

18 January 2022

To Whom It May Concern:

This letter is to confirm that [Your Name] served as a practicum supervisor for [number of students] during the [Fall/Spring] 20XX academic semester(s) in affiliation with the University of Louisville, School of Music, Music Therapy department.

[number of students] x 5 credit hours per student = [x] CMTE credit hours.

Please feel free to contact me if I can answer any further questions.

Sincerely,

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Director / Assistant Professor Music Therapy  
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