

**The 2015 Louisville Symposium on Heart Disease in Women: Innovative Procedures, Devices, and State of the Art Care
Saturday, June 25, 2016**

	PROJECT TASKS	Anticipated Cost	Additional Cost	Funds Available	Other Funds	Actual Expense	Notes
ADVERTISING	Postcard Development & Printing	\$1,750.00	\$0.00				#1500, development \$250, Printing \$1/postcard
	Postcard Postage	\$510.00	\$0.00				#1500, UofL Bulk \$0.34
	Brochure and Registration	\$1,750.00	\$0.00				#1500, development \$250, Printing \$1/postcard
	Brochure Postage	\$675.00	\$0.00				#1500, UofL Bulk \$0.45
	Local Louisville JH/UofL Advertising	\$500.00	\$0.00				
	Louisville Medical Magazine	\$2,250.00	\$0.00				
	GLMS X 1 months	\$700.00	\$0.00				
	Local News/Radio	\$2,000.00	\$0.00				
	Website/Development	\$500.00	\$0.00				
		Subtotal	\$10,635.00	\$0.00			\$0.00
EVENT	Site Fee	\$6,000.00	\$0.00				Muhammad Ali Center
	Audio Visual Equipment	\$500.00	\$0.00				
	Audio Visual Technician	\$500.00	\$0.00				
	Parking	\$1,000.00	\$0.00				
	Support of Exhibits	\$500.00	\$0.00				
	Printing Cost Syllabus/Handouts	\$3,200.00	\$0.00				Uof L \$15/syllabus +\$200 set up
	Name Badges	\$400.00	\$0.00				
	Key Note Speaker	\$1,000.00	\$0.00				Margo Minissian ACNP-BC
	Speaker Housing	\$500.00	\$0.00				Sellbach Hotel 2 nights
	Speaker Travel	\$650.00	\$0.00				Air Travel
	Disclosures and Conflict of Interest	\$100.00	\$0.00				
	Subtotal	\$14,350.00	\$0.00			\$0.00	
FOOD AND BEVERAGE	Continental Breakfast	\$2,000.00	\$0.00				Conference catering (\$7.50/pp; +tax/setup/clean up)
	Beverages/Snacks	\$500.00	\$0.00				Set fee for snack station
	Lunch	\$4,500.00	\$0.00				Conference catering (\$18.50/pp; +tax/setup/clean up)
	Event Reception	\$3,500.00	\$0.00				Conference catering (\$15.00/pp; +tax/setup/clean up)
	Friday Faculty/Exhibitor Reception	\$5,000.00	\$0.00				
	Photography/Media	\$250.00	\$0.00				
	Subtotal	\$15,750.00	\$0.00			\$0.00	
MISC	ACCME Category 1 Credit (CME)	\$3,000.00	\$0.00				Full day course for 7 Category 1 hours \$2000 CME +\$300 Nur
	MISC	\$500.00	\$0.00				
	Logo	\$300.00	\$0.00				
	Schwag bag	\$2,000.00	\$0.00				
	Go Red Pin	\$100.00	\$0.00				

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OTHER COST	UofL flash Drives	\$1,500.00		
	Note pads	\$400.00		
	Staff	\$1,000.00		
	Subtotal	\$8,800.00	\$0.00	\$0.00
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	Subtotals	\$49,535.00	\$0.00	\$0.00
	Total (Scheduled)	\$49,535.00	\$0.00	

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