**Mentoring Agreement**

# Acknowledgment of Mentee

# I have voluntarily entered into a mentoring relationship. I shall openly discuss my development needs for the purpose of professional development, job success, and workplace wellness. I agree to attempt to work through any communication challenges or relationship conflicts that may arise during the mentor relationship but understand I can terminate this relationship at any time by notifying my mentor.

# Acknowledgment of Mentor

I have voluntarily entered into a mentoring relationship. I shall provide mentoring support to my mentee for the purpose of professional development, job success, and workplace wellness. I agree to attempt to work through any communication challenges or relationship conflicts that may arise during the mentor relationship. I understand I can terminate this relationship at any time by contacting my mentee. I acknowledge that my role as a mentor is done without additional compensation.

# Confidentiality

I understand confidentiality is critical to developing a trusting mentoring relationship. Consequently, I agree to maintain the confidentiality of the personal and work life experiences shared with me to the extent allowed by law. Furthermore, I understand my mentoring partner will uphold the same standard of confidentiality.

# Expectations

# I will actively pursue regular meetings, at least quarterly, with my mentoring partner. I will seek to fulfill the steps as outlined in the program description. This mentoring relationship will last as long as it is felt by both parties to be helpful. I will work with my mentoring partner to create short-term and long-term objectives, thus contributing to successful outcomes of the mentoring arrangement.

I understand and agree to the terms of this agreement.

Name Mentor’s Signature Date

Name Mentee’s Signature Date