

## Job Overview

### Summary

The U.S. Securities and Exchange Commission is looking for the best and brightest to volunteer alongside our team. Our mission includes advocating for investors who seek to secure a future for their family, providing guidance and regulations for the nation's securities industry in an increasingly global market, and taking action with an eye toward promoting the capital formation necessary to sustain economic growth.

Do you want to perform challenging work in a professional environment? Begin by investing in your career and future at the U.S. Securities and Exchange Commission (SEC)!

The SEC is seeking bright, innovative, results-oriented individuals for its **Summer 2018** Student Honors Legal Program in our Washington, DC Home and Regional Offices. We offer law students robust responsibilities and experiences that enhance their legal careers. Over the course of the ten week program, students work with Commission staff on projects particular to the specific Division or Office to which they are assigned. Students will also have the opportunity to participate in seminars/workshops; roundtable discussions, a mentoring program, and tours that will provide detailed information and guidance on securities laws.

The **Summer 2018** Student Honors Legal Program for law students will officially begin **May 21, 2018** and conclude **July 27, 2018**.

### Duties

Law students will be assigned to work with SEC staff members on projects and assignments that cover a broad range of the Commissions' work. Work assignments may vary based on the Division or Office the student is assigned. Intern assignments range from supporting litigation to assisting with drafting new regulations to helping with reviews, exams or public outreach. For information about the opportunities and the work that interns do in specific division/offices within headquarters, please read the SEC's [website](#).

Internship opportunities in the **Summer** are full-time only with a requirement of 40 hours per week.

The following divisions and offices within our Washington, DC Headquarter location are seeking 2L law students to volunteer with us during the **Summer 2018** program:

- Division of Enforcement
- Division of Corporation Finance
- Division of Trading & Markets
- Division of Investment Management
- Executive Services
- Office of Investor Advocate
- Office of Administrative Law Judges
- Office of Municipal Securities

Office of International Affairs  
Office of Compliance Inspections & Examinations  
Office of Credit Ratings  
Office of General Counsel  
Office of Inspector General

Our regional offices are comprised of mainly Division of Enforcement and Office of Compliance Inspection and Examinations. The following regional locations are seeking 2L law students to volunteer with us during the **Summer 2018** program:

Atlanta Regional Office  
Boston Regional Office  
Chicago Regional Office  
Denver Regional Office  
Fort Worth Regional Office  
Los Angeles Regional Office  
Miami Regional Office  
New York Regional Office  
Philadelphia Regional Office  
San Francisco Regional Office  
Salt Lake Regional Office

### **Job Requirements**

#### **Key Requirements**

- You must be a U.S. Citizen.
- Enrolled as a 2L law student during 2017-2018 school year.
- 18 years or older at the time of appointment.
- You must be registered for Selective Service if applicable ([www.sss.gov](http://www.sss.gov)).
- You must be suitable for federal employment.

#### **Qualifications**

Current 2L law students must be enrolled at least half-time in an accredited law school to participate in the Student Honors Legal Program.

- Applicants **MUST** be a U.S. Citizen
- Must be enrolled in an accredited US law school program as a 2L law student
- Must be enrolled at least half-time (8 credits or the equivalent)
- A GPA of 3.0 or higher is *preferred*
- Relatives of current SEC employees are *ineligible*

#### **Important Notes:**

1. Application procedures are specific to this vacancy announcement. Please read all the instructions carefully. Failure to follow the instructions may result in you not being considered for this position.
2. Supplementary vacancies may be filled in addition to the number stated in this announcement.
3. Qualified applicants who meet the minimum qualifications and submit a complete application package are forwarded for consideration to the locations to which they have applied. Representatives from the locations may contact candidates directly for interviews.
4. **SECURITY CLEARANCE:** Invitations to participate in the program is contingent upon completion of a pre-employment security investigation. Favorable results on a Background Investigation may be a condition of invitation or selection to another opportunity.