



Practicum Site Confidentiality Statement

The Practicum Site acknowledges that the Competency Development Plans, Monthly Reports, Mid-Term and Final Evaluations, and Action Plans may constitute student records within the meaning of the University policies and/or the Family Educational Rights and Privacy Act ("FERPA") The Practicum Site agrees to work with University and the faculty/staff advisor(s) Competency Development Plans, Monthly Reports, Mid-Term and Final Evaluations, and Action Plans to review for the inclusion of any Practicum Site proprietary and/or Confidential Information. Should any such Practicum Site proprietary and/or Confidential Information be found, the Practicum Site will work with University to appropriately redact the materials or separate them in such a way to permit other University access to student records without the need to prevent access to entire sets or groups of student records associated with the practicum courses. The Practicum Site agrees to protect such student records and will not disclose such records to a third party without the permission of the respective student and to protect the identity of the respective student with regard to such records.

Practicum Site Name

Field/Task Supervisor Name

Supervisor Email (Work Email Address Only)

Supervisor Signature

Date

Please return completed form to fieldedu@louisville.edu