

2016 SUMMER AND FALL REGISTRATION INSTRUCTIONS
*****Read all instructions and course notes BEFORE registering for classes*****

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QUICK CHECKLIST FOR REGISTRATION (detailed below)

1. Remove all holds.
2. Complete and submit the Employment Certification Form.
3. Complete and submit all other forms required for your registration.
4. Check your transcript on [ULink](#) to determine how many credit hours you have so that you will know your classification for registration.
5. Register with the University’s online system, ULink.

OVERVIEW OF THE REGISTRATION PROCESS

First: All registration holds (financial, parking, or other) must be removed before a student will be allowed to register for classes. Students should check their **Hold/Notice on Record/Account** on ULink for any parking fines or financial holds **before** completing registration forms. Students with any holds on their records will not have access to the University’s online registration system. *These holds must be removed at least two days prior to your registration date and time, or you may be delayed.*

Second: **ALL STUDENTS MUST COMPLETE THE EMPLOYMENT CERTIFICATION FORM (ONLINE; LOG-IN REQUIRED)**, regardless of whether a student works or not. The employment certification must be completed by every student prior to registration each semester. A student who fails to complete this form will not be able to register with his or her classification. A student requesting a waiver from the 20 hour rule (see below) must make note of that on the certification. *This form must be submitted by Monday, March 28 at 4:00 pm.*

Third, students must complete **ALL OTHER REQUIRED FORMS** listed below (as needed) and submit them. A student who does not submit all required forms by the posted deadline will not be permitted to register with his or her classification. *These forms must be submitted by Monday, March 28 at 4:00 pm.*

1. Forms that must be submitted in hardcopy to Dean DiSanza’s office (216) by **Monday, March 28 at 4:00 pm.**
 - a. If you are doing an independent study, you must fill out the form outside Dean DiSanza’s office and have your supervising faculty member sign it. Do not complete the online version.

- b. If you are required to complete an advising form, you will receive it via email from Dean DiSanza. After meeting with your advisor, return it to Dean DiSanza. Do not complete the online version.
2. Applications for Clinic and Externships are due **by Monday, March 28 at 4:00 pm.** (see below for more information)
3. Forms that must be submitted online by **Monday, March 28 at 4:00 pm.**
 - a. The form for **dual degree** students requesting to take non-law classes (if applicable). If you are doing this, you may want to complete it before the deadline, since registration for non-law classes starts earlier.
 - b. The form for **non-dual degree** students requesting to take non-law classes (if applicable). If you are doing this, you may want to complete it before the deadline, since registration for non-law classes starts earlier.
 - c. The form to Request to Enroll in More Hours than Permitted (if applicable).
 - d. The form to Request to Enroll in Non-Law School Courses (if applicable).
 - e. The form to Request to Change Divisions (if applicable).
4. For all online forms, you will receive an automated response with the information you entered. Confirm it is correct. Dean DiSanza will respond to your request via email prior to registration.

Fourth: Check your transcript on [ULink](#) to see how many credit hours you have earned **PRIOR** to registration (see below for registration priorities).

Fifth: Register online through the University's system, [ULink](#). Please review all personal information (address/phone number) to ensure it is correct. *After you have registered, be sure to check your schedule to make sure you are registered for the correct course and credit hours.*

REGISTRATION PRIORITIES

Registration for all students is **based on the number of credit hours completed (does not include current semester in progress)**. The **chart below** lists your first opportunity to register, which is based on your classification. The Law School schedule indicates the maximum enrollment in courses. The registration process provides immediate information about whether you are enrolled in a course.

Students who are close to the next credit hours classification may request permission to register with the higher classification by sending an email to [Dean DiSanza](#). *This request must be made by Monday, March 28 at 4:00 pm.*

Those students who qualify for a registration priority will be notified of the time they may register prior to the first day of registration.

Student Classifications:

3L Part-time Students: 46+ hours NOT including SPRING 2016
2L Part-time Students: 22+ hours NOT including SPRING 2016
1L Part-time Students: fewer than 22 hours

3L Full-time Students: 54+ hours NOT including SPRING 2016
2L Full-time Students: 22+ hours NOT including SPRING 2016
1L Full-time Students: fewer than 22 hours

Registration Days and Times (based on classifications above):

8:30 a.m., Friday, April 1: Registration begins for **current 3L students** (*those who will graduate in August 2016 or December 2016*), who have completed steps one through four listed above.

