



PROGRAM MISSION STATEMENT		
Complete/Meets Expectations	Needs Improvement	Incomplete
<input type="checkbox"/> Explicitly aligns with the university's mission statement.	<input type="checkbox"/> Needs refinement to better align with the University's mission statement.	<input type="checkbox"/> Not aligned with the University's mission statement.
<input type="checkbox"/> Describes the unique purpose of the program.	<input type="checkbox"/> Too general to distinguish the unique purpose of the program.	<input type="checkbox"/> Does not provide the purpose of the program.
<input type="checkbox"/> Identifies specific population(s) served by the program.	<input type="checkbox"/> Does not clearly identify specific population(s) served by the program.	<input type="checkbox"/> Does not identify population(s) served by the program.
<input type="checkbox"/> Clear and concise writing.	<input type="checkbox"/> Lacks clear and concise writing.	<input type="checkbox"/> No statement provided.



PROGRAM GOALS		
Complete/Meets Expectations	Needs Improvement (More than one item may be selected)	Incomplete
<input type="checkbox"/> Identifies the 2-3 competencies.	<input type="checkbox"/> Missing the following required competencies related to: <ul style="list-style-type: none"> <input type="checkbox"/> content knowledge <input type="checkbox"/> research, --AND/OR-- <input type="checkbox"/> professional practice/training experiences 	<input type="checkbox"/> No program goals identified.
<input type="checkbox"/> All program goals have broad statements that address the 2-3 key competency areas that students will acquire and demonstrate upon graduation.	<input type="checkbox"/> Some (but not all) program goals need refinement to include broad statements that address the 3 key competency areas that students will acquire and demonstrate upon graduation. <ul style="list-style-type: none"> <input type="checkbox"/> content knowledge <input type="checkbox"/> research, --AND/OR-- <input type="checkbox"/> professional practice/training experiences 	<input type="checkbox"/> No program goals have broad statements that address the 3 key competency areas that students will acquire and demonstrate upon graduation.
<input type="checkbox"/> All program goals are clearly aligned to the program's mission statement.	<input type="checkbox"/> Some (but not all) program goals need refinement to more clearly align with the program's mission statement. <ul style="list-style-type: none"> <input type="checkbox"/> content knowledge <input type="checkbox"/> research, --AND/OR-- <input type="checkbox"/> professional practice/training experiences 	<input type="checkbox"/> No program goals align to the program's mission statement.



STUDENT LEARNING OUTCOMES		
Complete/Meets Expectations	Needs Improvement (More than one item may be selected)	Incomplete
<input type="checkbox"/> Identifies at least 1 outcome for each of the 2-3 corresponding competencies.	<input type="checkbox"/> Missing outcomes for competencies related to: <ul style="list-style-type: none"> <input type="checkbox"/> content knowledge <input type="checkbox"/> research, --AND/OR-- <input type="checkbox"/> professional practice/training experiences 	<input type="checkbox"/> No outcomes are identified.
<input type="checkbox"/> All outcomes describe the specific knowledge, skill or perception to be gained or improved upon graduation through participation in the program.	<input type="checkbox"/> Some (but not all) outcomes need refinement to better describe the specific knowledge, skill or perception to be gained or improved upon graduation through participation in the program. <ul style="list-style-type: none"> <input type="checkbox"/> content knowledge <input type="checkbox"/> research, --AND/OR-- <input type="checkbox"/> professional practice/training experiences 	<input type="checkbox"/> No outcomes describe the specific knowledge, skill or perception to be gained or improved upon graduation through participation in the program.
<input type="checkbox"/> All outcomes are measurable learning activities.	<input type="checkbox"/> Some (but not all) outcomes need refinement to better identify measurable learning activities. <ul style="list-style-type: none"> <input type="checkbox"/> content knowledge <input type="checkbox"/> research, --AND/OR-- <input type="checkbox"/> professional practice/training experiences 	<input type="checkbox"/> No outcomes identify measurable learning activities.
<input type="checkbox"/> All outcomes clearly align to a specific program goal.	<input type="checkbox"/> Some (but not all) outcomes need refinement to better align with specific program goals.	<input type="checkbox"/> No outcomes align with specific program goals.



