UNIVERSITY OF LOUISVILLE SCHOOL OF NURSING

JOB DESCRIPTION, DEAN

[Description and Qualifications determined from University level.]

The Dean shall:

- A. Facilitate the accomplishment of the scholarships of teaching, research, creative, and scholarly activities, in line with an academic Health Sciences Center and a research intensive university.
- B. Be the academic and administrative leader of the School of Nursing.
- C. Report to the President or appropriate University offices.
- D. Administer the SON according to the University and SON Bylaws and policies.
- E. Keep the administrative offices of the University, as required by <u>The Redbook</u>, and the faculty fully informed concerning the educational and financial status of the School of Nursing.
- F. Maintain effective relationships with alumni and relevant internal and external constituents.
- G. Work with internal and external constituents to assure support for the School of Nursing.
- H. Function as chief fiscal and personnel manager of the unit.
- I. Be responsible for all cooperative programs involving the School of Nursing and other units of the University.
- J. Represent the School, formally and informally, to the University, community and the world.

- K. Oversee academic, research, and practice and service programs with other agencies.
- L. Oversee evaluation of faculty and staff.
- M. Be responsible for such additional duties as may be assigned by the Board of Trustees or University Administration Offices.
- N. Facilitate faculty development and resources for the use of technology in education, practice, and research.
- O. Facilitate the presence of faculty as presenters and organizational leaders at local, national, and international levels.
- P. Facilitate implementation of the unit and university diversity plans.
- Q. Advance the SON to achieve the strategic plan of the unit and the university.
- R. Implement an Evaluation Plan for the School of Nursing.