

# Department of Pharmacology and Toxicology

## Proposed Committee Form

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Student Name:

Name	Degrees	Dept.
1    Mentor		
2		
3		
4		
5		
6		

Complete this form listing the faculty you and your mentor propose for your committee and send to Director of Graduate Program for approval.

# M.S. Thesis Defense & Ph.D. Proposal Defense

PHTX Form #2

Student's Name: \_\_\_\_\_

Date of Meeting: \_\_\_\_\_

- MS Thesis Defense only (complete sections A, B and comments)
- PhD Proposal Defense only (complete sections A, C, page 2 and comments on both pages)
- Joint MS Thesis & PhD Proposal Defense (complete ALL sections on both pages)

## Section A

Student's understanding of the research for stage of development.	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory
Student's ability to apply scientific methods in independent research.	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory
Student's ability to communicate science in oral and written English.	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory
Student's success in publication for the period.	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory
Individual Development Plan Completed	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory

## Section B (Select only one):

- This student has successfully presented and defended work sufficient for the M.S. degree. When the thesis and documentation are in final form, the Committee recommends this student be awarded the M.S. degree.
- This student's M.S. defense is unsatisfactory. Additional work, presentation or research will be required before a recommendation can be made to award the M.S. degree.

## Section C (Select only one):

- This student has successfully presented and defended his/her Dissertation Research Proposal and is recommended for Doctoral Candidacy.
- Changes and review of the Research Plan are required as delineated below before progression to Doctoral Candidacy.
- This student's presentation/defense of the Research Proposal is unsatisfactory. Additional work, presentation or research will be required before a recommendation can be made to progress to Doctoral Candidacy.

**Comments (Required)– attach additional pages if necessary**

**Rubric for Use in Defense of Dissertation Proposal/Oral Qualifying Exam for the Ph.D.  
in Pharmacology and Toxicology**

<b><u>Defense of written dissertation proposal:</u></b>	<b>Satisfactory</b>	<b>Needs improvement</b>	<b>Unsatisfactory</b>
<u>Proposal definition:</u> Delineates the proposed research & its key questions and hypotheses.			
<u>Literature of proposal:</u> Demonstrates sound knowledge of the literature of the research area and the field.			
<u>Project approach:</u> Applies appropriate methodology /technology. Understands the basis & interpretations thereof.			
<u>Context:</u> Student communicates the broader implications of the research, basic and/or applied.			
<b><u>Oral defense of proposal:</u></b>			
<u>Presentation:</u> Orally communicates concepts and details of the written proposal.			
<u>Response to questions:</u> Addresses questions and concerns with knowledge and professionalism.			
<b>Comments (Required):</b>			

<b>Role</b>	<b>Printed Name</b>	<b>Signature</b>	<b>Date</b>
Major Professor	_____	_____	_____
Committee Member	_____	_____	_____
Committee Member	_____	_____	_____
Committee Member	_____	_____	_____
Committee Member	_____	_____	_____
Director Graduate Studies	_____	_____	_____
Student	_____	_____	_____

# Annual Committee Meeting

PHTX Form #1

Student's Name: \_\_\_\_\_

Date of Meeting: \_\_\_\_\_

## Scientific Development

- |  |                                       |  |   |
|--|---------------------------------------|--|---|
| Student's understanding of the research for stage of development.      | <input type="checkbox"/> Satisfactory | <input type="checkbox"/> Needs Improvement | <input type="checkbox"/> Unsatisfactory |
| Student's ability to apply scientific methods in independent research. | <input type="checkbox"/> Satisfactory | <input type="checkbox"/> Needs Improvement | <input type="checkbox"/> Unsatisfactory |
| Student's ability to communicate science in oral and written English.  | <input type="checkbox"/> Satisfactory | <input type="checkbox"/> Needs Improvement | <input type="checkbox"/> Unsatisfactory |
| Student's success in publication for the period.                       | <input type="checkbox"/> Satisfactory | <input type="checkbox"/> Needs Improvement | <input type="checkbox"/> Unsatisfactory |
| Individual Development Plan Completed                                  | <input type="checkbox"/> Satisfactory | <input type="checkbox"/> Needs Improvement | <input type="checkbox"/> Unsatisfactory |
| Completed Annual Progress Report                                       | <input type="checkbox"/> Satisfactory | <input type="checkbox"/> Needs Improvement | <input type="checkbox"/> Unsatisfactory |

