***(Greyed out boxes contain instructions/definitions and should be deleted prior to submission)***

Personal Statement – (Name Goes Here)

For consideration for promotion from Associate Professor to Professor (Tenured) of (department name), and demonstration of excellence in Research. My average work assignment (date range) is \_\_% research, \_\_% teaching, and \_\_% service.

Summary of major accomplishments during the period of review (2-3 paragraphs limit)

# Excellence in Research (\_\_%)

*Major responsibility for an independent research program (e.g. principal investigator on a grant) or a documented leadership role in a collaborative research effort. This includes current extramural funding, with federal funding as principal investigator, including principal investigator on a multi-principal investigator grant, preferred. Alternatively, nationally peer-reviewed funding via multi-year significant grants as principal investigator may be acceptable (e.g., American Heart Association, American Diabetes Association) Note: a leadership role on federally funded entrepreneurial peer-reviewed grants or contracts for technology development linked to U of L, and of demonstrable value to the University, can be considered as contributing to excellence in research, but is not, alone, sufficient to meet these criteria. Regular publication (on average, at least annually) in peer-reviewed media as a major author (first, senior, or corresponding author) Note: The successful acquisition of patents can be considered evidence of excellence in research, however dissemination in peer-reviewed media is preferred and must constitute the majority of the documentation of peer acceptance. Evidence of excellence in community-engaged research includes non-academic publications and presentations, recognition, citations and awards, and a description of involvement of partners/students in these outputs*

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**PROMOTION TO TENURED PROFESSOR:**

*In addition to meeting above criteria for promotion to associate professor, the candidate is required to have current and sustained extramural funding: meeting the funding criteria as described under Excellence in Research. Candidate must have national/international recognition in a focused area of research expertise that is demonstrated in extramural letters and evidenced by activities such as leadership role in national forums, service as an editor or reviewer, or invitations to speak.*

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**Proficiency in Teaching (\_\_%)**

# *Documented teaching assignment including teaching associated with community-engaged teaching. Teaching includes activities that foster learning and critical thinking skills. Examples of direct teaching include lectures, workshops, small group facilitation, precepting, demonstration of procedural skills, and facilitation of on-line courses. Evidence of proficiency may include structured mentoring, advising activities, developing new instructional or curricular materials, evidence of learning, and participating in interdisciplinary teaching efforts.*

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# Proficiency in Service (\_\_%)

# *All service activities including clinical service, non-clinical/community service and service to research can be combined to demonstrate proficiency in service*

*Documented service assignment (clinical, non-clinical/community and/or service to research) and satisfactory peer and supervisory reviews of the service. Reviews by the recipients of the service must be obtained and document proficiency.*

*Significant non-departmental administrative assignments that serve a broader function in the School of Medicine or university (e.g., department chair, assistant, associate, or vice deans, etc.) should be included in the department promotion, tenure or periodic career review. Non-departmental administrative activities should be reviewed independently of the department review by the candidate’s appropriate supervisor(s) and sent to the department for inclusion in its review. Examples or recipients of the service include but not limited to referring physicians, patients, community organizations, local, regional or national organizations, mentees, research colleagues.*

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# Scholarship

*Scholarship in Research requires innovations in research (discovery of new findings or application of existing findings in a new way) and documentation of peer acceptance of research scholarship through peer-review publications. An extramurally-funded research program and presentations of research findings, on average annually, at national forums are required. Emerging regional/national recognition in a focused area of research expertise should be evidenced in extramural letters*

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