8:30 a.m., Monday, April 4: Registration begins for **current 2L students** who have completed steps one through four listed above.

8:30 a.m., Wednesday, April 6: Registration begins for **all first-year students** who have completed steps one through four listed above.

REGISTRATION RULES AND PROCEDURES

1. **It is the responsibility of each student to ensure that he or she will have met all graduation requirements and have a sufficient number of credits (at least 90) by the end of the semester in which he or she plans to graduate from the Louis D. Brandeis School of Law. Please refer to the School of Law Student Handbook for additional information concerning graduation requirements. *You should check your transcript each semester to make sure your courses and hours are correct.***
2. Instructions for web registration on ULink can be found [here](#).
3. You may not enroll in courses that conflict in time.
4. You may register and drop/add at any time during the online registration period once your first scheduled time has arrived (unless you are on a registration hold).
5. The University allows students to place themselves on a waitlist for all courses. Please see waitlist instructions on ULink. NOTE: In the University registration system, waitlisted courses count as part of total course load. Therefore, any student who wishes to waitlist a course must submit a “[Request to Enroll In More Hours Than Permitted](#)” form if the waitlisted course would cause the course load to (temporarily) exceed 16 hours (full time) or 12 hours (part time). Please make sure you indicated how many credits you want to temporarily want to register for to expedite the process.
6. If you register for classes, but decide not to attend, please notify Student Records **before** the first day of the class.
7. **SUMMER ENROLLMENT ONLY:** You may remain enrolled in the full-time division and take summer classes while working full time. You do not need to switch to part-time. You must also have taken all first year classes before you take an upper level course. Please see Dean DiSanza if you would like a waiver from this rule. You should also check with Financial Aid to ensure you have funds available to cover summer enrollment.
8. **SUMMER ENROLLMENT LIMITS:** As a summer student (part-time or full-time), you may only take 8 total credits. Please see Dean DiSanza if you would like a waiver from this rule.
9. **SUMMER ONLINE COURSES:** You must have earned at least 28 hours before you can take an online course. Additionally, you may only take a total of 15 hours through distance/online methods throughout your law career. These are both ABA rules; there are no exceptions.
10. **FALL ENROLLMENT LIMITS:** In the fall semester:
 - a. a full-time student, to remain full-time, must take no fewer than ten (10) credit hours; and
 - b. a part-time division student must take no fewer than six (6) credit hours to remain enrolled.
 - c. Full-time students taking fewer than ten (10) credit hours and part-time day students taking fewer than six (6) credit hours must contact Dean DiSanza.
11. No student will be permitted to register for more than 16 class hours per week in the full-time division or 12 hours in the part-time division without special permission from Dean DiSanza. With Dean DiSanza’s permission, a full-time student may register for a maximum of 18 class hours and a part-time student may register for a maximum of 13 class hours. To request permission, please submit the “[Request to Enroll In More Hours Than Permitted](#)” form.
12. Effective with the Spring 2015 semester, the School of Law has adopted a new policy regarding outside employment for full-time students. The policy can be found in the [Student Handbook](#), but the main points are listed below:
 - The 20 Hour Policy is the default policy for all students, however, exceptions may apply.
 - Full-time first year students are strongly encouraged NOT to work during their first two semesters. If there is a financial need to work, the part-time program is offered, which does not limit work hours.
 - Full-time upper level students must also comply with the 20 hour rule; however, students may request an exception to the policy through Dean DiSanza (the request for waiver is included in the employment certification form).

