Council standards. They attend the same basic police training academy as the other police officers in the Commonwealth of Kentucky. University police officers are required to attend a minimum of 40 hours of in-service training annually and receive instruction in such areas as first aid, CPR, emergency response and firearms.

***Describe the working relationship of Campus Security Authority personnel with state and local police agencies:*** University police officers work closely with local, state and federal law enforcement agencies to provide services to the university community. Officers meet with their counterparts from the Louisville Metro Police Department about common crime problems and criminal activity near campus. Throughout the year, The University of Louisville Police and The Louisville Metro Police form a joint task force to combat crime on and around campus. They regularly exchange crime related reports and statistics, including those for off campus locations owned or leased by U of L recognized student organizations.

***Describe programs that inform students and employees about:***

***(a) Campus safety and security***

Section 2: Description of Information Programs

Security Awareness and Crime Prevention Programs

U of L employs these crime prevention programs and projects:

- 1) Escort Program: The U of L Police Department provides individuals who request it, an on campus escort from dusk until dawn or for safety concerns. In special situations, The U of L Police Department will escort people up to four (4) blocks beyond the campus perimeter.
- 2) Crime Prevention Presentations: The U of L Police Department makes crime prevention presentations to new students, faculty and staff at their respective orientations, and to residence hall and campus fraternity and sorority residents. The U of L Police Department also makes presentations available to the entire university. Past presentations have been made to such groups as Physical Plant employees, commuter students, students with disabilities, international students, student government, specific campus departments, recognized student organizations and intercollegiate athletes.
- 3) Printed Crime Prevention Materials: Printed crime prevention brochures, posters and bookmarks related to motor vehicle security, bicycle security, residence hall security, the escort service, and HSC security are distributed at crime prevention presentations and at various locations throughout the university's campuses.
- 4) Victim Assistance Program: This program provides assistance in the areas of criminal prosecution, victim's rights and other areas to victims of on campus crimes.
- 5) Emergency Telephones: Exterior emergency telephones linked directly to the U of L Police Department are located throughout the university's three campuses. There are a total of 144 emergency telephones.

6) Parking Lot Surveillance: One elevated security booth is located in the Fourth Street parking lot on Belknap Campus. This booth is staffed to provide security surveillance of the parking lot and assistance to U of L patrons who park there. Security officers also are assigned to the Edwards Lot when staffing permits on Belknap and at Myers Hall, 620 Garage on Muhammad Ali Blvd at HSC, Chestnut Street Garage at HSC and Papa John's Cardinal Stadium. They are equipped with two way radios and are trained to respond to most emergency situations. Security officers are identified easily by the bright yellow shirts they wear. The U of L Police Department security officers also actively patrol parking lots.

7) Electronic Alarm Systems: The U of L Police Department monitors a comprehensive network of door control, duress, elevator alarm, intrusion detection and fire alarm systems via a computer based electronic monitoring system.

8) Surveillance Cameras: The U of L Police Department monitors 434 surveillance cameras placed in strategic locations throughout the university's three campuses.

9) Crime Prevention through Environmental Design (CPTED): The U of L Police Department provides significant input into the physical and electronic security system design of all new and renovated campus facilities.

10) Security Surveys: The U of L Police Department conducts security surveys and audits for selected campus departments each year and for other campus departments on request.

11) Facility Perimeter Surveys: The U of L Police Department conducts monthly surveys of exterior lighting.

12) Operation Identification: The U of L Police Department allows members of the university community to check out engraving tools so they can mark identification information on valuable personal property, such as bicycles, motor vehicles, computers and audio video equipment. The engraved information can help identify the property if it is stolen. University Police also encourage Operation Identification participants to record the serial and model numbers of valuable property, and to store the information in an offsite location. University Police especially encourages on campus residents to participate in Operation Identification.

13) Crime Prevention Publicity: Crime prevention articles and materials are occasionally published in the "Cardinal" student newspaper, as well as through a daily email entitled "U of L Today" that is distributed to employees.

