

UNIVERSITY OF LOUISVILLE BRANDEIS SCHOOL OF LAW
SAMUEL L. GREENEBAUM PUBLIC SERVICE PROGRAM

2018 GREENEBAUM PROGRAM FELLOWSHIP GUIDE

This spring and summer, thanks to generous donations from the Samuel L. Greenebaum Endowment, Ellen Ewing Endowment, Kentucky Bar Foundation, Robert Johnson, Edwin Perry, BarBri, and the Louisville Bar Association, the Samuel L. Greenebaum Public Service Program is able to offer a large number of fellowships to first and second-year law students. Throughout the spring semester the Office of Professional Development advertises these opportunities and supports students through the application process. The procedures and timelines for the fellowships vary considerably. Therefore, this document attempts to provide an overview of the three different categories of fellowships available to Brandeis students, how students should apply, and when the application period opens.

There are three main fellowship categories are:

1. **EMPLOYER SELECTION PROCESS THROUGH SPRING OCI**
Application Period: Opens late December, employers come on campus to recruit in late February, and individual employers make hiring decisions by early March.
2. **COMMITTEE SELECTION PROCESS - Fellowship has Set Requirements**
Application Period: Opens late February/March and the individual selection committee make their decisions by April.
3. **COMMITTEE SELECTION PROCESS – Student Initiated Placement**
Application Period: Opens February and the Greenebaum Committee selects recipients on a rolling basis each month through the end of the school year.

Each of these procedures is explained in more detail below.

The Greenebaum Program is proud to have provided over \$180,000 in summer funding to Brandeis students who worked in the United States and abroad during the summer of 2017. The school was able to provide such large funding amounts to students by using a mix of Federal Work Study (FWS) funding and grant money to cover the fellowship payments. Students who are selected as fellows and are eligible for FWS funding in summer 2018 will be paid with work study funding whenever possible.

*For all questions and assistance regarding fellowships, contact Dean Hajek in Room 182 (laurel.hajek@louisville.edu) or Jina Scinta in Room 180 (jina.scinta@louisville.edu).

1. **EMPLOYER SELECTION PROCESS THROUGH SPRING OCI** – Under this process, students’ interview with a Public Interest Employer during Spring On Campus Interviewing and the individual employer determines which students will be hired for a summer internship and receive fellowship funding.

Application Period: Opens late December, employers come on campus to recruit in late February, and hiring decision made by early March.

Currently, the Greenebaum Program has three employers under this arrangement who recruit their summer fellows on campus through Spring OCI:

- **Louisville Metro Public Defender**
- **Legal Aid Society of Louisville**
- **Kentucky Department of Public Advocacy**

To apply, students must follow the Spring OCI application process through Symplicity [See *2018 Spring OCI Symplicity Instructions*]. Individual deadlines for each employer are listed on Symplicity.

2. **COMMITTEE SELECTION PROCESS – Fellowship has Set Requirements** – Some fellowships have specific rules (e.g. student must perform real estate work) and require a committee to select the recipient. Fellowships in this second category require an application, but do not require an interview. After submission, a committee composed of mix of faculty, staff, past student fellowship recipients, and/or alumni will determine who receives the fellowships. The following fellowships are being offered this summer:

- **Johnston Real Estate Law Summer Fellowship** – One (1) Fellowship at **\$5,000**. Candidates who apply for this fellowship must find their own placement for the summer with a sponsoring organization. A sponsoring organization can be any employer engaged in a significant amount of legal work concerning real estate. It can be a law firm (including a solo practitioner), a government agency, a nonprofit organization, a title company, a financial institution, or any other organization in which an attorney would be supervising the student's work. More information about this will be provided in late February/March when the fellowship application period opens. The Committee normally selects the fellow recipient by late March/April.
- **Ed Perry Mediation Fellowship (Spring Break only)** – Five (5) Ed Perry Fellowships valued at \$1,000 each are awarded for students to attend weeklong mediation training during spring break at Just Solutions Mediation Center. The \$1000 cost of the weeklong training is covered by the fellowship. Just Solutions is the only full-service mediation training and services center in the metropolitan Louisville area. They provide mediation for disputes in the following areas: family/divorce, business, employee relations, neighbor-to-neighbor, congregational, organizational, and community. Law students receiving this fellowship will attend mediation training Monday through Friday, 8:30 a.m. to 5:30 p.m. during Spring Break. Once trained, students will observe four hours of mediations with a volunteer mediator. Students will also be paired with a volunteer mediator to mediate cases.

To apply for the Ed Perry Mediation Training Fellowship over spring break, you must upload your materials through the OCI tab on Symplicity.

Note: The Ed Perry Mediation Training is required as a prerequisite for any student who plans to enroll in the *Mediation Clinic* course offered at Brandeis. This training is only offered during spring break.

3. **COMMITTEE SELECTION PROCESS – Student Initiated Process** – Under this third category of fellowships, 1Ls and 2Ls must secure their own summer position and then apply to the Greenebaum Program for fellowship funding.

- **Greenebaum Public Service Fellowship** – There are typically 10-20 Greenebaum Fellowships awarded by the Greenebaum Committee each summer to students who perform legal volunteer work with a non-profit organization, government agency or judge. The work may be performed anywhere in the world but must be legal and the student must secure the position on their own before they request funding. Funding amounts vary but typically range between \$500 and \$3,750.

Applications will be available late February/early March on Symplicity via the OCI tab. A committee consisting of faculty and staff members will begin selecting recipients in March and continue to award funding throughout the spring semester until the end of the semester or until all the funding is allocation, whichever occurs first.