CLASS REGISTRATION GUIDE

REGISTERING FOR CLASSES

This guide is intended for current UofL students. You will need to have a UofL UserID and password. If you need to activate your UserID, visit louisville.edu/admissions/activate for guidance.

REGISTRATION PROCESS

STEP 1: LOGIN TO MANAGE CLASSES
- Login to ULink using your student credentials
- Click on Student tile
- Select Manage Classes tile

STEP 2: SELECT YOUR TERM
- In the left nav menu, Select Class Search and Enroll
- Choose your term in the main window

STEP 3: VERIFY CLASS SELECTION
- In the Class Selection panel, select the course you would like to enroll.

STEP 4: ENROLL OR ADD TO SHOPPING CART
- Review the Class Notes to confirm Mode of Instruction
- Follow the prompts/steps to enroll (click Accept button for each of the steps)
  - Review Class Selection
  - Review Class Preference
  - Enroll or Add to Cart
  - Review and Submit
- IMPORTANT! You may add multiple courses to your cart before proceeding to the final step.
- You can hold items in your shopping cart until your registration window opens.

STEP 5: ENROLLING FROM SHOPPING CART
- Using the left navigation, proceed to “Shopping Cart”
- Check the box next to the desired course(s)
- Select “Enroll”, and confirm “Yes”

CONGRATULATIONS!
You’re now enrolled for classes at the University of Louisville.

NEXT STEPS
- First online course? Try our demo course to test drive us!
- Check out our Online Student Resources page.
- Review syllabi when available and prepare for first day of classes.

WE’RE HERE TO HELP
Your journey is unique—and we realize that. This guide is meant to be a quick and easy reference for online course registration, but it may not address your unique circumstances. If you have questions about registering for classes, please reach out anytime.

Call: 1-800-871-8635
Live Chat: louisville.edu/online
Email: online@louisville.edu

*MODE OF INSTRUCTION DEFINITIONS:

Hybrid**: 25%-75% of instruction delivered through face to face meetings at the time and days designated in the schedule of classes; at least 25% of the course is delivered digitally.
Remote**: 100% digital instruction with synchronous sessions available at the time and day designated in the schedule of classes; all sessions are recorded for possible asynchronous participation.
Distance Education**: 100% digital instruction with no designated meeting times (asynchronous).
Face to Face: 100% face to face instruction required for practicum, clinicals, co-ops, advanced labs, etc. at the time and day designated in the schedule of classes.

Please note that fully face to face classes are not currently offered, except where necessary for accreditation.

** Exams may be scheduled for, and limited to, an assigned time in any course type.