- Full-time upper level students will not be allowed to work more than 30 hours a week during a semester, if approved for a waiver.
- Students on probation **MUST** speak with the Dean DiSanza prior to making any work commitments. A record of this conversation will be put in the student's record.
- **Students must in all circumstances complete an employment certification each semester.**

13. PART-TIME STUDENTS: Part-time students must meet with Dean DiSanza before registering to ensure the proper sequencing of classes. **This meeting must be completed by Thursday, March 31 at 4:00 pm.**

14. EXTERNSHIP REGISTRATION: If you are planning to take an externship (including Kentucky Innocence Project), you **MUST** register for it during registration period. Students planning to enroll in an externship must apply through the faculty director and complete a Kentucky Supreme Court Limited License Certification application (both available on the **Field Placement TWEN page or outside Dean DiSanza's office**). Certain externships do not require the Limited License, so please check with the faculty director.

- All externship applications for summer and fall are due to the faculty director by **Monday, March 28, 2016 at 4:00 pm.**
 - Applications for most of the externships are due to Professor O'Connell (room 162).
 - Applications for the ACLU and Immigration Externships are handled by Professor Trucios-Haynes. The application forms for these two externships can be picked up outside Dean DiSanza's office and can be returned to Dean DiSanza. The immigration externship does not require a limited license but a specialized license which is handled by the placement; the ACLU externship does require the limited license.
 - The tax externship is handled by Professor Blackburn. Please direct any questions to him.
 - The technology transfer externship is handled by Professor Cross. Please direct any questions to him.

15. CLINIC REGISTRATION: If you are planning on taking a clinic, you **MUST** register for it during the registration period. Students planning to enroll in a clinic must apply through the faculty director and complete a Kentucky Supreme Court Limited License Certification application (both available outside Dean DiSanza's office).

- Any student interested in one of our clinics must apply with: (1) a Statement of Interest, explaining why he or she wishes to participate in [Specific Clinic] Clinic (not to exceed 1 page), (2) an unofficial transcript, and (3) a resume;
 - Applications for General Clinic must be submitted to Professor Santry by **Monday, March 28 at 4:00 pm.**
 - Applications for the Entrepreneurship Clinic must be submitted to Dean Giesel by **Monday, March 28 at 4:00 pm.**

16. Please refer to the "Clinic and Externship Notes" on the schedule for more information concerning the externship or clinic that you wish to take. *Make sure you choose the correct hours from the drop down menu when registering. If you are participating in both an externship and clinic in the same semester, you must complete two separate Intern's Licenses.*

17. Limited License applications are due to Dean DiSanza by Friday, April 15 (summer) and Friday, April 22 (fall) at 4:00 pm. Failure to meet this deadline may cause you to be dropped from the externship or clinic. Students must include a \$25 cashier's check, certified check, or money order made out to the Office of Bar Admissions for the Limited License Certification

18. JOURNAL REGISTRATION: Students who need to register for journal hours must check with the faculty advisor and editor-in-chief prior to registration. *It is extremely important you register for the correct number of hours.*

19. INDEPENDENT STUDY REGISTRATION: You must complete the Independent Study form located outside Dean DiSanza's office. Do not use the online form. Please review your project with your faculty advisor and have him/her sign off on it. Turn in the form to Dean DiSanza by **Monday, March 28 at 4:00 pm.** Once approved, you will be sent an email from Barbara Thompson which will include the course number to use

once you are able to register online. *It is extremely important you register for the correct number of hours; the default is 1, so if you are taking 2, please change the drop down box.*

20. If you are planning to graduate, please complete the degree application and commencement apparel order forms located on ULink, in compliance with posted University deadlines.
21. The schedule and Academic Calendar indicate the time period for Drop/Add, which is completed online, including the last day to add a course or change to an audit. During the Drop/Add period, the Student Records Office is open until 5:00 p.m. on Mondays-Thursdays and until 4:30 p.m. on Fridays to receive any necessary forms. You may drop/add at any time during this registration period after your first scheduled time for registration. Please check ULink for hours of operation for web registration.
22. The schedule(s) also indicates a last day to drop classes with a 100% refund. For classes dropped after the last day to add a class, a W will show on the transcript for those classes. Any student seeking to drop a class after the last day to withdraw must make a request in writing to Dean DiSanza indicating the reason(s) supporting the request. Such requests will be granted only with the permission of Dean DiSanza and the professor.
23. ***The Student Records Office will not be open for any registration matters from April 11 to May 13, 2016.***

DIRECTORY INFORMATION

In accordance with the Family Educational Rights and Privacy Act (FERPA) and the U of L Student Records Policy, the University of Louisville may release certain categories of “directory information” about you, such as your name, address, e-mail address, and telephone number without first obtaining your permission. The student telephone directory, for example, uses this information. You may instruct the University to withhold publication of directory information. If you wish to do so, you must obtain the required form from the University Archives and Records Center, Ekstrom Library, fourth floor. The completed form must be received by the Archives before the end of the second week of the term. A new form for non-disclosure must be completed each year.

