Registering for classes can seem like a daunting task—but it doesn’t have to be! This guide breaks down the process into easy-to-follow steps that can be used for any semester/term.

**REGISTRATION PROCESS**

### STEP 1: LOGIN
- **Login to ULINK** using your student credentials
- Select the “Student Services” tab
- Select “Add Classes” under the “Registration” module

### STEP 2: IDENTIFY CLASS NUMBER
- **DO YOU KNOW THE CLASS NUMBER?**
  - **YES!**
  - Navigate to the “Enroll” tab
  - Select your desired term from the drop-down menu
  - Select “Continue” to be directed to the Shopping Cart
  - Enter the class number into the field and hit “Enter”

- **NO!**
  - Navigate to the “Search” tab
  - Select the term you’re registering for from the drop-down menu
  - Fill in as many fields as possible to narrow search (you must complete at least one)
  - Select “Search”
  - A list of classes will populate. Locate the course(s) you’re interested in, and hit “Select” in the left-most column.
  - Select “Next” then “Select” to proceed

### STEP 3: VERIFY CLASS SELECTION
- Double-check the information to verify you’ve selected the correct course
- Note: if the class is full and you’d like to be waitlisted, make sure to check the box

### STEP 4: ADD TO SHOPPING CART
- Navigate to “Shopping Cart” by clicking the link in the top corner
- If entering class numbers directly, you’re already there!
- Check the box next to the desired course(s)
- Select “Enroll”
- On the next screen hit “Finish Enrolling”

**Note:** class number is not the subject and course number.

### STEP 5: FINISH ENROLLMENT
- **Enrolling for Winter Session?** Use the same method as all other terms.
- Term: “Fall 2019” / Session: “Winter Session”

### CONGRATULATIONS!
- You’re now enrolled for classes at the University of Louisville.

### NEXT STEPS
- First online course? Try our online demo course to test drive it!
- Check out our Online Student Resources page.
- Review syllabi when available and prepare for first day of classes.

### WE’RE HERE TO HELP

Your journey is unique—and we realize that. This guide is meant to be a quick and easy reference for online course registration, but it may not address your unique circumstance.

If you have questions about registering for classes, please reach out anytime.

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