

Pre-LOI for New Program Proposal

The Provost's Office would like to ensure that all potential multi- and interdisciplinary opportunities are explored. An exploration of multi- and interdisciplinary opportunities will safeguard against program duplication in the university's portfolio. Moreover, it will lead to the creation of more innovative and cutting-edge programs. To that end, please examine programs offered in other units at the university with an eye towards multi- and interdisciplinary collaborations that could enhance the proposed degree program. Documentation of your outreach to leadership in other academic units will need to be provided.

The Pre-LOI is the initial stage of new program development for all proposed academic programs and facilitates review and discussion of proposed programs with all appropriate parties **prior** to the start of the academic unit's internal approval process for new academic programs.

Pre-LOI reports must be submitted to **Jen Jones**. See **New Academic Program Approval** webpage for submission schedule.

Program Name:	
Degree Level:	
Date:	
Department:	
School/College:	
Contact Person:	
Method of Delivery (100% online, face-to-face):	

1. Program Abstract (250 words or less). Describe the program's focus and purpose, primary area of study, length of the program, goals/objectives, the rationale for the program, the skills or knowledge that students will acquire, and the relationship of the proposed program to the general field.

2. Who is the audience for your program? How will this program add new enrollments?

3. List similar programs already offered at UofL. Please refer to the [catalogs](#).

**4. What opportunities for multi- and interdisciplinary collaboration have you pursued?
(Exploration of collaborative opportunities is expected at the pre-LOI stage.)**

5. Are there courses from other units that could contribute to this program? Could they substitute for other courses or be mapped to this program? Please refer to the [undergraduate](#) or [graduate](#) catalog.

6. Have you discussed a cost-sharing agreement for revenues and expenses with collaborating units?

7. Will additional faculty be needed for this program?