**First M. Last Name**

(502) 852-1234 Louisville.resume@louisville.edu

LinkedIn URL contact

**SUMMARY OF QUALIFICATIONS**

Creative, dedicated and hardworking individual with skills and knowledge in event production in the music industry. Experience in customer relations, stage assistance, event planning and public relations.

**EDUCATION**

**Bachelor of Arts Degree** May 2022

Major: Music

Minor: Business Administration

University of Louisville

Cumulative GPA: 3.70

**RELATED EXPERIENCE**

Production Intern  May 2021–August 2021

Kentucky Center for the Performing Arts Louisville, KY

* Assisted with incoming attractions with audio, video, lighting, staging and projection equipment
* Communicated and assisted with outside vendors, contractors, clients, and solicitors
* Attended weekly departmental meetings to make sure all teammates, both internal and external, were informed and up to date with all managed projects and events

**ADDITIONAL WORK EXPERIENCE**

Barista May 2018-August 2018

Starbucks Coffee Louisville, KY

* Prepared and served hot and cold beverages in an efficient and timely manner
* Described menu items and suggested products to customers
* Ordered and distributed stock supplies on a weekly basis

**RELEVANT SKILLS**

Knowledge and experience with lighting and audio consoles

Can effectively use social media to manage an employer’s brand voice

Proficient with Photoshop, YouTube, SEO (search engine optimization), and coding

**COMMUNITY SERVICE** June 2018 – August 2018

Summer Musical Theatre Camp Volunteer

Derby Dinner Playhouse

**CAMPUS INVOLVEMENT AND LEADERSHIP**

University of Louisville

School of Music, Student Government Association, President August 2018 – May 2019

**PROFESSIONAL DEVELOPMENT**

Southeast Conference of the American Music Association, Attendee December 2018

**HONORS AND AWARDS**

Dean’s List, University of Louisville Fall 2018, Spring 2019