

Time sheet for the SPAN 440 Community Internship

Student name: _____
Internship Site: _____
Semester: _____

Students must complete 80 hours to receive full credit for the internship. You should write down the hours worked after each session. The site supervisor or an organizational representative should sign the time sheet **frequently** – it is not necessary that it be signed every time you work.

	Date	Brief description	Time in	Time out	# hours	Signature
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