***(Greyed out boxes contain instructions/definitions and should be deleted prior to submission)***

Personal Statement – (Name Goes Here)

For consideration of satisfactory Periodic Career Review in (department name), with demonstration of excellence in Service. My average work assignment (date range) is \_\_% service, \_\_% teaching, and \_\_% research.

Summary of major accomplishments during the period of review (2-3 paragraphs limit)

**Excellence in Service (\_\_%) (include the total percentage for all service areas)**

***All service activities including clinical service, non-clinical/community service and service to research can be combined to demonstrate excellence or proficiency in service. Complete all service areas below that apply to Excellence in Service***

Documented clinical service, service to research, and/or a non-clinical/community assignment and a major responsibility (i.e., leadership role) in a clinical service, service to research, and/or non-clinical/community program.

**Clinical Service (\_\_%)**

*Measurably and significantly improved the clinical service program. Measures of improvement in clinical service include obtaining funding support for the program through contracts, significantly increased clinical productivity; evidence of significantly increased clinical-service-related collaborative partnerships with the community; evidence of improved health care outcomes, evidence of significantly increased cost effectiveness of the program (for example, improved clinic efficiencies); introduction of new technologies, methods or procedures that contribute to improved health care outcomes; or evidence of a significant contribution to improved public health.*

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**Non-Clinical/Community Service (\_\_%)**

*Excellence in non-clinical/community service is best demonstrated by a documented non-clinical assignment and a major responsibility (i.e., leadership) for a non-clinical program role or multiple or consistent contributions key to programmatic success of non- clinical program(s). The individual should have measurably and significantly improved the non-clinical program. Measures of improvement include but are not limited to work in furtherance of identified missions of the university ,improved quality, quantity and/or outcomes of mentoring activities, improved community health care outcomes, documented improvements due to administrative assignments related to clinical work, development or implementation of policies or programs involving local, regional, national, and/or international organizations.*

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**Service to Research (\_\_%)**

*Measurably and significantly improved the non-clinical/community service program. Measures of improvement in service to research include but are not limited to a significant participation in obtaining funding for the program through contracts or grants, development of new research programs, or increased research productivity of the program including scientific presentations and nationally recognized (e.g., included in PubMed) peer-reviewed publications.*

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**Proficiency in Teaching (\_\_%)**

*Documented teaching assignment including teaching associated with community-engaged teaching. Teaching includes activities that foster learning and critical thinking skills. Examples of direct teaching include lectures, workshops, small group facilitation, precepting, demonstration of procedural skills, and facilitation of on-line courses. Evidence of proficiency may include structured mentoring, advising activities, developing new instructional or curricular materials, evidence of learning, and participating in interdisciplinary teaching efforts.*

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**Proficiency in Research (\_\_%)**

*Documented research assignment including community-engaged research is best evidenced by regular dissemination of research findings (on average, at least annual publication for those with a > 20% work assignment), the majority of which should be through traditional peer-reviewed publications. For those with a work assignment in research of < 20%, at least one peer-reviewed publication (or other evidence of dissemination of knowledge) during the period of review (****0% work assignment indicates that research productivity is not required****)*

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**Scholarly Activities** **(required of all Periodic Career Reviews; may duplicate items above)**

*Scholarly activity must be demonstrated regularly (i.e., on average annually) for a satisfactory periodic career review for tenured faculty and for the promotion of term faculty to the rank of associate professor or professor. Scholarly activity is defined as those activities in which faculty take a scholarly approach to education, service or research activities. These occur when faculty systematically design, implement, access, or redesign educational, service, or research*activities *(See PAT Criteria Summary document page 12 for examples)*

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