

Prospective Practicum Site Information

Name of Organization:					
Address:					
City:		ST:		Zip:	
Website:					
Contact Name:		Position:			
Contact Phone:		Email:			

Briefly describe primary educational opportunities for students including the associated units/departments.

Point of Contact for Student Placements (if contact is different from above):

Name:	Phone:	Email:
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Please indicate the level and number of each that can be accepted:

BSW - Generalist:			Generalist MSSW - 1st Year:	
BSW - Alcohol & Drug Counseling:			Specialized MSSW - 2nd Year:	

Requirements of Students: Please indicate all that apply:

Agency Specific Paperwork	Flu Vaccination	Immunizations
Child Abuse Registry	Health Insurance	National Sex Abuse Registry
COVID 19 Vaccination	Health Screen	OIG Exclusion List
Criminal Background Check	Hepatitis B	TB Test Results (Negative)
Drug Screen		
Student to Contact Agency to Complete		
Student to Contact University to Complete (email: fieldedu@louisville.edu)		
University to Contact Student to Complete		

Please indicate the responsibility of coordinating/paying for the screens.

<input type="checkbox"/>	The organization will arrange/pay for students to complete the required screens.
<input type="checkbox"/>	The organization will arrange for students to complete the required screens; students are responsible for expenses.
<input type="checkbox"/>	Students secure/pay for required screens.

Please indicate below which of the following diversity/equity-related resources your site has (select all that apply):

<input type="checkbox"/>	A Diversity-Related Mission Statement
<input type="checkbox"/>	A Diversity Committee
<input type="checkbox"/>	A Chief Diversity Officer
<input type="checkbox"/>	An Anonymous Reporting Line for Employees Experiencing Discrimination
<input type="checkbox"/>	An Anonymous Reporting Line for Clients Experiencing Discrimination
<input type="checkbox"/>	A Mediator/conflict Resolution/Restorative Justice Officer
<input type="checkbox"/>	Other

Are you open to practicum students, with supervision and consultation from the on-site supervisor, engaging in efforts to maintain and/or increase the diversity, equity, and/or inclusion of your site?

<input type="checkbox"/>	Yes	<input type="checkbox"/>	No (Please Explain)
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What supports, if any, would you need from the Kent School to allow practicum students to engage in activities to promote diversity, equity, and/or inclusion at your site?

Please return the completed form to the Field Coordinator working with you or to fieldedu@louisville.edu.