

Live Client Courses: Externships & Clinics

All courses require 56 hours of course work per credit hour earned
(e.g., to earn 2, 3, or 4 credits requires roughly 8, 12, 16 hours per week, respectively).

You should plan to devote large blocks of time to clinic or field work.

Course Title	Credit	Days/Times for Class or Field Work	Prerequisites Limited Practice License = LPL	Skills	Description of Experience
Kentucky Innocence Project Faculty: Jordan	2 in F 2 in S	Class Sessions: Tues. 12:15 – 2:15 (every other week) Must enroll both fall and spring semesters.	1L curriculum	Factual analysis & investigation; client counseling; client & witness interviewing; case/file management; collaboration.	Students are taught investigative skills and knowledge in the classroom, and apply them in cases containing exculpatory evidence. The goal is to find evidence supporting attempts to overturn wrongful convictions. Students work in teams under the supervision of an investigator and attorney with the Kentucky Department of Public Advocacy. Requires a two-semester commitment.
Summer Judicial Externship Faculty: Jordan	2	Blocks of time other than Monday a.m. or Friday p.m.	1L Curriculum	Research, writing & analysis skills. Also learn litigation technique & strategy.	Students are placed with judges, usually in circuit or family courts in Jefferson County. Involves observing a range of courtroom proceedings and assisting the staff attorney and judge. Students may find their own placements.
U of L Technology Transfer Externship Faculty: Jordan	2-4		1L Curriculum	Intake, review, redlining, & drafting of a variety of research & licensing agreements. Prior art searching for university technologies. May conduct legal research for specialized intellectual property topics. Client counseling & correspondence.	Students work under the supervision of attorneys in the University's Office of Technology Transfer. Students conduct legal research and draft a variety of documents relating to rights in technology produced at or transferred to the University, including licenses, material transfer agreements, cell line agreements, and confidentiality agreements. Work may include review and drafting for inter-institutional agreements as well as data use agreements

<p>U of L Clinical Contracts Division</p> <p>Faculty: Jordan</p>	2	Flexible, Thursday mornings allows attendance at negotiators' weekly meeting.	1L Curriculum.	<p>Negotiation skills and related soft-skills.</p> <p>Contract drafting and review; regulatory compliance; research; written & oral communication</p>	The U of L Clinical Contracts Division oversees all contracts related to clinical research conducted at U of L. The externship will allow students to have a significant role in negotiating non-disclosure agreements with industry sponsors of clinical research. Students also will be exposed to and assist with drafting of other research related documents, such as clinical trial agreements and consent documents. May also include opportunities for research and policy development related to clinical research.
<p>Indiana Dept. of Child Services Externship (without limited practice license)</p> <p>Faculty: Jordan</p>	2-4	Blocks of time other than Monday a.m. or Friday p.m.	<p>1L Curriculum.</p> <p>Recommended: Family Law</p> <p>Requires fingerprinting & background check.</p>	<p>Litigation strategy & technique; collaboration; problem solving; oral & written communication.</p> <p>Legal research, analysis, & writing.</p>	<p>The Indiana Department of Child Services protects children from abuse and neglect, and works to strengthen families through services that focus on family support and preservation. Students are placed in offices in Clark and Floyd Counties. (Other counties also available.)</p> <p>Field work includes participating in case management, conferencing with case social workers, developing case theory, drafting pleadings and other litigation documents, and preparing cases for litigation in child in need of services and termination of parental rights cases.</p>
<p>In-House Counsel</p> <p>Signature HealthCARE</p> <p>Transaction Team</p> <p>*****</p> <p>Litigation Team</p> <p>Faculty: Jordan</p>	2-3		<p>Completion of 40 credit hours.</p>	<p>Legal research, analysis, writing.</p> <p>Intake, review, drafting, & negotiation of corporate business and real estate contracts.</p> <p>Client counseling & correspondence.</p> <p>Regulatory compliance.</p> <p>Discovery and data management.</p>	<p>Signature HealthCARE is a for-profit long-term care, rehabilitation and health care provider with 126 locations in 10 states. Students are placed with the Transaction Team or the Litigation Team.</p> <p>The Corporate Transaction placement involves the intake, review, and negotiation of business and real estate contracts. Also may have opportunities to assist with preparatory work for possible joint ventures, acquisitions, and other corporate transactions, or with research related to healthcare compliance issues and emerging legal issues in healthcare and long-term care.</p> <p>*****</p> <p>The Litigation Team handles employment matters, assists with quality improvement, works with compliance/risk management teams on compliance audits and investigations, and works with outside counsel. Student tasks will include research and gathering of preliminary information related to mediations, investigations, and hot topic issues.</p>

