



September 28, 2016

Ms. Connie C. Shumake  
Assistant University Provost  
University of Louisville  
Office of Academic Planning and Accreditation  
338 Miller Information Technology Center  
2301 S. 3rd St.  
Louisville, KY 40292

Dear Ms. Shumake:

Thank you for your letter of May 5, 2016, providing notification of closure of sites and programs and for your email dated September 26, 2016, providing further clarification.

Beijing Foreign Studies University  
No. 2 North Xisanhuan Road  
Beijing 100089  
P.R. China

Seventeen students graduated from the Ph.D. in Humanities degree program offered at the site. The Ministry of Education in China offered sixteen student scholarships to study in the U.S. and these students worked on their dissertations on the University of Louisville campus. By mutual agreement, the agreement was not renewed after students graduated. Faculty members did not need to be re-deployed and continued with their regular instructional or assigned activities at the University of Louisville. No students or faculty members were adversely affected by closure of the site.

**We approve the closure of the Beijing Foreign Studies University off-campus site.**

German Graduate School of Management and Law (GGS)  
Bildungscampus2  
D-74076 Heilbronn, Germany

The last agreement signed with GGS to offer the Global M.B.A. degree program was in 2013, with a program end date of July 2014. Six students graduated in the summer of 2014, with no outstanding students left in the program. No faculty members or students were adversely affected by the closure of the site. Faculty involved in the Global M.B.A. program continue their regular instructional or other assigned activities at the University.

**We approve the closure of the German Graduate School of Management and Law (GGS) off-campus site.**

HFH-Hamburger Fern-Hochschule  
Studierendensekretariat  
Alter Teichweg 19-23a  
22081 Hamburg, Germany



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The last cohort entered the Global M.B.A. program in 2013. Eleven students graduated in the summer of 2014, and no students remain in the program at the site. No further agreement was signed with HFH. No faculty members or students were adversely affected by the closure of the site. Faculty involved in the Global M.B.A. program continue their regular instructional or other assigned activities at the University.

Students at the site were admitted to the M.S. in Industrial Engineering/Engineering Management degree programs and the Ph.D. in Industrial Engineering degree program. Four students remain in doctoral candidacy and are working with the faculty to complete their Ph.D. degree by December 2016. Faculty involved in the programs will continue their regular instructional or other assigned activities at the University.

**We approve the closure of the HFH-Hamburger Fern-Hochschule off-campus site, effective December 2016.**

Perm State University  
Department of Economics  
15 Bukireva Street  
614990 Perm, Russia

The last cohort entered the Global M.B.A. program in 2012, and graduated in the summer of 2013. No students remain in a program at the site. No faculty members were adversely affected by the closure of the site. Faculty members involved in the Global M.B.A. program continue their regular instructional or other assigned activities at the University.

**We approve the closure of the Perm State University off-campus site.**

Akademie Wuth      Closure of Engineering Programs Only  
c/o Comgroup GmbH  
Drillberg 6D  
97980 Bad Mergentheim, Germany

Students were admitted in August 2009, to the M.S. Industrial Engineering/Engineering Management and Ph.D. degree in Industrial Engineering and are scheduled to complete their programs December 31, 2016. Students were counseled on completing their program via email communication, phone calls, and faculty meetings with individual students. Faculty involved in the programs will continue with their regular instructional or other assigned activities at the University of Louisville.

**The site will continue to be active offering the Master of Business Administration degree program.**

**We approve the closure of the master's and doctoral programs in Engineering at the above site. The site will remain active.**

Quality Leadership University Closure of M.S. in Human Resource Education Degree Program  
Calle 45, Esta Bella Vista  
Panama City, Panama



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The agreement with this institution to offer the M.S. in Human Resource Education ended in December 2013. Eighteen students enrolled in the program and sixteen graduated. University of Louisville faculty members returned to regular instructional or other assigned activities at the University. No students or faculty members were adversely affected.

**We approve the closure of the M.S. in Human Resource Education degree program at the above listed site. The site remains active offering the B.A. in Communication and Master of Engineering Management degree programs.**

University of Applied Sciences  
Fh-Heilbronn  
Daimlerstr.35  
74653 Kunzelsau, Germany

Four students graduated from the M.S. in Engineering Management degree program, two in May 2010, and two in August 2010. The program ended in December 2010. No new faculty members were hired for the program. Faculty involved in the international programs continued with their regular instructional or research activities at the University of Louisville.

**We approve the closure of the University of Applied Sciences off-campus site.**

Please consult Procedure Three in the *Substantive Change for SACSCOC Accredited Institutions* document (Closing a Program, Instructional Site, Branch Campus, or an Institution: Teach-Out Plans and Teach-Out Agreements). As soon as the decision to close is made, the institution should provide two pieces of information: notification of the intended closing of a program, site, branch campus, or institution and a teach-out plan for approval.

Because sites and programs were closed, some three to four years ago, without notification as required prior to the closures, the College is in apparent non-compliance with Comprehensive Standard 3.12.1. **Please submit to my office by March 15, 2017, four copies of the policy and procedure document the institution has developed to ensure timely reporting of substantive change in the future. Please submit the four copies under a separate cover letter. Do not include them with other substantive change submissions.** The document will be forwarded to the SACSCOC Board of Trustees for review at its June 2017 meeting. In developing the documents, please consult *Best Practices for Developing Policy and Procedures Documents*, published on our website, [www.sacscoc.org](http://www.sacscoc.org), under the Policies and Publications button.

Best regards,

A handwritten signature in blue ink that reads "Sarah L. Armstrong".

Sarah L. Armstrong, Ph.D.  
Director of Substantive Change

SLA/ABC:efk

cc: Dr. Neville G. Pinto, Acting President  
Dr. Patricia L. Donat