

Pediatric Faculty Meeting

December 05, 2022 Via Zoom

Please mute your microphone to reduce background noises and distractions.



You should hear music as we wait for the meeting to begin.





Congratulations!

Kupper Wintergerst, MD, MBA

Earned his Master of Business Administration

Adam Isacoff, MD, MBA

Earned his Master of Business Administration





Congratulations to our faculty! School of Medicine Faculty Excellence Award Winners 2022



Congratulations to our Staff! School of Medicine Dean's Staff Excellence Awards 2022



Brigitte Warren (ID & Critical Care) won the Performance Excellence in an Administrative Office award

Gordon Stout (ID) won the Dean's Lifetime Achievement Award









In Workday, the focus is people: talent acquisition and retention, benefit reporting, retirement prep, employee info updating.



Workday is wherever you are: mobile-friendly applications, touch-optimized interfaces, secure access to all the info you need.



Data you can use with Workday: workforce analytics and transactions in one system, reports and dashboard for deeper insight.

Workday HR at UofL

What you need to know:

- Workday HR affects all UofL employees
- Go Live Date: January 9, 2023
- Overview training sessions December 9 and January 6
- Learn more online at https://louisville.edu/workday



Jouett Hall



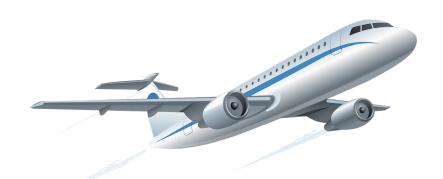
2220 W. Centennial Walk Louisville, Kentucky, 40208

Need a Passport?

The Passport Place, located on the lower level of Jouett Hall on Belknap Campus, is authorized to accept passport applications from eligible U.S. citizens on behalf of the Department of State.

For application timeline, resources, forms and other information, visit the Passport Place website (louisville.edu/internationalcenter).





International Travel

International Travel where you are representing UofL must have UofL traveler paperwork completed a minimum of 30 working days before departure – regardless of who will reimburse your expenses.

Submit paperwork to Phyllis Harris at phyllis.harris@louisville.edu

Documents for authorization for request to travel internationally can be found at: https://louisville.edu/provost/travel/international-travel/#OoC-Forms.

If you have questions or need assistance, please feel free to contact Faculty Affairs Office: 502-852-6266.





Travel Cards

- Submit expense reports with receipts for ALL travel charges, regardless of payment source within 60 days after returning from travel.
- Personal meals vs Business meals:
 - □ Personal meals are not allowed on Travel Cards. They can be reimbursed to you as per diem or from itemized receipts.
 - Business meals, where University business is discussed, are allowed on Travel Cards. Documentation must include list of attendees and the nature of University business discussed.

If you have questions, please contact Joy Jeffries, Pediatrics Chair Office 852-8612



- Reminder -

UofL Academic Offices are closed Friday, December 16 – Monday, January 2 for Winter Break Peds Department Mail distribution will be on Tuesdays & Thursdays only

University Holidays	
2022	
New Year's Day (observed)	Dec. 31, 2021 (Fri)
Martin Luther King Day	Jan. 17, 2022 (Mon)
Memorial Day	May 30, 2022 (Mon)
Juneteenth (observed)	June 20, 2022 (Mon)
Independence Day	July 4, 2022 (Mon)
Labor Day	Sept. 5, 2022 (Mon)
Early Release Day (1/2 day of supervisor approved leave)	Nov. 23, 2022 (Wed)
Thanksgiving Holiday	Nov. 24-25, 2022 (Thurs-Fri)
Winter Break*	Dec. 16-30, 2022 (Fri-Fri)
* Observance of New Year's Day 2023 is January 2, 2023	





Government Relations Reminder

If you are scheduled to speak or present to any

government official or government related group,

please email:

Dianna Stover, Communications for Dept. of Peds at UofL

AND

Susan Friedrich / Steven Jesse, System Director(s) for NCMG

Thank you for your continued advocacy for children.



Marketing & Communications Support Teams

UofL Department of Pediatrics





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Contact us for:

- Web Content or Website Creation
- Social Media/Digital Media
- Events / Walks/ Fairs / Community Outreach (Presentations or Events)
- Government Relations
- Awards
- Logos / Templates
- Design & Print services
- Microsoft Teams Set-Up/Training

Marketing Requests for clinical purposes:

Submit to your practice manager

Public Relations / Media Requests: Always copy Dianna Stover (UofL Dept. of Peds)



Maggie Roetker Lynne Choate **Public Relations Public Relations** Director Manager Women's & MFM - NC Heart Institute - CICU NICU/PICU Research - Group Visits NW&C Hospital Child Abuse NC Cancer Institute



Joe Hall
Public Relations
Manager

- Diabetes
- PEM
- Primary Care
- NCMA
- Med/Surg
- Ortho
- Neuro
- Urology

Next Pediatrics Faculty Meeting

January 9, 2022 12:10 – 1:00 pm Via Zoom