In-House Counsel Passport Health Plan Faculty: Jordan	2-3		Completion of 40 credit hours. Regulatory compliance. Client counseling.	Legal research, analysis, writing. Intake, review, drafting, & negotiation of corporate business contracts. Regulatory compliance. Client counseling.	Passport is a not-for-profit licensed Health Maintenance Organization (HMO) operating a managed care program for the provision of Medicaid services in Louisville and surrounding counties. Students work with the Legal Services Team in the Compliance Department, and will have opportunities to gain knowledge and experience relating to federal and state regulations, and contract law.
In-House Counsel University of Louisville Office of the General Counsel Faculty: Jordan	3-4		Completion of 40 credit hours. After preregistration, must interview & be accepted.	Legal analysis & reasoning, legal research. Problem solving, written & oral communication. Regulatory compliance. Contract review & drafting.	Places students in the general counsel's offices, either at the Health Sciences or Belknap Campuses. Students will receive a variety of assignments allowing multiple opportunities to perform lawyering skills, including research, drafting legal memoranda, reviewing contracts, attending various meetings, preparing discovery, and analysis of complicated, multi-faceted issues. Students may also have additional opportunities to assist with employee grievances. Students may have the opportunity to observe and/or assist with depositions, mediations, hearings, trials, and appellate arguments.
In-House Counsel Adidas / U of L Athletics Compliance Externship Must apply through Athletics in Spring of 1L year. Faculty: Jordan	2-3: in Fall of 3L year	Requires 20 hours per week.	Students apply at end of 1L curriculum. No academic credit in 2L year. Academic credit earned for up to 12 hours of course work in Fall of 3L year.	Through presentations from influential leaders, business executives, athletic administrators, and experts within the sports industry, students are prepared for entry- or mid-level positions in athletic administration and/or the sports industry.	Exclusive program offering hands-on, practical experience at an NCAA Division I (FBS) institution in the ACC, and experiences to develop knowledge, skills, and abilities in athletic administration. As an Adidas intern, selected law students participate in a career-building program not offered at any other athletics department in the country. It is a two year experience. In year 1, students work with full-time U of L compliance staff, learn and apply NCAA Bylaws, and have a variety of opportunities to utilize lawyering skills in a nontraditional practice area. Work includes assisting compliance staff at football and basketball games. In year 2, students split their work between the Office of Athletic Compliance and the U of L General Counsel's Office. Work with the General Counsel's office will include opportunities to perform legal research, draft legal memoranda, review contracts, attend meetings, and analyze legal issues. Students receive a stipend and devote 20 hours per week to course work.

