

VISITING STUDENT POLICY

UNIVERSITY OF LOUISVILLE School of Medicine

- The Fourth-Year Visiting Student Program at the University of Louisville School of Medicine offers eligible medical students enrolled in other universities an opportunity to complete clinical electives.
- Applications for visiting student rotations must be submitted four (4) months prior to your requested date of attendance. The University of Louisville uses VSAS, the Visiting Student Application Service, to receive those applications. However, this program is not yet available for international or osteopathic students. Those students are to use the [Extramural Electives Compendium \(EEC\)](#) for visiting student elective information. <http://services.aamc.org/eec/students/>
- Applications for visiting student rotations must be submitted no later than August 1 for the upcoming July-June academic year.
- Observerships will not be offered to graduates of medical schools. **No exceptions.**

Eligibility

It is necessary that visiting students first complete basic clerkships in medicine, surgery, pediatrics, psychiatry, family medicine and obstetrics/gynecology before participating in these electives.

- You must be in the final year of your medical school in good standing and cannot have received your M.D./D.O. degree at the time of your rotation. **Anyone having already graduated from medical school is not eligible. There are no exceptions.**
- You must be enrolled full-time in a school that is accredited by the United States Liaison Committee on Medical Education (LCME) or the American Osteopathic Association (AOA). International medical students must be enrolled full time in one of a select group of schools that has been approved by the University of Louisville Medical Student Affairs Office. (<http://louisville.edu/medschool/medicalstudentaffairs/visiting-student-clerkships>).
- You must be current on all of your immunizations including measles, mumps, Rubella, Varicella, Hepatitis and Tuberculosis.
- Scheduling is done on a space-available basis; there are no guarantees that an applicant will be scheduled. Priority in scheduling rotations is given to University of Louisville medical students.
- Each block rotation is four weeks in duration. You are required to stay for the complete block.
- Length of stay will be confirmed by the Student Affairs office in conjunction with the host department(s) prior to the start of the rotation with a maximum of 12 weeks possible for clinical rotations.
- A letter from your Dean of Students regarding academic standing and clinical experience is required.
- Students must be fluent in English. Students whose native language is not English must demonstrate English language proficiency through either the TOEFL (Test of English as a Foreign Language) or the academic format of the IELTS (International English Language Testing System). Students from medical schools where English is not the language of instruction may be required to participate in a ten-minute interview by phone to determine fluency.
- All requests for student elective experience must be coordinated through the University of Louisville Medical Student Affairs Office.

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Policies and Other Information

- Visiting students are subject to the same rules and regulations that apply to University of Louisville students. Continued participation in electives are based on satisfactory academic performance, English language skills, and behavior. Students whose performance, language skills or behavior are considered unsatisfactory may be administratively withdrawn at any time from the program.
- Attendance is mandatory on all rotations.
- Students should wear short white coats (with shirt and tie required for men and appropriate attire for women).
- Once approved for an elective experience, students will be given all further contact and location information from the Department that has chosen to host the student.