

**UNIVERSITY OF LOUISVILLE BRANDeIS SCHOOL OF LAW
SAMUEL L. GREENEBAUM PUBLIC SERVICE PROGRAM**

2023 GREENEBAUM PROGRAM FELLOWSHIP GUIDE

This spring and summer, thanks to generous donations from the Samuel L. Greenebaum Endowment, Ellen Ewing Endowment, Kentucky Bar Foundation, Edwin Perry, and the Louisville Bar Association, the Samuel L. Greenebaum Public Service Program is able to offer fellowships to first and second-year law students. Throughout the spring semester the Office of Professional Development advertises these opportunities and supports students through the application process. The procedures and timelines for the fellowships vary considerably. Therefore, this guide attempts to provide an overview of the three different categories of fellowships available to Brandeis students and when the application periods open.

The three fellowship application processes are:

1. Spring On Campus Interviewing (OCI) Selection Process

Application Period: Opens December, employers come on campus to recruit in February, and individual employers make hiring decisions by March.

2. Committee Selection Process - Set Hiring Requirements

Application Period: Opens January/February and the Public Service Committee makes its selections by March.

3. Committee Selection Process – Student-Initiated Placement

Application Period: Opens February/March and students must follow the directions and deadlines listed in the fellowship application.

Each of these procedures is explained in more detail below.

*For questions regarding fellowships, contact Dean Lee in Room 182 (donna.lee@louisville.edu) or Jina Scinta in Room 180 (jina.scinta@louisville.edu).

1. SPRING ON CAMPUS INTERVIEWING (OCI) SELECTION PROCESS – Under this process, law students’ interview with a public interest employer during Spring On-Campus Interviewing (OCI) and each individual employer determines which students will be hired for a summer internship with their organization.

Application Period: Opens December, employers come on campus to recruit in February, and hiring decisions are made by early March.

Currently, the Greenebaum Program has three employers under this arrangement who recruit their summer fellows on campus through the Spring OCI process:

- **Louisville Metro Public Defender**
- **Legal Aid Society of Louisville**
- **Kentucky Department of Public Advocacy** (various locations throughout Kentucky)

To apply, students must follow the Spring On-Campus Recruitment Process (OCI) and submit application materials via the OCI module on Symplicity.

2. COMMITTEE SELECTION PROCESS – Set Hiring Requirements – Fellowships that have specific requirements (e.g. student must perform real estate work over the summer) use a process where interested students apply and a committee at the law school selects the recipient. Therefore, the employer does not

select who will receive the fellowship funding. Instead, it is a committee consisting of law school staff and/or faculty who select the fellow(s). The following fellowships are being offered this summer:

- **Ed Perry Mediation Fellowship (Typically, during Spring Break)** – Approximately five to eight (5-8) Ed Perry Fellowships, valued at \$1,000 each, are awarded for students to attend weeklong mediation training at Just Solutions Mediation Center in Louisville. The training typically occurs during spring break. The \$1000 cost of the weeklong training is covered by the fellowship. Just Solutions is the only full-service mediation training and services center in the metropolitan Louisville area and provides mediation for disputes in the following areas: family/divorce, business, employee relations, neighbor-to-neighbor, congregational, organizational, and community.

Law students receiving this fellowship will attend mediation training the first full weeks after final exams. Once trained, students will observe four hours of mediations with a volunteer mediator. When completed, students will be paired with a volunteer mediator to mediate cases. This fellowship will be announced in February.

****NOTE:** This training must be completed by any student wishing to take the Mediation Clinic offered Fall 2023 at Brandeis.

3. **COMMITTEE SELECTION PROCESS – Student Initiated Process** – Under this third application process, 1Ls and 2Ls secure your own summer legal position and then apply to the Greenebaum Public Service Program for funding.

- **Greenebaum Public Service Fellowship** – This year approximately 15-25 Greenebaum Fellowships will be awarded by the Greenebaum Committee to Brandeis students who perform legal volunteer work with a non-profit organization, government agency, or judge. The work may be performed in any location, not just Louisville, but it must be legal in nature. Funding amounts vary, but typically range between \$500 and \$3,500.

Fellowship applications will be available on Symplicity and the application period will remain open until late in the semester to allow students who receive late job offers to apply. Daily Docket announcements will be made when the Fellowship application period opens. In past years, the application process has opened in February. A committee consisting of faculty and staff members will select the fellowship recipients

****Watch the *Daily Docket* for upcoming announcements about these fellowships as they become available throughout the semester.**