U.S. Attorney's Externship Faculty: Jordan	2-4	Requires 20 hours per week.	Completion of 40 credit hours. Requires fingerprinting & background check. After preregistration, must interview & be accepted.	Legal research, analysis, writing. Motion practice. Written & oral communication	Students selected work as a volunteer legal intern for the U.S. Attorney's Office for the W.D. of Kentucky. Students work with Assistant US Attorneys, and are responsible for legal research and writing on a variety of issues for criminal and civil cases. The emphasis is on drafting motions, responses and other pleadings. May involve observation of trial work and appellate oral arguments.
Fort Knox Externship Faculty: Jordan	2-3		Completion of 40 credit hours. Requires fingerprinting & background check.	Legal research, analysis, writing. Plus, regulatory compliance & a variety of litigation &/or transactional skills.	Places students in the US Cadet Command Office of the Staff Judge Advocate (OSJA), an office that provides legal services across the Fort Knox installation. The externship offers opportunities to develop professional lawyering skills and legal knowledge across a broad range of areas – including regulatory law and policy and criminal justice.
Administrative Agency Externship (e.g., KY Energy & Environment Cabinet) Faculty: Jordan	2-4		Completion of 40 credit hours.	Legal research, analysis, writing; statutory and regulatory interpretation; policy analysis.	Students may arrange to work under the supervision of attorneys in government agencies – at the federal, state or local levels. Allows students to learn substantive law and apply it in the administrative context. Students develop research, analysis, and advocacy skills useful in any administrative law arena.
Judicial Externship Faculty: Jordan	2	Blocks of time other than Monday a.m. or Friday p.m.	Completion of 40 credit hours + Evidence.	Legal research, writing & analysis skills. Also learn litigation technique & strategy	Students are placed with judges, usually in circuit or family courts in Jefferson County. Involves observing a range of courtroom proceedings and assisting the staff attorney. Students may arrange placements.
Tax Externship Faculty: Blackburn	2		Completion of 40 credit hours + one federal tax course.		Selected students will be afforded an opportunity to work with the local office of the Internal Revenue Service. They will draft pleadings for filing with the United States Tax Court and the United States Bankruptcy Court, attend Tax Court trials and hearings in the Bankruptcy Court, draft correspondence to the Department of Justice concerning civil and criminal matters, and draft letters to taxpayers' counsel, attend settlement conferences and other meetings with taxpayers and their representatives,

					and do tax research and draft memoranda. Includes an overview of tax procedure and instruction in computer assisted tax research.
Indiana Dept. of Child Services Externship (with Indiana LPL) Faculty: Jordan	2-4	Blocks of time other than Monday a.m. or Friday p.m.	For Indiana LPL, completion of 45 credit hours + Professional Responsibility. Recommended: Family Law, completed or concurrent. Requires fingerprinting & background check.	Litigation strategy & technique; problem solving; collaboration. Legal research, analysis, & writing.	The Indiana Department of Child Services protects children from abuse and neglect, and works to strengthen families through services that focus on family support and preservation. Students are placed in offices in Clark and Floyd Counties. (Other counties also available.) Field work includes participating in case management, conferencing with case social workers, developing case theory, drafting pleadings or other litigation documents, and preparing cases for litigation in child in need of services and termination of parental rights cases. With a limited practice license students may also participate in court hearings, under supervision of a DCS attorney.
Entrepreneurship Clinic Faculty: Smith/Metcalf	3 in F 3 in S	Class Sessions: Fridays, 10:25 a.m. – 12:25 p.m., at the Law School. Must enroll both fall and spring semesters.	Completion of 60 credit hours. LPL required.		Structured educational experience in which law students represent students enrolled in the Entrepreneurship MBA program at the U of L College of Business who are participating in internal, national or international business plan competitions, or have other legal needs as determined by the Clinic Director. Students develop and apply practical lawyering skills in the field of business law. Students may have the opportunity to travel with the teams (travel will be paid by the College of Business).
Legal Aid Society Family Law Clinic Faculty: Jordan	3	Class Sessions: Fridays, 1:00 – 3:00 p.m., at LAS. Must be available on Mondays to attend motion hour in Family Court.	Completion of 60 credit hours + Family Law. Recommended: Professional Responsibility. LPL required.	Client communication, including interviewing & counseling; drafting pleadings & persuasive correspondence; fact investigation; case analysis & management; mediation; collaboration.	Students represent clients in family law matters, primarily divorce cases. Clinic work includes meeting with clients, gathering information, drafting correspondence, drafting pleadings and proposed orders, and handling negotiations and court appearances.
Legal Aid Society Bankruptcy / Consumer Law Clinic	3	Class Sessions: Fridays, 1:00 – 3:00 p.m., at LAS. Must be available at least one	Completion of 60 credit + Evidence. Helpful if exposure to	Client communication, including interviewing & counseling; drafting pleadings & persuasive correspondence; fact	Field work includes consumer debt cases and federal bankruptcy cases. Students meet with clients, gather debt information, and draft correspondence and pleadings. In bankruptcy cases, students also draft bankruptcy petitions and attend creditor meetings with the Bankruptcy Trustee. In consumer cases, students also investigate allegations, engage

