Annual Work Plan Definitions

Clinical Service

% UofL Health/ULP clinical (wRVU generating)	Time spent in clinic, hospital, or other treatment setting treating patients Includes inpatient and outpatient efforts This designation is for clinical efforts not at Norton site
% Norton clincial (wRVU generating)	Time spent in clinic, hospital, or other treatment setting treating patients at Norton sites Includes inpatient and outpatient efforts; this designation is for clinical efforts at Norton sites only
% VA	Time spent working for the Veteran's Affairs (VA) This time should be contractually designated, typically in 8ths (e.g., 5/8)
% Other clinical service site or contract	Time spent working in clinical, patient facing capacity that does not generate wRVU for ULH, Norton, the VA, or other entities (e.g. Baptist)
% ULP/ULH paid clinical administrative role	ULP paid administrative clinical leadership roles (e.g., Medical Director)
% Other paid clinical administrative role	Other paid administrative clinical leadership roles (e.g., Medical Director)

Administrative & Other Service

% Department Chair	Time spent in Department Chair capacity. Note: Funds flow model has discrete funding based on department size.
% Division Chief	Time spent in Division Chief capacity
% Vice Chair	Time spent in Vice Chair capacity
% Center/Institute Director	Time spent in Center/Institute Director capacity
% Service to Research Administrative role	Time spent in an administrative role that directly relates to the support of the research mission but not serving as an investigator
% Other Non-Clinical / Community Service	Activities should demonstrate a connection to medical and/or basic science expertise or be related to community health initiatives. Examples encompass involvement in hospital, department, or university committees/task forces, mentoring endeavors, contributions to university missions, service within local communities, participation in state advisory boards or organizations, engagement in national and/or international committees or organizations, editorial board memberships, or leadership roles in research study sections.

Research

% Research activities	Time spent doing research activities *If the portion of research effort spent in the home department versus center/insitute is unclear, please confirm with Department Chair and/or Center
% Service to research	Activities which support a research program(s) through core services or other activities that are integral to the success of the program Responsibilities may encompass collaborative efforts with research investigators, engagement in research studies, co-investigator roles, and participation in grant initiatives. These activities, whether funded or unfunded, fall outside the realm of being a PI on grants and/or major authorship in publications. If the faculty member is expected to be a PI on grants or produce major authored publications, the assignment should be allocated within the research section of work assignment.
% Teaching during research	Time spent conducting research activities while teaching students (e.g. graduate students, medical students, MD/PHD, residents, fellows)

Teaching

% UME didactic teaching & lecture % GME didactic teaching & lecture % MS / PhD didactic teaching & lecture % Non-SOM didactic teaching & lecture	Time spent teaching assigned to lectures, workshops, seminars, preparing presentations, etc. in the specific teaching program (i.e., UME, GME, MS/PhD, or other) If you teach a course with a combination of UME, GME, MS, PhD students, please allocate the time to the category with the majority of students.
% GME Program Director/Associate Program Director	Note: The GME lecture time is non-clinical and non-patient facing effort Time spent as a Program Director or Associate Program Director for a designated resident or fellowship program Please follow the effort requirements of the accrediting body (e.g., ACGME)
% UME administrative effort	Time spent in a UME administrative role (e.g., Clerkship Director) that is not already accounted in the lecture/didactic teaching time

% MS / PHD administrative effort	Time spent in a MS/PhD program administrative role (e.g., Course Director, Program Director) that is not already accounted in the lecture/didactic teaching time
% Other non-didactic teaching or teaching leadership	All other time spent in a non-lecture teaching setting EXCLUDES TEACHING WHILE CONDUCTING RESEARCH (e.g., track director for students or residents, UME/GME mentoring, or advising capacity to students, ACGME required protected faculty)