14) Rape Awareness, Education and Prevention: Rape awareness education and prevention presentations are made available; however PEACC provides resources through the Green Dot to members of the campus community.

15) Fatal Vision Simulation Goggles: The U of L police officers utilize Fatal Simulation Goggles to educate individuals on the effects of alcohol, and provide an effort to reduce drunk driving and related crimes.

16) Community Policing Program: The U of L police officers attend meetings of campus associations, residence halls and other groups to provide up to date crime prevention information and to hear the concerns of members of the university community about crime and safety issues.

17) World Wide Web Site: The U of L Police Department has a Web site at [www.louisville.edu/police](http://www.louisville.edu/police) for quick and up to date information on police, parking, fire safety and emergency procedures. The university community is encouraged to take a few minutes to browse this site. Questions can be directed to DPS at (502) 852-6111.

18) Community Awareness Programs: Members of the University Police are active participants in university sponsored awareness programs, such as health and awareness fairs. These programs provide the U of L community with a wide range of information concerning the resources available to them through the different university departments.

19) The University Shuttle Transportation Program: The Parking & Transportation Services Department operates several shuttle transportation vehicles on the Belknap and Health Sciences Campuses to transport members of the university community safely to campus locations. The routes and hours of operations vary. Information on route times and pick up and drop off locations is available at [www.ridetarc.org](http://www.ridetarc.org) and at [www.louisville.edu/admin/dps](http://www.louisville.edu/admin/dps).

20) National Bike Registry: University Police are members of the National Bike Registry and can access a national database to enter information on a stolen bicycle or to search for a bike that has been reported stolen. The National Bike Registry has an enrolled membership of municipal and university police departments from most states. With a large number of departments able to access a database that lists thousands of stolen bikes, it is more likely that a bike listed in the database will be returned to its owner if it is recovered. A link to the National Bike Registry ([www.nationalbikeregistry.com/signups.html](http://www.nationalbikeregistry.com/signups.html)) is on the University Police Web site at [www.louisville.edu/dps](http://www.louisville.edu/dps) under the headings Safety and Programs. Members of the university community can access this site and register their bicycle(s) for a nominal fee.

21) Active Shooter DVD Training Program: Due to the increase in shootings on campuses in America. The U of L Police Department launched a program that provides guidance for surviving an active shooter situation through prevention and reaction. Weekly training is provided to faculty and staff through New Employee Orientation.

22) Stay Safe at College 360 Degrees: This program provides information to students on personal safety, cyber bullying and protecting personal property at college.

23) Rapid Response Team: The U of L Police Department created a team of trained police officers to respond and react to incidents on campus. The officers have been trained to respond to critical incidents and receive "Crisis Intervention Team Training".

24) Emergency Procedures on Web: The U of L Police Department has posted information on the web at <http://louisville.edu/dehs/emergency/procedures.html> documented procedures on emergency incidents such as; Active Shooter, Classroom Emergency Poster, U of L Emergency Telephone numbers, and many other situations.

25) Flex Team/Street Crimes Unit: The U of L Police Department has developed a unit to address the concept of campus safety through street patrol. These officers target suspicious persons and activity in areas around and on campus while in unmarked vehicles.

26) Emergency Planning Group: The group meets monthly to discuss emergency planning.

27) Student Care Team: This team meets monthly and is an inter-departmental team addressing students in crisis

28) Equipped Patrol Cars with Mobil Data Computers: Through a grant received from Kentucky Homeland Security we have placed mobile data computers in our police vehicles.

29) U of L Alert system adoption finalized, November 2007: This system includes InformaCast, Rave text, bulk email and web page messaging systems. Over 13,936 individuals are currently registered for the Rave alerts. 39,652 individuals receive emails.

