

**University of Louisville**  
**Raymond A. Kent School of Social Work and Family Science**  
**Graduate Assistantship: Dean's Office**

The Raymond A. Kent School of Social Work and Family Science at the University of Louisville invites applications for a master's level (MSSW, MSCFT, MSSW/MSCT) Graduate Assistant for placement in the Dean's Office during the 2022-2023 academic year.

Inclusiveness and diversity are integral to Kent School's commitment to excellence in research, engagement, and education. Our commitment to equity and inclusion are in line with the larger University's anti-racism agenda (<https://louisville.edu/president/special-programs-initiatives/cardinal-anti-racism-agenda>). For more information about the University of Louisville, please visit <http://louisville.edu/>. For more information about the Raymond A. Kent School of Social Work and Family Science, please visit <http://louisville.edu/kent>.

**Responsibilities:**

- Working with all members of the Dean's Office (Interim Dean, Assistant Dean of Finance, Assistant to the Dean, Associate Dean of Academic Affairs, Associate Dean of Equity and Inclusion, and Director of Research) on projects and initiatives critical to the School.
- The Graduate Assistant will work 20 hours per week for the duration of the Assistantship on relevant projects.
- Work responsibilities may include in-person, office-based tasks and meetings.

**Eligibility Criteria:**

- Master's student in their last year of study (i.e., final 30 hours).
- Students must be enrolled in a minimum of 9 credits hours for fall and spring semesters.
- In good academic standing/maintain a GPA of at least 3.0 for the duration of the Assistantship.
- While not required, this may present a good opportunity for those students interested in macro level work.

**Compensation:**

- Compensation will be \$1500/month gross thru 6/30/23.
- Will include fringe, student health insurance, and tuition.

**To apply, send your resume and cover letter via email to Jessica Ballinger, Assistant to the Dean ([jessica.ballinger@louisville.edu](mailto:jessica.ballinger@louisville.edu)) by Wednesday, August 3<sup>rd</sup>, 2022 with the subject heading: Graduate Assistantship Position**

**Equal Employment Opportunity**

The University of Louisville is an equal opportunity, affirmative action employer, and is committed to providing employment opportunities to all qualified applicants without regard to race, sex, age, color, national origin, ethnicity, creed, religion, disability, genetic information, sexual orientation, gender, gender identity and expression, marital status, pregnancy, or veteran status. Women, minorities, and other underrepresented groups are encouraged to apply. If you are unable to use our online application process due to an impairment or disability, please contact the Employment team at [employ@louisville.edu](mailto:employ@louisville.edu) or 502.852.6258.