How to Change Your Password in WASP

1. Logging In to MobileAsset Web [https://wasp.louisville.edu](https://wasp.louisville.edu)

2. The Login page of the MobileAsset application is where you will enter your user name and password. An example of this page is shown below:

A. Enter your User Name and Password, then click the Login button. The Main Menu will appear.

B. Click Administration.
C. The following will appear:
D. Click on Change Password

E. The following will appear:
F. Go to the Old Password field and enter your current password
G. Go to the New Password field and enter your New Password
H. Go to the Confirm New Password field and enter your NEW Password again
I. Click OK

Password Rules:
• Passwords are case sensitive.

• A Password may contain any of the following characters:

A - Z (uppercase & lowercase),
0 - 9
or any of these special characters: ` ~ ! @ $ % ^ & * ( ) _ + - = [ ] { } | < > ? ; ,