30) The University of Louisville has introduced The CardSafety App. CardSafety is a free smart phone app, available online at the Android, Blackberry and iPhone stores. It was developed to provide:

- Interactive maps for Belknap and Health Sciences campuses
- Emergency procedures for 20 types of emergencies
- Automatic dialer for Safety Escorts, University Police and 911
- Information regarding crimes and crime prevention
- Links to UofL emergency web sites

**(b) How to report a crime:** As does any other community of more than 24,000, U of L experiences accidents, injuries, crimes and other emergencies. Members of the U of L community should report all crimes or emergencies on any U of L campus to The U of L Police Department as soon as possible. The U of L Police Department can be reached from any on campus telephone by dialing 911 for emergencies and (502) 852-6111 for all other calls for service. The telecom center is staffed 24 hours a day by trained and state certified telecommunications officers. Off campus, local callers can reach The U of L Police Department at (502) 852-6111; callers from long distance calling areas should dial (502) 852-6111.

The University of Louisville campuses are equipped with a number of outdoor emergency telephones that are programmed to call The U of L Police Department automatically when activated. Pressing the red button initiates an emergency call. Free, on campus public telephones are located in the lobbies or inside public areas of most university buildings. Members of the university community can use these easily accessible telephones to call The U of L Police Department by dialing (502) 852-6111. The number is printed on or nearby the telephone.

The U of L Police Department telephone number also is listed in the online office directory at: [http://www.louisville.edu/admin/dps/staff\\_directory.htm](http://www.louisville.edu/admin/dps/staff_directory.htm). It is included on all of the department's printed publications and correspondence. The U of L Police Department is equipped with a telecommunications device (TDD) for communications with the hearing impaired. A number of women's restrooms, elevator cabs and remote areas on campus have help buttons or pull stations some of which sound a loud local alarm in addition to providing an alarm directly to The U of L Police Department.

The U of L Police Department maintains direct communications with the local police, fire and emergency medical response agencies to facilitate response in an emergency. The U of L Police Department also maintains communication with the university's Physical Plant and Environmental Health and Safety departments.

### **Hate Crime Reporting:**

University Police will investigate fully every hate or bias crime reported by the university community. Anyone who believes that he or she is the victim of a hate or bias crime can report it by calling the University Police at (502) 852-6111 and leaving his or her name and telephone number. An investigator will return the call within 24 hours. An individual may also contact The Bias Incident Response Team (BIRT) at 502-852-BIRT (2478).

## **Sexual Misconduct Policy Statement:**

The University of Louisville is dedicated to fostering a quality educational environment in its campus community. U of L expects its students to treat other people with dignity and respect. Therefore, the university will not tolerate any form of sexual misconduct. Sexual activity should be explicitly agreed upon by all involved parties. Verbal communications of non-consent, non-verbal acts of resistance or rejection, or mental impairment of the victim for any reason — including the victim's overuse of alcohol or drugs — may constitute lack of consent. The use of alcohol or drugs will not be accepted as an explanation for the actions of any student charged with a Code of Student Conduct violation.

Students accused of any disciplinary misconduct under the Code of Student Conduct are subject to administrative disciplinary proceedings during the pending of any criminal, civil or other university proceedings regarding the same incident. If a student is charged with sexual misconduct and proceeds through the non-academic disciplinary process, both the accused student and the accuser shall be afforded the hearing procedure rights listed in the Code of Student Conduct, including the opportunity to have an adviser present during the disciplinary proceeding.

If an accused student is found responsible for sexual misconduct, sanctions may range from a reprimand to disciplinary expulsion as outlined in the U of L Code of Student Conduct. Other educational or developmental activities considered beneficial to the accused student's growth and behavioral change process also may be required. In addition, both the accuser and the accused shall be informed of the outcome of any nonacademic disciplinary process.

