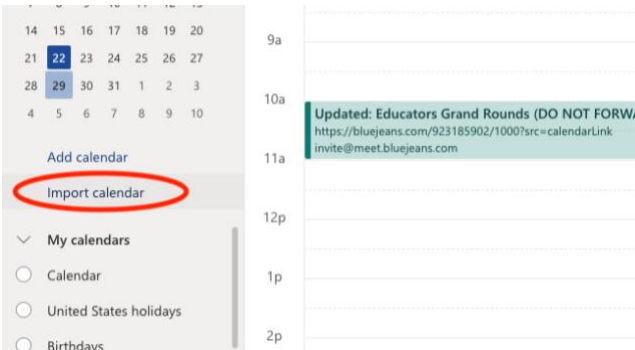


How to subscribe to your RedMed calendar using Outlook

Step 1: Login to outlook.office365.com with your ulink username and password. Then click on the calendar icon to view calendars tab.



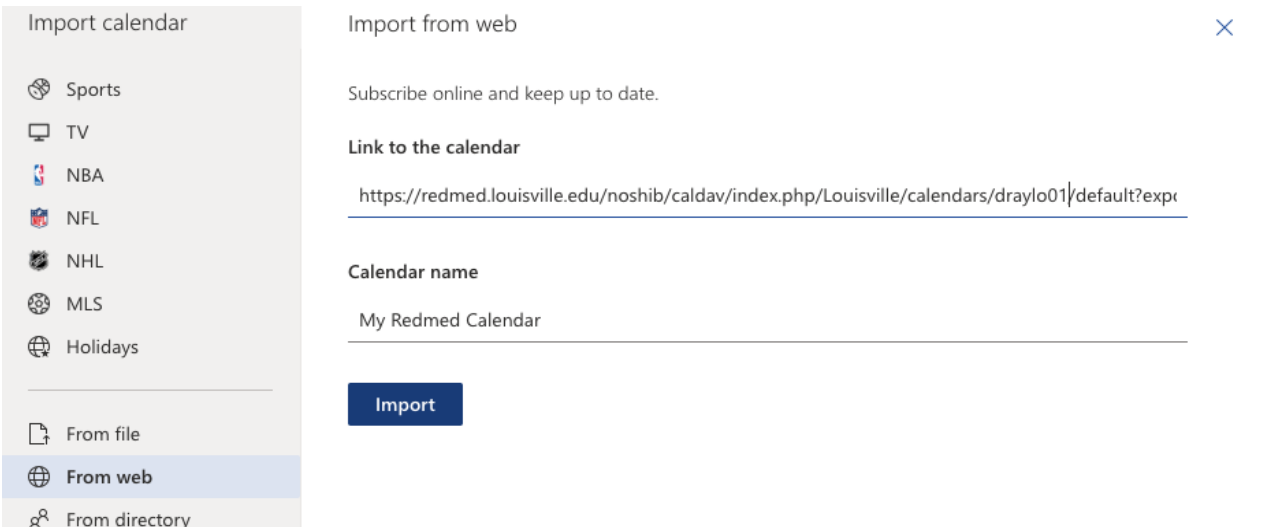
Step 2: Click **Import Calendar**



Step 3: Click **From Web.**



Step 4: Insert your RedMed ICS URL that you generated as instructed in this [guide](#). Name the calendar something that makes sense to you. Click **Import**.



Your RedMed Calendar will populate in **Other calendars** section.

- ▼ **Other calendars**
- M1: Class of 2023
- M2: Class of 2022
- My Redmed Calendar
- ▼ **Groups**
- ATQ

