University of Louisville School of Medicine
Anonymous Department Ballot Results

Open Dates of Ballot (minimum 1 week):   through

_____   _____

Faculty Member   Department/Division

_____

Action (if action is for a combined promotion and tenure, use separate forms for each action)

Departmental Ballot Results:

1. Eligible Executive Faculty*
    a. Total number   _____
    b. Number voting   _____
    c. Vote recorded   _____   _____   _____

                                      Yes   No   Abstain

2. All other Executive Faculty
    a. Total number   _____
    b. Number voting   _____
    c. Votes recorded   _____   _____   _____

                                      Yes   No   Abstain

A member of the Executive Faculty* of the School of Medicine holds a full-time, academic appointment in the University of Louisville with a primary appointment in the School of Medicine; or may be a part-time, emeritus or gratis General Faculty who has been elected to the Executive Faculty. In all considerations of appointment, promotion, tenure and periodic career reviews, the personnel documents pertaining to the faculty member under consideration including a current curriculum vitae, personal statement, letters of recommendation, teaching evaluations, reprints of articles, and documentation of other forms of scholarship when appropriate, must be available for review by the voting faculty at least 48 hours preceding the vote on the personnel action.

*Executive Faculty eligible to vote for:

New appointment: All Executive Faculty
Promotion: Faculty at or above the rank of the promotion action
Tenure: All tenured departmental faculty
PCR: Faculty at or above the rank of candidate undergoing PCR

IMPORTANT NOTE: Per PAT document Appendix B. III A. 2. The decision of the appropriate committee as specified above, made by anonymous secret ballot, shall be the departmental recommendation. Similar consideration shall be sought from other departmental executive faculty with their opinion also obtained by anonymous secret ballot. If vote not taken by ballots collected at departmental meeting, an electronic ballot or anonymous mail ballot may be used with responses collected over a minimum of one week.