### **Anyone who believes a sexual offense has occurred:**

- 1) SHOULD report such conduct immediately to the University Police at (502) 852-6111 or to their Residence Hall staff.
- 2) SHOULD NOT change their clothing.
- 3) SHOULD NOT bathe, or clean their clothing.
- 4) SHOULD NOT apply or take any medication.
- 5) SHOULD, whenever necessary and after speaking with authorities, seek medical or counseling assistance. On campus medical assistance is available through the Student Health Services (502) 852-6479 (8:00 – 4:30 Monday - Friday). Information regarding Student Health Services can be found online at <http://www.med.louisville.edu/clinical/studenthealth/info.htm>

On campus counseling assistance is available through the Counseling Center at (502) 852-6585.

### **When a victim reports an alleged sexual misconduct violation, University Police will inform the victim of their options:**

- 1) To notify the proper law enforcement authorities and the option to get help in doing so.

2) To participate in on and off campus counseling, mental health or student services for victims of sexual assault.

3) For opportunities and assistance to change academic and on campus living arrangements. The offices of the Vice President for Academic Affairs or the Vice President for Health Affairs should be contacted for any change in the academic arrangements, and the Office of Residence Life will be responsible for changes in on campus living arrangements.

University Police maintain close ties with the U of L PEACC program, a Department of Justice sponsored program for Prevention, Education and Advocacy on Campus and in the Community. PEACC develops education programs for the prevention of domestic violence, spouse abuse, stalking and sexual violence. Information about PEACC can be obtained by calling (502) 852-2567 or by going to [www.louisville.edu/provost/womenctr/peacc](http://www.louisville.edu/provost/womenctr/peacc).

***(c) How to prevent crimes:***

1) Crime Prevention Presentations: The U of L Police Department makes crime prevention presentations to new students, faculty and staff at their respective orientations, and to residence hall and campus fraternity and sorority residents. The U of L Police Department also makes presentations available to the entire university. Past presentations have been made to such groups as Physical Plant employees, commuter students, students with disabilities, international students, student government, specific campus departments, recognized student organizations and intercollegiate athletes.

2) Printed Crime Prevention Materials: Printed crime prevention brochures, posters and bookmarks related to motor vehicle security, bicycle security, residence hall security, the escort service, and HSC security are distributed at crime prevention presentations and at various locations throughout the university's campuses.

3) Crime Prevention Publicity: Crime prevention articles and materials are occasionally published in the student newspaper and the employee daily email.

**Campus Sex Crimes Prevention Act**

The Campus Sex Crimes Prevention Act (section 1601 of Public Law 106-386) mandates that universities advise the campus community where it can obtain law enforcement agency information provided by a state under section 170101(j) of the Violent Crime Control and Law Enforcement Act of 1994 (42 U.S.C. 14071(j)), concerning registered sex offenders.

**The Kentucky State Police Sex Offender Registry (SOR)** is located at:

<http://www.kentuckystatepolice.org/sor.htm>. The Kentucky State Police provides sex offender and criminal offender registration information to the public through this Web site. The intent of this site is public safety and awareness. This database is made available to alert possible victims of potential danger, not to punish or embarrass offenders.

Convicted sex offenders and criminal offenders have always lived in our communities, but only in recent years have laws been passed which have required these offenders to register with authorities. Unfortunately, many convicted offenders will commit more offenses. There is an overriding interest and need to ensure the public's safety by providing registered offender information. It is important to note that only criminal offenses covered by the statute require registration with the state police.



## **Drug and Alcohol Policies:**

U of L policies for drug and alcohol use on campus properties and at university sponsored activities prohibit:

- 1) Distribution, possession or use of any illegal drug or controlled substance without legal authorization;
- 2) Providing alcoholic beverages to individuals less than 21 years of age, or possession of alcoholic beverages by individuals less than 21 years of age; or
- 3) Illegal possession of an open container of an alcoholic beverage, public intoxication, driving while intoxicated and drinking alcoholic beverages in an unlicensed public place.

Students, faculty, staff and administrators who violate the university's drug and alcohol policies will face disciplinary sanctions that could, in addition to suspension or dismissal from the university, include prosecution and imprisonment under federal and Kentucky laws.

