

## Pre-LOI for New Program Proposal

The Provost's Office would like to ensure that all potential multi- and interdisciplinary opportunities are explored. An exploration of multi- and interdisciplinary opportunities will safeguard against program duplication in the university's portfolio. Moreover, it will lead to the creation of more innovative and cutting-edge programs. To that end, please examine programs offered in other units at the university with an eye towards multi- and interdisciplinary collaborations that could enhance the proposed degree program. Documentation of your outreach to leadership in other academic units will need to be provided.

The Pre-LOI is the initial stage of new program development for all proposed academic programs and facilitates review and discussion of proposed programs with all appropriate parties **prior** to the start of the academic unit's internal approval process for new academic programs.

Pre-LOI reports must be submitted to **Jen Jones**. See **New Academic Program Approval** webpage for submission schedule.

Program Name:	
Degree Level:	
Date:	
Department:	
School/College:	
Contact Person:	
Method of Delivery (100% online, face-to-face):	

**1. Program Abstract** (250 words or less). Describe the program's focus and purpose, primary area of study, length of the program, goals/objectives, the rationale for the program, the skills or knowledge that students will acquire, and the relationship of the proposed program to the general field.

**2. Who is the audience for your program? How will this program add new enrollments?**

**3. List similar programs already offered at UofL. Please refer to the [catalogs](#).**

**4. What opportunities for multi- and interdisciplinary collaboration have you pursued?  
(Exploration of collaborative opportunities is expected at the pre-LOI stage.)**

**5. Are there courses from other units that could contribute to this program? Could they substitute for other courses or be mapped to this program? Please refer to the [undergraduate](#) or [graduate](#) catalog.**

**6. Have you discussed a cost-sharing agreement for revenues and expenses with collaborating units?**

**7. Will additional faculty be needed for this program?**