

**UNIVERSITY OF LOUISVILLE SCHOOL OF MEDICINE  
MATERIAL REQUIRED FOR MID-TENURE REVIEW**

Name \_\_\_\_\_

Title and Department \_\_\_\_\_

Place this checklist and materials in manila folder and deliver to Phyllis Harris, Office of Faculty Affairs, Abell Adm, Rm 406. Any questions regarding the mid-tenure review should be addressed to Phyllis at 852-6266.

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- \_\_\_\_\_ Letter from department chair to dean addressing progress in meeting standards\* for tenure - see sample format
  - \_\_\_\_\_ Current Curriculum Vitae
  - \_\_\_\_\_ Proof of funding – copies of Award Summary from UBM-13A for all awards as PI and Co-PI for the period of review
  - \_\_\_\_\_ Copies of work assignments since beginning of probationary status

\*Standards for tenure can be found at <http://louisville.edu/medicine/facultyaffairs/promotion-and-tenure>. See PAT Criteria Summary. Use either page 3, 7 or 11 for promotion to associate professor or page 4, 8, or 12 for promotion to professor. The applicable criterion depends on area (research, service or teaching) of primary work assignment averaged over time in probationary status.

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February 2016