TUITION AND FEES

For information concerning tuition, fees and payment options, please refer to the [Bursar’s website](#).

University fees and refunds are subject to approval of the Board of Trustees and may be changed without prior notice.

REGISTRATION DEADLINES TO REMEMBER

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|--|---|
| 1. Remove Holds | At least two days prior to your registration date and time |
| 2. Employment Form | Monday, March 28, 4:00 pm |
| 3. All Pre-Registration Related Forms | Monday, March 28, 4:00 pm |
| 4. Request to Upgrade Classification | Monday, March 28, 4:00 pm |
| 5. Application for Externships | Monday, March 28, 4:00 pm |
| 6. Application for Clinic I | Monday, March 28, 4:00 pm |
| 7. Application for Entrepreneurship Clinic | Monday, March 28, 4:00 pm |
| 8. Part-time Students’ Meeting with Dean DiSanza | Thursday, March 31, 4:00 pm |
| 9. Limited License Applications | |
| Summer | Friday, April 15, 4:00 pm |
| Fall | Friday, April 22, 4:00 pm |
| 10. Decide Not to Attend Class(es) | Day before class(es) begin |
| 11. Summer – Last Day to Drop a Class and Receive a 100% refund and no “W” on Transcript | Thursday, May 19 |
| 12. Summer – Last Day to Withdraw | Tuesday, June 14 |
| 13. Fall - Last Day to Drop a Class and Receive a 100% refund and no “W” on Transcript | Friday, August 19 |
| 14. Fall - Last Day to Withdraw | Wednesday, October 12 |

**UNIVERSITY OF LOUISVILLE
BRANDEIS SCHOOL OF LAW
ACADEMIC CALENDAR
2016-2017**

Summer 2016

Classes start	May 16 (Monday)
Last day to add	May 19 (Thursday)
Last day 100% tuition reduction	May 19 (Thursday)
Memorial Day (no classes)	May 30 (Monday)
Last day 50% tuition reduction	June 3 (Friday)
Last day to apply for degree	June 8 (Wednesday)
Last day 25% tuition reduction	June 9 (Thursday)
Last day to withdraw	June 14 (Tuesday)
Independence Day (no classes)	July 4 (Monday)
Last day of classes	July 5 (Tuesday)
Reading Day	July 6 (Wednesday)
Final exam period (on-site)	July 7 & 8 (Thursday, Friday)
Degree date	August 9 (Tuesday)

Fall 2016

Orientation	August 10-12 (Wednesday-Friday)
Classes start	August 15 (Monday)
Last day to add	August 19 (Friday)
Last day 100% tuition reduction	August 19 (Friday)
Labor Day holiday (no classes)	September 5 (Monday)
Last day 50% tuition reduction	September 6 (Tuesday)
Last day 25% tuition reduction	September 12 (Monday)
Last day to apply for degree	September 14 (Wednesday)
Fall break	No Fall Break
Last day to withdraw	October 12 (Wednesday)
Presidential Election Day (no classes)	November 8 (Tuesday)
Last day of class	November 22 (Tuesday)
Thanksgiving Break (no classes or exams)	November 23-25 (Wednesday-Friday)
Final examinations	November 28- December 9 (Monday-Friday)
Degree date	December 14 (Wednesday)
Commencement	December 15 (Thursday)

Spring 2017

Classes start	January 4 (Wednesday)
Last day to add	January 10 (Tuesday)
Last day 100% tuition reduction	January 10 (Tuesday)
Martin Luther King holiday (no classes)	January 16 (Monday)
Last day 50% tuition reduction	January 24 (Tuesday)
Last day 25% tuition reduction	January 31 (Tuesday)
Last day to apply for degree	February 1 (Wednesday)
Last day to withdraw	March 3 (Friday)
Spring break (no classes)	March 13-17 (Monday-Friday)
Last day of class (Monday classes meet)	April 19 (Wednesday)
Reading Days (no classes or exams)	April 20 & 21 (Thursday & Friday)
Final examinations	April 24-May 5 (Monday-Friday)
Commencement/Degree Date	May 13 (Saturday)

The School of Law reserves the right to change the announced academic calendar without prior notice.

