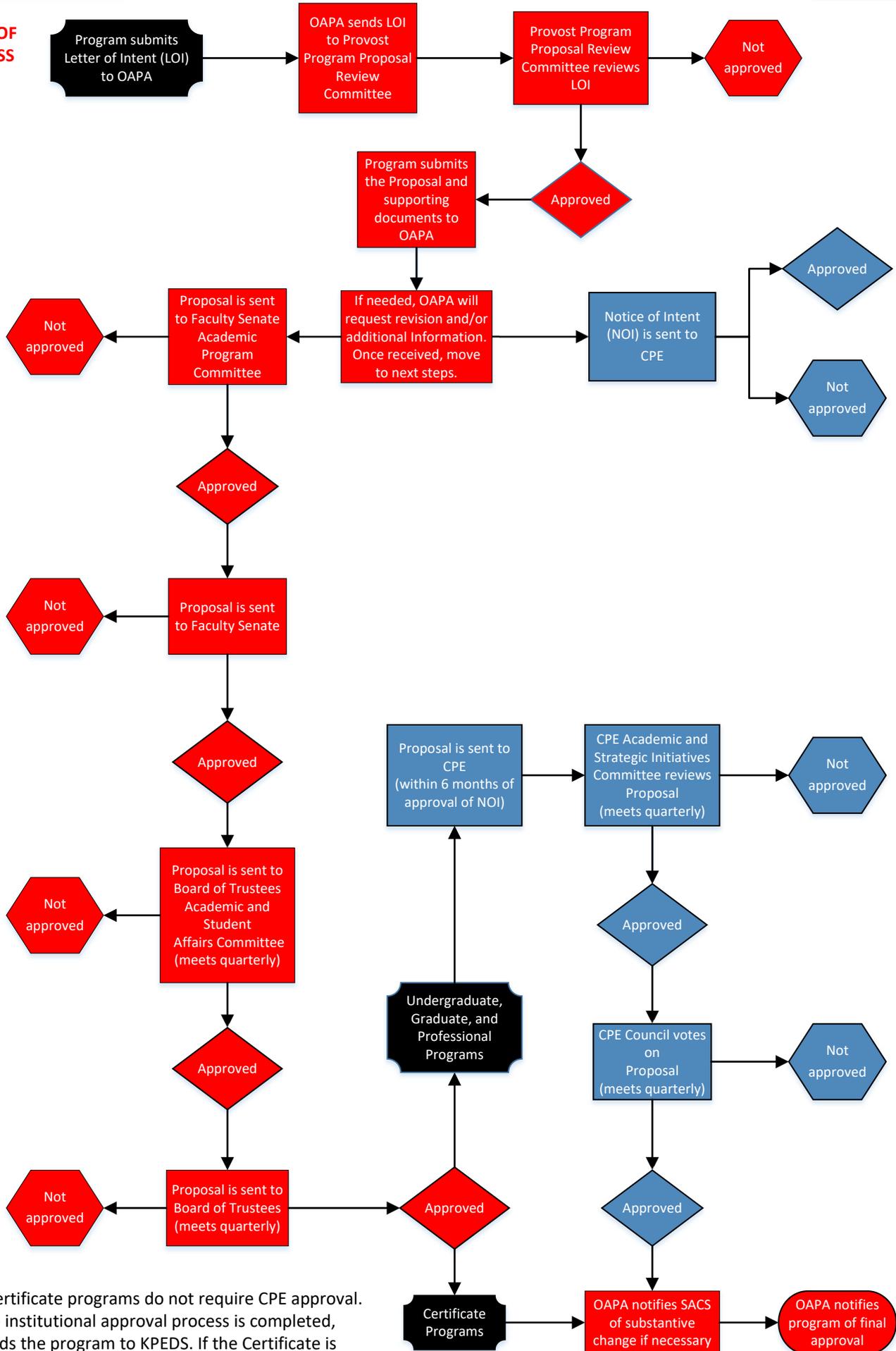# UofL New Academic Program Approval Flowchart
Office of Academic Planning and Accountability (OAPA)

UofL Process

CPE Process

START OF PROCESS

Program submits Letter of Intent (LOI) to OAPA

→ OAPA sends LOI to Provost Program Proposal Review Committee

→ Provost Program Proposal Review Committee reviews LOI

→ Not approved

Approved

Program submits the Proposal and supporting documents to OAPA

→ If needed, OAPA will request revision and/or additional Information. Once received, move to next steps.

→ Notice of Intent (NOI) is sent to CPE

→ Approved

→ Not approved

Proposal is sent to Faculty Senate Academic Program Committee

→ Not approved

Approved

Proposal is sent to Faculty Senate

→ Not approved

Approved

Proposal is sent to Board of Trustees Academic and Student Affairs Committee (meets quarterly)

→ Not approved

Approved

Proposal is sent to Board of Trustees (meets quarterly)

→ Not approved

Approved

Proposal is sent to CPE (within 6 months of approval of NOI)

→ CPE Academic and Strategic Initiatives Committee reviews Proposal (meets quarterly)

→ Not approved

Approved

CPE Council votes on Proposal (meets quarterly)

→ Not approved

Approved

Undergraduate, Graduate, and Professional Programs

Certificate Programs

OAPA notifies SACS of substantive change if necessary

→ OAPA notifies program of final approval

END OF PROCESS

NOTE: Certificate programs do not require CPE approval. After the institutional approval process is completed, OAPA adds the program to KPEDS. If the Certificate is composed of all new coursework, SACS is notified.