

100 Cover Letter Avenue
Louisville, KY 40219
(502) 555-5555

June 20, 2009

Dr. Edward Employer
Orchestra Director
Best Orchestra Company
55 University Way
Louisville, KY 40217

Dear Dr. Employer,

I am writing in response to your job advertisement for a violinist, published on the Best Orchestra Company website. I graduated from the University of Louisville with a Bachelor of Music in Performance in May 2006. My five years of professional experience as a violinist makes me an excellent candidate for this position. I believe that my enthusiasm for music and performance would serve as an asset to your company.

During my years as an undergraduate student at the University of Louisville, I participated in numerous orchestras and ensembles. I performed with the University Orchestra, the Cardinal Symphony, and the University String Ensemble. While playing as a member of the Cardinal Symphony, I gained three years of experience in collaborating and working with other musicians and conductors. Furthermore, I received the opportunity to perform a violin solo during one of the seasonal concerts. My coursework in applied music studies provided me with the necessary content knowledge to be a well-rounded musician. A few of the courses I completed include Advanced Music Theory, Ensemble Scoring I and II, Conducting, and Applied Lessons. Over the last five years, I participated in several professional development workshops specifically geared towards violinists. The professional development workshops increased my proficiency in ensemble and orchestral performance.

Upon graduation from the University of Louisville, I received an internship at the American Orchestra. I served as a paid intern for one year, with the responsibility of coordinating orchestra rehearsals and concerts. After completing the yearlong internship, the director of the American Orchestra offered me a full-time position as a violinist. I have performed in over 25 concerts for the American Orchestra over the last four years. I received the opportunity to perform a total of three instrumental solos while at the American Orchestra. My vast repertoire of musical genres, coupled with my experiences at several renowned orchestras makes me an ideal candidate for this position.

I am excited by the prospect of performing for you at the Best Orchestra Company. My professional experiences and skills as a violinist sufficiently meet the requirements of your job

advertisement. I enclosed my résumé and professional references for further consideration. I hope to receive the opportunity to discuss my qualifications in greater detail. I can be reached by phone, email, or mail. Thank you for your time and consideration.

Sincerely,

Cindy Job Seeker

Cindy Job Seeker

Enclosures: Résumé and professional references