Pediatric Virtual Faculty Meeting

February 07, 2022

Via: Zoom

Please mute your microphone to
reduce background noises and distractions.

U of L

Congratulations!!

Suzanne Kingery, MD

Is being recognized as a

Louisville Business First Health Care Hero

in the Health Equity Champions category.

Peds Diversity, Equity, and Inclusion 2022 Book Club

"You'll Never Believe what Happened to Lacey: Crazy Stories About Racism " **by Amber Ruffin and Lacey Lamar.**
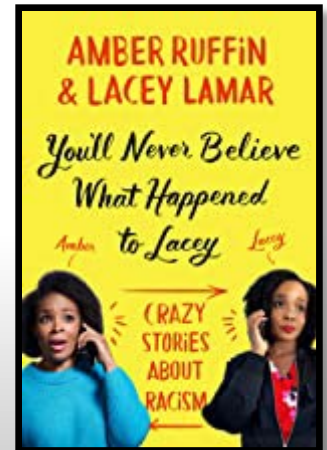
- The book group will meet in 3 group sessions.
- Open to all Peds faculty, learners, and staff.

We will discuss the major themes of the book and have conversations about how we can discuss issues regarding race.

Please complete the Microsoft form to be included in our discussion group:

https://forms.office.com/pages/responsepage.aspx?id=Sm4k3TRUFU6K45Gtl5eyCVakbjBN3ZZKhblnWxPb10RUNFE1OEZJVkVZRk1EVkRLNkxFSTUwMFdCTy4u

Deadline for registration is today
Monday, February 7.

December 2021:

- *Annual Review Information/Documentation will be distributed to Division Chiefs*

January 2022:

- *DUE DATE - 1/10/22 - Division chief/Vice Chairs submit his/her completed "Chief Annual Review" to Chair Office – Andrew Weinberger.*
- *Division Chiefs will communicate divisional submission timeline for faculty.*

February 2022:

- All faculty member annual reviews are due to Peds Faculty Affairs by 2/15/2022.

International Travel Reminder

Traveler must complete paperwork a minimum of
30 working days before departure.
Submit paperwork to Phyllis Harris at phyllis.harris@louisville.edu

Documents for authorization for request to travel internationally can be found at: https://louisville.edu/provost/travel/international-travel/#OoC-Forms.

If you have questions or need assistance, please feel free to contact
Faculty Affairs Office: 502-852-6266.

Travel Card Reminders

UofL Travel Card should be used for travel that will be paid for by UofL.
If your travel will be covered by a Norton funding source
do not use the UofL Travel Card for those expenses.

Suggested Uses:

- Airfare
- Lodging
- Car rental (Enterprise/National)
- Gas for rental car
- Taxi, Uber, Lyft
- Parking
- Registrations
- Business Meals

Restrictions

- Airline amenities
- Hotel incidentals
- Personal meals
- Equipment purchases
- Office supplies
- Software
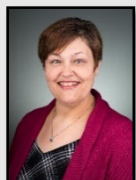- Personal entertainment
- Souvenirs

More Info:
http://louisville.edu/finance/controller/acctops/travel/nonallowedtravel

MARKETING & COMMUNICATIONS
SUPPORT TEAM

UofL Department of Pediatrics	Norton Children's

UofL Department of Pediatrics

Dianna Stover
Pediatrics Marketing & Communications
O: 502-852-8607 | C: 502-558-4382
dianna.stover@louisville.edu

Theresia Pettit
Program Coordinator
O: 502-852- 1020
Theresia.pettit@louisville.edu

Contact for academics/research:
- Web Content or Website Creation
- Social Media/Digital Media
- Events / Walks/ Fairs
- Community Outreach (Presentations or Events)
- Government Relations
- Awards
- Logos
- Design & Print services
- Microsoft Teams Set-Up/Training
- Presentation Templates

Norton Children's

Marketing Requests for clinical purposes:
- Submit to your practice manager
- Submit to Megan Gardner (megan.gardner@nortonhealthcare.org)

Public Relations / Media Requests:
- **Always copy Dianna Stover (UofL Dept. of Peds)**

Maggie Roetker	Lynne Choate	Joe Hall	Erica Coghill
Public Relations Director	Public Relations Manager	Public Relations Manager	Public Relations Manager
- Foundation - Women's & MFM - NICU/PICU - Research - NW&C Hospital	- NC Heart Institute - CICU - Group Visits	- Diabetes - PEM - Primary Care - NCMA - Med/Surg - Ortho - Neuro - Urology	- NC Cancer Institute - Prevention & Wellness - Child Abuse

Report all Government Relations

If you are scheduled to speak or present to any government official or government related group, please email:

Dianna Stover, Communications for Dept. of Peds at UofL

AND

Susan Friedrich, System Director for NCMG

Thank you for your continued advocacy for children.

Next Faculty Meeting

March 7, 2022
12:10 pm – 1:00 pm

Via Zoom