	<input type="checkbox"/> content knowledge <input type="checkbox"/> research, --AND/OR-- <input type="checkbox"/> professional practice/training experiences	
--	--	--



MEASURES		
Complete/Meets Expectations	Needs Improvement (More than one item may be selected)	Incomplete
<input type="checkbox"/> Identifies at least 1 direct assessment measure for each learning outcome.	<input type="checkbox"/> Missing direct assessment measure(s) for outcomes related to: <ul style="list-style-type: none"> <input type="checkbox"/> content knowledge <input type="checkbox"/> research, --AND/OR-- <input type="checkbox"/> professional practice/training experiences 	<input type="checkbox"/> No direct assessment measures are identified.
<input type="checkbox"/> All direct assessment measures describe how students' work will be evaluated to determine their level of competency.	<input type="checkbox"/> Some (but not all) direct assessment measures need refinement to better describe how students' work will be evaluated to determine their level of competency. <ul style="list-style-type: none"> <input type="checkbox"/> content knowledge <input type="checkbox"/> research, --AND/OR-- <input type="checkbox"/> professional practice/training experiences 	<input type="checkbox"/> No direct assessment measures describe how students' work will be evaluated to determine their level of competency.
<input type="checkbox"/> All direct assessment measures are clearly aligned to a specific outcome.	<input type="checkbox"/> Some (but not all) direct assessment measures need refinement to better align with specific outcomes. <ul style="list-style-type: none"> <input type="checkbox"/> content knowledge <input type="checkbox"/> research, --AND/OR-- <input type="checkbox"/> professional practice/training experiences 	<input type="checkbox"/> No direct assessment measures are aligned with specific outcomes.



TARGETS		
Complete / Meets Expectations	Needs Improvement (More than one item may be selected)	Incomplete
<input type="checkbox"/> Identifies at least 1 target for each direct assessment measure.	<input type="checkbox"/> Missing targets for direct assessment measures related to: <ul style="list-style-type: none"> <input type="checkbox"/> content knowledge <input type="checkbox"/> research, --AND/OR-- <input type="checkbox"/> professional practice/training experiences 	<input type="checkbox"/> No targets are identified.
<input type="checkbox"/> All targets indicate the applicable expression (e.g. %, #, rating) and appropriate threshold for achievement of each learning outcome assessed.	<input type="checkbox"/> Some (but not all) targets need refinement to clearly indicate the applicable expression (e.g. %, #, rating) and appropriate threshold for achievement of each learning outcome assessed. <ul style="list-style-type: none"> <input type="checkbox"/> content knowledge <input type="checkbox"/> research, --AND/OR-- <input type="checkbox"/> professional practice/training experiences 	<input type="checkbox"/> No targets indicate the applicable expression (e.g. %, #, rating) or appropriate threshold for achievement of learning outcomes assessed.
<input type="checkbox"/> All targets are clearly aligned to a specific measure.	<input type="checkbox"/> Some (but not all) targets need refinement to better align to a specific measure. <ul style="list-style-type: none"> <input type="checkbox"/> content knowledge <input type="checkbox"/> research, --AND/OR-- <input type="checkbox"/> professional practice/training experiences 	<input type="checkbox"/> No targets align with specific measures.



FINDINGS		
Complete/Meets Expectations	Needs Improvement (More than one item may be selected)	Incomplete
<input type="checkbox"/> Identifies at least 1 finding for each direct assessment measure.	<input type="checkbox"/> Missing findings for direct assessment measures related to: <ul style="list-style-type: none"> <input type="checkbox"/> content knowledge <input type="checkbox"/> research, --AND/OR-- <input type="checkbox"/> professional practice/training experiences 	<input type="checkbox"/> No findings are identified.
<input type="checkbox"/> All findings clearly indicate whether the target was met.	<input type="checkbox"/> Some (but not all) findings need refinement to better indicate whether the target was met. <ul style="list-style-type: none"> <input type="checkbox"/> content knowledge <input type="checkbox"/> research, --AND/OR-- <input type="checkbox"/> professional practice/training experiences 	<input type="checkbox"/> No findings indicate whether the targets were met.



ACTION PLAN		
Complete/Meets Expectations	Needs Improvement (More than one item may be selected)	Incomplete
<input type="checkbox"/> Identifies each unmet performance target or indicates that all current targets were met.	<input type="checkbox"/> Does not identify the following unmet performance targets. <ul style="list-style-type: none"> <input type="checkbox"/> content knowledge <input type="checkbox"/> research, --AND/OR-- <input type="checkbox"/> professional practice/training experiences 	<input type="checkbox"/> Does not identify unmet performance targets or indicate that all current targets were met.
<input type="checkbox"/> Describes changes to improve functions, services and processes based on unmet targets or, if all targets were met, describes how the expected level of performance will be increased to facilitate continuous program improvement.	<input type="checkbox"/> Does not describe changes to improve functions, services and processes based on the following unmet targets. <ul style="list-style-type: none"> <input type="checkbox"/> content knowledge <input type="checkbox"/> research, --AND/OR-- <input type="checkbox"/> professional practice/training experiences 	<input type="checkbox"/> Does not describe changes to improve functions, services or processes based on the unmet targets, or, if all targets were met, does not describe how the expected level of performance will be increased to facilitate continuous program improvement.
<input type="checkbox"/> Action Plan from the previous year is included.	<input type="checkbox"/> Information included in 'Previous Action Plan' component, but is not Action Plan from previous cycle (copy and paste as written).	<input type="checkbox"/> Action Plan from the previous year is not included