JHFE Research Enhancement Grant Application (JHFE-REG) Procedures and Policies

Eligibility. All full-time faculty members of the School of Medicine, School of Public Health & Information Sciences, Dental School and Nursing School are eligible to apply provided the submitted grant application to the NIH, NSF, or other national sponsor was reviewed, but missed the threshold for funding. A proposal that has not been reviewed (triaged) is not eligible for consideration. Competitive applications will provide a clear and compelling explanation in the 2-page narrative how the funds provided by the JHFE will resolve the concerns presented in the critiques for a previously submitted multi-year, nationally peer reviewed grant application.

Amount.

- The budget limit for R21's (or anything that is < 3 years and/or < $325 direct costs) are capped at $25,000. Exceptions to this need to be justified in the narrative and may be approved by the committee.
- The <u>maximum</u> grant award will be $75,000 for one year.

Application Materials.

A complete application will include:

- JHFE-REG application form
- A narrative explanation of how critiques will be addressed by the grant (2 pages maximum). The narrative is a critical component of the grant application.
- Itemized budget and justification.
- The recently unfunded proposal that a JHFEREG would enable a fundable revised proposal.
- Reviewers' statements and scores from the unfunded proposal (Summary Statement).
- PI Biosketch with current and recent support (previous 3 years)
- Cover page and abstracts of all pending grant applications
- Recent payline from the funding institution (newly added to cover page)

Funds may not be used for faculty salary, equipment, or travel. Allowable expenses include staff salary and fringe benefits, graduate student and post-doctoral fellow stipends and fringe benefits, core services and supplies.

Generate pdf files directly from the software other than the application signature page and compile into a single pdf for submission as an attachment to an email to hscro@louisville.edu.

Timeline. Applications will be accepted three times during the year: August 15th (funding period begins October 15th); December 15th (funding period begins February 15th); and April 15th (funding period begins June 1st).

Review. The School of Medicine's Research Committee will review applications based on scientific merit (as determined by the study section that originally assessed the proposal and its scoring) and the likelihood that a JHFE-REG will lead to extramural funding. (The Research Committee is a standing committee of eight members who are elected by the School of Medicine's Executive Faculty to advise the Dean on research policies and the allocation of research resources.). Extramural proposals submitted within the previous year and requesting a minimum of 3 years support will be given preference. The Research Committee's recommendations will be reviewed and approved by the Vice-Dean for Research and the Dean of the School of Medicine.

Reporting. JHFE-REG awardees will provide the Research Committee with a final report within 60 days of the end of the funding period. Reports must contain: 1) a description of the research and its outcomes; 2) evidence that the awardee has made an attempt to secure extramural funding based on the JHFE-REG award; and 3) publications resulting wholly or partially from the funded project. A summary of these reports will be submitted to the Jewish Heritage Fund for Excellence.

Acknowledgment. Faculty members receiving JHFE-REG funding will acknowledge support from the Jewish Heritage Fund for Excellence in project-related publications and presentations using the following statement: "This work was supported in part by a grant from the Jewish Heritage Fund for Excellence Research Enhancement Grant Program at the University of Louisville School of Medicine." Additionally, grant recipients

will be required to make themselves available for public appearances related to the Jewish Heritage Fund for Excellence's mission.