BAR EXAM TESTED SUBJECTS
KENTUCKY BAR COURSES (SCR 2.080)

Administrative Law
Business Organizations
Civil Procedure I & II
Conflict of Laws
Constitutional Law I & II
Contracts I & II (including sales)
Criminal Law
Criminal Procedure: Constitutional Issues
Criminal Procedure: Judicial Process

Decedents' Estates
Domestic Relations
Estate & Gift Taxation
Evidence
Federal Income Taxation
Negotiable Instruments
Property I & II
Secured Transactions
Torts I & II

Kentucky Essay Exam
(Day I – Morning – 6 Essays)

- Administrative Law and Procedure
- Conflict of Laws
- Contracts
- Constitutional Law
- Business Entities (corporations, partnerships, and/or others)
- Criminal Law and Procedure
- Uniform Commercial Code (sales, secured transactions and/or negotiable instruments)
- Evidence
- Civil Procedure
- Domestic Relations
- Property (real and/or personal)
- Federal Taxation
- Torts
- Estates (wills and/or trusts)

Multistate Essay Exam (MEE)
(Day I – Afternoon – 6 Essays)

- Conflict of Laws
- Contracts
- Constitutional Law
- Business Associations (Agency and Partnership; Corporations and Limited Liability Companies)
- Criminal Law and Procedure
- Uniform Commercial Code (sales, secured transactions and/or negotiable instruments)
- Evidence
- Federal Civil Procedure
- Family Law
- Real Property
- Torts
- Trusts and Estates (Decedents' Estates; Trusts and Future Interests)

Multistate Bar Exam (MBE)
Day II – 200 multiple-choice questions)

- Civil Procedure
- Constitutional Law
- Contracts (including sales)
- Criminal Law and Procedure
- Evidence
- Real Property
- Torts

GRADUATION CHECKLISTS

(online versions available)

For students matriculating Fall 2012 – Spring 2014

DEGREE CHECKLIST

(If your records do not agree with your on-line transcript, contact the Student Records Office immediately.)

FIRST-YEAR FOUNDATION REQUIRED COURSES

_____ <i>Torts I</i>	3 Hours	_____ <i>Torts II</i>	3 Hours
_____ <i>Contracts I</i>	3 Hours	_____ <i>Contracts II</i>	3 Hours
_____ <i>Civil Procedure I</i>	2 Hours	_____ <i>Civil Procedure II</i>	4 Hours
_____ <i>Criminal Law</i>	3 Hours	_____ <i>Property</i>	4 Hours
_____ Legal Research	1 Hour	_____ Basic Legal Skills	3 Hours
		_____ Intro. to Lawyering Skills & Professionalism	0 Hours

OTHER REQUIRED COURSES

_____ <i>Constitutional Law I</i>	3 Hours
_____ <i>Constitutional Law II</i>	3 Hours
_____ Professional Responsibility	3 Hours (<i>offered during the fall semester only</i>)
_____ Writing Requirement*	2/3 Hours (specify: _____)
_____ Perspective Course*	2/3 Hours (specify: _____)
_____ Prof. Skills Instruction*	2/3 Hours (specify: _____)

*A student may not satisfy the skills requirement during the same course or seminar in which the student satisfies the upper division writing requirement or the Perspective requirement.

