# Pre-LOI for New Program Proposal

The Provost's Office would like to ensure that all potential multi- and interdisciplinary opportunities are explored. An exploration of multi- and interdisciplinary opportunities will safeguard against program duplication in the university's portfolio. Moreover, it will lead to the creation of more innovative and cutting-edge programs. To that end, please examine programs offered in other units at the university with an eye towards multi- and interdisciplinary collaborations that could enhance the proposed degree program. Documentation of your outreach to leadership in other academic units will need to be provided.

The Pre-LOI is the initial stage of new program development for all proposed academic programs and facilitates review and discussion of proposed programs with all appropriate parties **prior** to the start of the academic unit’s internal approval process for new academic programs.

Pre-LOI reports must be submitted to [Derek Hottell](mailto:derek.hottell@louisville.edu) by February 29, 2024.

|  |  |
| --- | --- |
| Program Name: |  |
| Degree Level: |  |
| Date: |  |
| Department: |  |
| School/College: |  |
| Contact Person: |  |
| Method of Delivery (100% online, face-to-face): |  |

|  |
| --- |
| 1. **Program Abstract** (250 words or less). Describe the program’s focus and purpose, primary area of study, length of the program, goals/objectives, the rationale for the program, the skills or knowledge that students will acquire, and the relationship of the proposed program to the general field. |
|  |

|  |
| --- |
| 1. **Who is the audience for your program? How will this program add new enrollments?** |
|  |

|  |
| --- |
| 1. **List similar programs already offered at UofL. Please refer to the** [**catalogs**](https://catalog.louisville.edu/)**.** |
|  |

|  |
| --- |
| 1. **What opportunities for multi- and interdisciplinary collaboration have you pursued? (Exploration of collaborative opportunities is expected at the pre-LOI stage.)** |
|  |

|  |
| --- |
| 1. **Are there courses from other units that could contribute to this program? Could they substitute for other courses or be mapped to this program? Please refer to the** [**undergraduate**](https://catalog.louisville.edu/undergraduate/courses/) **or** [**graduate**](https://catalog.louisville.edu/graduate/courses/) **catalog.** |
|  |

|  |
| --- |
| 1. **Have you discussed a cost-sharing agreement for revenues and expenses with collaborating units?** |
|  |

|  |
| --- |
| 1. **Will additional faculty be needed for this program?** |
|  |