Faculty: Jordan		morning or afternoon on Tuesdays or Thursdays for trustee meetings.	debtor-creditor law or bankruptcy; and Professional Responsibility. LPL required.	investigation; case analysis & management; mediation; collaboration.	discovery, and work to resolve the cases through negotiation and litigation.
Robert & Sue Ackerson Law Clinic Faculty: Santry	3-4	Class Sessions: meets at the clinic office at a time to be determined. Must have at least one open morning.	Completion of 60 credit hours + Evidence. Professional Responsibility completed or concurrent. LPL required.		Structured educational experience in which students represent real clients who are victims of domestic violence, have eviction cases, or have other legal needs as determined by the Clinic Director. Students will gain and apply practical lawyering skills.
Immigration Externship Faculty: Trucios-Haynes	2		Completion of 60 credit hours + Con Law I & II. Recommended: Immigration Law. LPL required.		Students are assigned to either Catholic Charities or Refugee Ministries. Students are assigned to cases under the supervision of a practicing immigration law attorney. Students participate in immigration matters relating to refugees, such as lawful permanent resident petitions, citizenship petitions, and applications for employment authorization; as well as immigration matters for other noncitizens, including all aspects of deportation defense and applications for asylum. Students may have the opportunity to represent clients before an immigration adjudication officer or before an immigration judge.
ACLU Externship Faculty: Trucios-Haynes	2		Completion of 60 credit hours. Con Law I & II. LPL required		Students are assigned to legal matters under the supervision of an ACLU-KY attorney. The externship allows students to develop lawyering skills and knowledge related to all phases of effective civil rights litigation and advocacy, which may include the investigation of potential civil rights violation and participation in all phases of litigation. Students may also be exposed to legal advocacy strategies related to proposed state legislation, lobbying related civil rights and liberties program efforts, freedom of information requests and other forms of investigation. Students may have the opportunity to represent the ACLU in litigation matters.