CORE COURSES

(minimum of 24 credit hours)

_____ Administrative Law	3 Hours	_____ Decedents' Estates	4 Hours
_____ Federal Income Taxation	4 Hours	_____ Domestic Relations	3 Hours
_____ Business Organizations	4 Hours	_____ Estate & Gift Taxation	2 Hours
_____ Conflict of Laws	3 Hours	_____ <i>Evidence</i>	4 Hours
_____ <i>Crim. Proc.: - Con. Issues</i>	3 Hours	_____ Negotiable Instruments	3 Hours
_____ <i>Crim. Proc.: - Jud. Process</i>	3 Hours	_____ Secured Transactions	3 Hours

TOTAL "CORE" HOURS _____

NOTE: ABA Standard 304(b) and the School of Law prohibit students from counting more than 25 hours of the following non-traditional courses or credit hours towards the 90 credit hours required for graduation: (1) graduate courses in another college or school; (2) externships; (3) hours earned for moot court and in other skills competitions; (4) independent studies; (5) hours earned for journal or law review; and (6) Clinic II.

OTHER GRADUATION REQUIREMENTS

- _____ Graduation requirement of at least 90 credit hours must be met.
- _____ Legal Profession Curriculum: _____2L year (program on financial responsibility)
_____3/4L year (program on candor)
- _____ Public Service Requirement

TO BE FILLED OUT DURING YOUR LAST SEMESTER OF LAW SCHOOL

- _____ Complete degree application and commencement apparel forms on ULink in compliance with University deadlines.
- _____ Submit Graduate Information and Employment Survey with the Office of Professional Development.

Courses in bold type and italicized are tested on the Multistate Bar Exam (MBE), which is the multiple-choice component of the bar exam. Effective with the February 2015 administration of the Multistate Bar Exam (MBE), a seventh content area - **Civil Procedure** - will be added for the first time.

PLEASE REFER TO LAW SCHOOL STUDENT HANDBOOK FOR DEGREE REQUIREMENTS

DEGREE CHECKLIST

(If your records do not agree with your on-line transcript, contact the Student Records Office immediately.)

FIRST-YEAR FOUNDATION REQUIRED COURSES

_____ <i>Torts I</i>	3 Hours	_____ <i>Torts II</i>	3 Hours
_____ <i>Contracts I</i>	3 Hours	_____ <i>Contracts II</i>	3 Hours
_____ <i>Civil Procedure I</i>	2 Hours	_____ <i>Civil Procedure II</i>	4 Hours
_____ <i>Criminal Law</i>	3 Hours	_____ <i>Property</i>	4 Hours
_____ Legal Research	1 Hour	_____ Basic Legal Skills	3 Hours

OTHER REQUIRED COURSES

_____ <i>Constitutional Law I</i>	3 Hours
_____ <i>Constitutional Law II</i>	3 Hours
_____ Professional Responsibility	3 Hours (<i>offered during the fall semester only</i>)
_____ Writing Requirement*	2/3 Hours (specify: _____)
_____ Perspective Course*	2/3 Hours (specify: _____)
_____ Prof. Skills Instruction*	2/3 Hours (specify: _____)

*A student may not satisfy the skills requirement during the same course or seminar in which the student satisfies the upper division writing requirement or the Perspective requirement.

CORE COURSES

(minimum of 24 credit hours)

_____ Administrative Law	3 Hours	_____ Decedents' Estates	4 Hours
_____ Federal Income Taxation	4 Hours	_____ Family Law (<i>Dom. Relations</i>)	3 Hours
_____ Business Organizations	4 Hours	_____ Estate & Gift Taxation	2 Hours
_____ Conflict of Laws	3 Hours	_____ <i>Evidence</i>	4 Hours
_____ <i>Crim. Proc.: - Con. Issues</i>	3 Hours	_____ Negotiable Instruments	3 Hours
_____ <i>Crim. Proc.: - Jud. Process</i>	3 Hours	_____ Secured Transactions	3 Hours

TOTAL "CORE" HOURS _____

NOTE: ABA Standard 304(b) and the School of Law prohibit students from counting more than 25 hours of the following non-traditional courses or credit hours towards the 90 credit hours required for graduation: (1) graduate courses in another college or school; (2) externships; (3) hours earned for moot court and in other skills competitions; (4) independent studies; (5) hours earned for journal or law review; and (6) Clinic II.

