

Application Instructions

Distinction in Medical Education (DIME)

The DIME application includes 3 sections:

- Contact Information
- Education/Career plans
- Statements/CV and Scholarly Project Vision—materials in this section should be prepared before beginning the application

Materials to prepare:

Note: Per [University policy](#) and [ULSOM's Honor Code](#), generative AI tools (e.g. ChatGPT) may not be used for Distinction Track applications.

- CV (use the template on the main application page for guidance) You will upload your CV when prompted. Submit your CV as a pdf and use the following format for the filename:
Lastname_Firstname_CV.
- Statement of Experience in Education: Briefly describe any experience you have had with teaching, instruction, curriculum development, learner assessment or evaluation, or relevant education and trainings. You will paste this into a text box within the application.
- Scholarly Project Vision. See the format for your Scholarly Project Vision on the next page.
- Application Submission

After you've prepared these materials, access the DIME application from the [main application page](#). Complete the basic application information, and upload your Scholarly Vision Statement and CV when prompted.

Questions about the application process:

Emily J. Noonan, PhD

emily.noonan@louisville.edu

Format for Scholarly Project Vision

Please answer the following questions regarding a topic in medical education that you would be interested in pursuing if admitted to DIME. The prompts for your vision statement are based on the text entitled “Curriculum Development for Medical Education” by Thomas, Kern, Hughes and Chen (available as an e-book on Kornhauser Library’s website). Before answering these questions, you should read the Overview Chapter in this text to familiarize yourself with the steps of curriculum development. Should you be admitted to DIME, your responses to these questions will serve as a foundation for building your curricular development idea. You will use this document moving forward as you continue to refine and operationalize your scholarly project in DIME.

Problem identification:

- Identify and provide an analysis of a medical education topic you wish to investigate and for which you wish to develop curriculum. Why is this topic important to you?
 - Whom would your investigation affect?
 - What does it affect within the realm of medical education? How will it make a difference?
 - What is the potential importance of quantitative and qualitative results of your findings?

Needs assessment:

- Discuss how the problem is currently being addressed and how it ideally should be addressed.
 - What are the key areas in which the literature has been deficient in answering your questions within your topic of interest?
 - Within the literature, what has been studied related to your medical education topic?
 - Is there a gap in knowledge related to your medical education topic?
 - What methods would you use to correct these deficiencies, besides review of available information? Speak upon ideas for methodology relating to your study and data you would like to collect.

Goals and objectives:

- What are the goals and objectives related to your proposed topic of investigation?
 - Start with broad or general goals and then move to specific, measurable objectives.
 - Objectives may include cognitive (knowledge), affective (attitudinal), or psychomotor (skill and behavioral) objectives for the learner; process objectives related to the conduct of the curriculum.

Educational strategies:

- Discuss curriculum content and educational methods that will most likely achieve your educational objectives.
 - What setting(s) would your study take place within? (Ex. PBL, independent learning, gross anatomy lab, etc.)
 - Provide a general layout/timeline of your curriculum and how you would integrate your study into the realm of medical education.