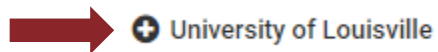




1. Login to Cards Career Connection powered by Handshake at, <https://louisville.joinhandshake.com/>.
2. Click “Post a Job” on the home screen.



3. Fill in all necessary and required information for your job posting.
4. In the “Schools” section of Handshake, select “University of Louisville” by clicking the “+” sign.



5. Click the green “Create” button at the bottom of the page.
6. Once your position is approved in Cards Career Connection powered by Handshake, you will receive an email notification.