OTHER GRADUATION REQUIREMENTS

- _____ Graduation requirement of at least 90 credit hours must be met.
- _____ Legal Profession Curriculum: _____ 1L year (substance abuse)
- _____ 2L year (program on financial responsibility)
- _____ 3/4L year (program on candor)
- _____ Public Service Requirement

TO BE FILLED OUT DURING YOUR LAST SEMESTER OF LAW SCHOOL

- _____ Complete degree application and commencement apparel forms on ULink in compliance with University deadlines.
- _____ Submit Graduate Information and Employment Survey with the Office of Professional Development.

Courses in bold type and italicized are tested on the Multistate Bar Exam (MBE), which is the multiple-choice component of the bar exam. Effective with the February 2015 administration of the Multistate Bar Exam (MBE), a seventh content area - **Civil Procedure** - will be added for the first time.

PLEASE REFER TO LAW SCHOOL STUDENT HANDBOOK FOR DEGREE REQUIREMENTS

For students matriculating Fall 2015 or later.

DEGREE CHECKLIST

(If your records do not agree with your on-line transcript, contact the Student Records Office immediately.)

FIRST-YEAR FOUNDATION REQUIRED COURSES

_____ <i>Torts I</i>	2 Hours	_____ <i>Torts II</i>	3 Hours
_____ <i>Contracts I</i>	3 Hours	_____ <i>Contracts II</i>	2 Hours
_____ <i>Civil Procedure</i>	4 Hours	_____ <i>Constitutional Law I</i>	4 Hours
_____ <i>Criminal Law</i>	3 Hours	_____ <i>Property</i>	4 Hours
_____ Lawyering Skills I	3 Hours	_____ Lawyering Skills II	2 Hours

OTHER REQUIRED COURSES

_____ <i>Constitutional Law II</i>	2 Hours		
_____ Professional Responsibility	3 Hours	(offered during the fall semester only)	
_____ Writing Requirement*	2/3 Hours	(specify: _____)	*A student may not satisfy the skills requirement during the same course or seminar in which the student satisfies the upper division writing requirement or the Perspective requirement.
_____ Perspective Course*	2/3 Hours	(specify: _____)	
_____ Prof. Skills Instruction*	2/3 Hours	(specify: _____)	

CORE COURSES
(minimum of 24 credit hours)

_____ Administrative Law	3 Hours	_____ Family Law	3 Hours
_____ <i>Advanced Civil Procedure</i>	3 Hours	_____ Estate & Gift Taxation	2 Hours
_____ Business Organizations	4 Hours	_____ <i>Evidence</i>	4 Hours
_____ <i>Crim. Proc.: - Con. Issues</i>	3 Hours	_____ Federal Income Taxation	4 Hours
_____ <i>Crim. Proc.: - Jud. Process</i>	3 Hours	_____ Negotiable Instruments	3 Hours
_____ Decedents' Estates and Trusts	4 Hours	_____ Secured Transactions	3 Hours

TOTAL "CORE" HOURS _____

NOTE: ABA Standard 304(b) and the School of Law prohibit students from counting more than 25 hours of the following non-traditional courses or credit hours towards the 90 credit hours required for graduation: (1) graduate courses in another college or school; (2) externships; (3) hours earned for moot court and in other skills competitions; (4) independent studies; (5) hours earned for journal or law review; and (6) Clinic II.

OTHER GRADUATION REQUIREMENTS

- _____ Graduation requirement of at least 90 credit hours must be met.
- _____ Legal Profession Curriculum: _____1L year (programs on bar exam, substance abuse and mental health)
_____2L year (program on financial responsibility)
_____3/4L year (program on candor)
- _____ Public Service Requirement

TO BE FILLED OUT DURING YOUR LAST SEMESTER OF LAW SCHOOL

- _____ Complete degree application and commencement apparel forms on ULink in compliance with University deadlines.
- _____ Submit Graduate Information and Employment Survey to the Offices of Professional Development and Student Life.

Courses in bold type and italicized are tested on the Multistate Bar Exam (MBE), which is the multiple-choice component of the bar exam. Effective with the February 2015 administration of the Multistate Bar Exam (MBE), another content area - **Civil Procedure** – was added.

PLEASE REFER TO LAW SCHOOL STUDENT HANDBOOK FOR DEGREE REQUIREMENTS