Commonwealth Prosecution Clinic Faculty: Jordan	3	<p>Class Sessions: Thursdays, from 1:30 – 4:30 p.m., at the CAO.</p> <p>Must have at least one morning available.</p>	<p>Completion of 60 credit hours + Evidence, + Crim. Pro: Const. Issues</p> <p>Recommended: Crim. Pro Judicial Process.</p> <p>LPL required.</p>	<p>Litigation strategy & technique; case analysis; problem solving; collaboration.</p> <p>Legal research, analysis, & written & oral communication.</p> <p>Practice management.</p>	<p>The Commonwealth’s Attorney is responsible for felony prosecution in circuit courts in Jefferson County. The Prosecution Clinic is designed to provide a structured educational experience focused on criminal law, criminal procedure, and prosecuting criminal cases. The course helps students develop practical lawyering skills and professional identity, gain a deeper understanding of criminal law and procedure and the criminal justice system, and learn effective litigation strategies. Students also are exposed to and explore the realities of law practice, including workplace relationships, professionalism and ethical challenges, and work-life balance realities that characterize day-to-day legal practice. Clinic work will include assisting supervising attorneys, but students will also have and be responsible for their own cases. There is a classroom component to the course.</p>
Kentucky Dept. of Public Advocacy Externship Faculty: Jordan	2-4	<p>Blocks of morning hours allow more opportunities for courtroom work.</p>	<p>Completion of 60 credit hours + Evidence, + Crim. Pro: Const. Issues</p> <p>Recommended: Crim. Pro Judicial Process.</p> <p>LPL required.</p>	<p>Client communication; drafting pleadings & motions; fact investigation; case analysis & management; collaboration.</p>	<p>Kentucky DPA strives to ensure a defender staff dedicated to the interests of their clients. DPA attorneys handle trial and post-trial cases statewide, including DUI cases, involuntary commitment cases, juvenile cases, and difficult cases involving sex abuse, and cases where death is sought as the penalty. Offers student externs opportunities to be trained and mentored by attorneys working at the trial level, or with the post-conviction or appellate units.</p>
Dept. of Public Advocacy Juvenile PD Externship Faculty: Jordan	3	<p>Must be available for courtroom work on Mondays (every other week), and Thursdays, 9:00 – 12:30.</p> <p>Class sessions Mondays (every other week) & Thursdays, 5:30-6:30, at the law school.</p>	<p>Completion of 60 credit hours + Evidence, + Crim. Pro: Const. Issues</p> <p>Recommended: Crim. Pro Judicial Process.</p> <p>LPL required.</p>	<p>Client communication, including interviewing, counseling & correspondence; drafting pleadings & motions; fact investigation; case analysis & management; negotiation; collaboration.</p>	<p>Students assist DPA juvenile specialists with on-going juvenile court dockets and, with appropriate supervision, will have selected opportunities for direct responsibility for and representation of clients. Involves motion practice, case conferencing, and handling at least one case from start to finish, including negotiation with prosecutors.</p> <p>Placement is with the Bullitt County Office of the Kentucky Department of Public Advocacy. (Placement with the LaGrange office is an option.)</p>

<p>Louisville –Metro Public Defender Trial Practice- Externship</p> <p>Faculty: Jordan</p>	<p>3 in F</p> <p>3 in S</p>	<p>Class Sessions: Fridays, 1:30 – 4:30, at the LMDPO (Fall & Spring).</p> <p>Spring - should have blocks of time for case work.</p> <p>In spring, a flexible schedule will enable more courtroom work. (Trials typically start on Tuesday mornings)</p>	<p>Completion of 60 credit hours + Evidence, + Crim. Pro: Const. Issues</p> <p>Recommended: Crim. Pro Judicial Process.</p> <p>LPL required.</p>	<p>Litigation strategy and technique; client communication, including interviewing, counseling; motion practice; fact investigation; case analysis & management; negotiation; collaboration.</p>	<p>Fall semester offers primarily a litigation practice course. Through lecture, demonstration, practice exercises, and an intensive simulation approach, teaches trial skills and criminal defense litigation strategies, with an emphasis on effective client representation at all stages of the criminal trial process, beginning with booking and continuing through case disposition and final adjudication.</p> <p>Students interested in a Spring externship in the office of the Louisville Jefferson County Public Defender must take the Fall course and will be given priority enrollment. Enrollment in the Spring course is not required.</p> <p>In the Spring semester, students work with and are trained and mentored by assistant PDs. Students shadow, assist with cases, hearings and trials. With appropriate supervision, students have selected opportunities for direct responsibility for and representation of clients.</p>
<p>County Attorney Externship</p> <p>Faculty: Jordan</p>	<p>2-4</p>	<p>Blocks of morning hours allow more opportunities for courtroom work.</p> <p>Some DUI trial work is in the afternoon.</p>	<p>Completion of 60 credit hours + Evidence, + Crim. Pro: Const. Issues</p> <p>Recommended: Crim. Pro: Judicial Process.</p> <p>LPL required.</p>	<p>Criminal litigation strategy & technique; case analysis; case conferencing; problem solving; collaboration.</p>	<p>The Office of the Jefferson County Attorney represents the legal interests of the gov't and prosecutes cases, primarily in district court.</p> <p>Students are placed in selected divisions. In the civil division, students assist with representation of metro gov't, metro council reps, or boards and commissions. In the criminal division, students assist with prosecution of DUI cases. In the guardianship division, students assist with jury trial determinations of disability.</p>