## Professional Development

- |   |                                       |  |   |
|---|---------------------------------------|--|---|
| Departmental Citizenship (seminar attendance)           | <input type="checkbox"/> Satisfactory | <input type="checkbox"/> Needs Improvement | <input type="checkbox"/> Unsatisfactory |
| Project Management (Independence, timeliness)           | <input type="checkbox"/> Satisfactory | <input type="checkbox"/> Needs Improvement | <input type="checkbox"/> Unsatisfactory |
| Responding to Criticism (Mentor, Committee, Reviewers)  | <input type="checkbox"/> Satisfactory | <input type="checkbox"/> Needs Improvement | <input type="checkbox"/> Unsatisfactory |
| Career Development (Career, Networking, Meetings, etc.) | <input type="checkbox"/> Satisfactory | <input type="checkbox"/> Needs Improvement | <input type="checkbox"/> Unsatisfactory |

**Comments (Required)– attach additional pages if necessary:**

Role	Printed Name	Signature	Date
Major Professor	_____	_____	_____
Committee Member	_____	_____	_____
Committee Member	_____	_____	_____
Committee Member	_____	_____	_____
Committee Member	_____	_____	_____
Director Graduate Studies	_____	_____	_____
Student	_____	_____	_____

# Ph.D. Dissertation Defense

PHTX Form #3

Student's Name: \_\_\_\_\_

Date of Meeting: \_\_\_\_\_

## Section A

Student's understanding of the research for stage of development.	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory
Student's ability to apply scientific methods in independent research.	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory
Student's ability to communicate science in oral and written English.	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory
Student's success in publication for the period.	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory
Individual Development Plan Completed	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory

## Section B (Select only one):

- This student has successfully presented and defended work sufficient for the Ph.D. degree. When the dissertation and documentation are in final form, the Committee recommends this student be awarded the Ph.D. degree.
- This student's Ph.D. defense is unsatisfactory. Additional work, presentation or research will be required before a recommendation can be made to award the Ph.D. degree.

**Comments (Required)– attach additional pages if necessary:**

Role	Printed Name	Signature	Date
Major Professor	_____	_____	_____
Committee Member	_____	_____	_____
Committee Member	_____	_____	_____
Committee Member	_____	_____	_____
Committee Member	_____	_____	_____
Director Graduate Studies	_____	_____	_____
Student	_____	_____	_____

**GRADUATE STUDENT PROGRESS REPORT**  
**Department of Pharmacology and Toxicology**

Student Name:

Student ID:

Semester:

Year: 2018

General Information

Degree Program:  M.S./Ph.D.  M.S.  M.D./Ph.D  Ph.D.

Year Admitted:

Anticipated Graduation Semester & Year:

Graduate Advisory Committee Information

Advisor:

Committee Members:

Date of last committee meeting:

Date of next planned committee meeting:

Course Work (List all courses completed with the grade achieved as well as courses currently enrolled in):

Lab Rotation Credits 0

Research Credits 0

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MS thesis accepted by Graduate School: Date:

Ph.D. Dissertation Proposal Accepted by Committee: Date:

**GRADUATE STUDENT PROGRESS REPORT**  
**Department of Pharmacology and Toxicology**

Research Activities

Date of most recent annual presentation:

Publications:

Abstracts:

Meetings/Symposia Attended:

Honors and Awards

Student's Development Plan (Please attach completed/updated **IDP** – Spring Semester only)

Mentor's Comments on student's overall performance and progress (expand with additional pages or supporting material as needed)