The Code of Student Conduct lists details of offenses and discipline for students. Staff may be disciplined under Section 11.1 of the Staff Handbook. Deans may discipline faculty per the university's Red Book Sections 4.5.3 or 3.2.2 with review per 4.4 for sanctions less than dismissal or suspension for one year.

The health risks associated with the misuse and abuse of mind altering drugs, including controlled substances and alcohol, include, but are not limited to, physical and psychological dependence; damage to the brain, pancreas, kidneys and lungs; high blood pressure; heart attack and stroke; ulcers; birth defects; a diminished immune system; and death.

The U of L Counseling Center provides assessment and referral services to university students, as well as serving as an education resource for information on alcohol and other drugs. The Counseling Center staff and peer educators provide educational and prevention programs that address a myriad of issues that surround alcohol and other drug use and abuse.

For more information about these programs or about individual assistance, call the Counseling Center at (502) 852-6585. Services for faculty and staff are available through the Employee Assistance Program (EAP). More information on the EAP can be obtained by calling (502) 852-6543.

## **Section 3: Statements of Policies and Procedures:**

***(a) Provide the institution's policy statement on making Special Reports to the campus community of crimes that present a safety or security threat to students or employees. KRS 164.9481(d)***

DPS will advise members of the campus community on a timely basis about campus crime and crime related problems. Efforts include:

- 1) U of L Today: The Office of Communications and Marketing includes announcements of crime Alerts and crime related problems in its daily email announcements to faculty and staff. The announcements contain a link to the University Police Web site ([www.louisville.edu/police](http://www.louisville.edu/police)) for complete information.

2) The university employs U of L Alert, an emergency alert notification system, to inform students, staff and faculty of an event on or near campus that may be potentially life threatening or injurious to the community. The system uses several redundant media to deliver the emergency message.

- Text messaging. This system sends emergency communications directly to the cell phones of students, faculty and staff. Participants must opt in, and U of L encourages all students, faculty and staff to do so. Registration is online at <http://louisville.edu/alerts/> only people with a U of L e-mail address can register.
- Voice over Internet Protocol. This system transforms the university's 8,900 telephones into a loudspeaker warning system. In an emergency, the phones emit an audible message via a speaker, a light flashes and a text message appears on the phone's screen. Recipients do not have to sign up for this notification.
- E-mail. All students, faculty and staff have e-mail accounts through the university. In an emergency, a message goes out to them via their e-mail account. Recipients do not have to sign up for this notification.
- Web. Anytime U of L Alert is activated, the initial announcement and any updates are posted prominently on U of L's main web page.

3) Special Alerts: When circumstances warrant it, special crime alerts are prepared and distributed campus wide.

4) World Wide Web: The U of L Police Department posts crime alerts, crime prevention tips, crime statistics and a daily crime log (Media Log) on its Web site at [www.louisville.edu/dps](http://www.louisville.edu/dps). The site, which is part of the U of L Web site, also has parking information.

5) Uniform Crime Reports: University Police annually contribute crime statistics to the Federal Bureau of Investigation's Uniform Crime Report. The yearly report provides detailed statistical information and is available at academic and public libraries.

6) Stay Connected: Fast alert text messaging system is the fastest way to receive alerts regarding closings, alerts and emergency notifications. Register on <http://louisville.edu/alerts/>.

***(b) If the institution provides student housing facilities, describe the institution's procedure for disclosing the existence or nonexistence of automatic fire suppression systems in on-campus housing facilities. KRS 164.9492***

Fire Suppression System:

All residence hall facilities that are located on the Belknap and Health Science campuses are fully equipped with automated fire suppression systems, including those managed by University of Louisville Properties. This automated system will activate either dry or wet sprinkling devices throughout the facility when fire or extreme heat puts it into alarm. The systems also report back to a central alarm system located in the campus department of public safety. All systems are monitored regularly by the university.



























































































































































