

University of Louisville Division of Student Affairs - Student Staff Learning Outcome Rubric

SLO: As a result of working as a student assistant, students will be dependable, organized, efficient, precise, and conscientious with all responsibilities.

	4– Exemplary	3– Competent	2– Developing	1– Beginning
Dependability FALL SCORE: _____ SPRING SCORE: _____	*Student is often early for work. *Student consistently notifies in advance if they will be absent.	*Student is consistently on time for work. *Student usually notifies in advance if they will be absent.	*Student is sometimes on time for work. *Student sometimes notifies in advance if they will be absent.	*Student is often not on time for work or misses assigned work shifts regularly. *Student does not notify in advance if they will be absent.
Organization FALL SCORE: _____ SPRING SCORE: _____	*Student is organized with all of their tasks and in their workspace. *Student has completed preparations accurately and in advance allowing time to address a problem. *Student regularly completes work/projects ahead of schedule and in time to respond to issues.	*Student is organized with most of their tasks and in their workspace. *Student consistently has completed preparations accurately and in time for the assigned tasks. *Student consistently completes work/projects on time.	*Student is organized with some of their tasks and in their workspace. *Student Sometimes has completed preparations accurately for assigned tasks. *Student usually completes work/projects on time.	*Student is disorganized with their tasks and in their workspace. *Student rarely has completed preparations accurately prior to tasks. *Student is often late with work/projects.
Efficiency FALL SCORE: _____ SPRING SCORE: _____	*Student regularly performs tasks in an organized and capable way. *Student consistently achieves the desired result of the task/assignment with the minimum use of resources, time, and effort.	*Student usually performs tasks in an organized and capable way. *Student usually achieves the desired result of the task/assignment with the minimum use of resources, time, and effort.	*Student sometimes performs tasks in an organized and capable way. *Student sometimes achieves the desired result of the task/assignment with the minimum use of resources, time, and effort.	*Student rarely performs tasks in an organized and capable way. *Student rarely achieves the desired result of the task/assignment with the minimum use of resources, time, and effort.
Precision FALL SCORE: _____ SPRING SCORE: _____	Student is precise , notes other errors, and makes corrections.	Student is usually precise and avoids errors in their assigned tasks.	Student is sometimes precise with a minimum of errors in their assigned tasks.	Student is typically imprecise and makes frequent errors in their assigned tasks.
Conscientiousness FALL SCORE: _____ SPRING SCORE: _____	Student shows great care, attention, thought, depth , and industriousness in carrying out their responsibilities and regularly assists others.	Student shows great care, attention, thought, depth , and industriousness in carrying out tasks and roles.	Student shows some care, attention, thought, depth , and industriousness in carrying out tasks and roles.	Student shows little care, attention, thought, depth , or industriousness in carrying out tasks and roles. Demonstrates indifference.
Critical thinking FALL SCORE: _____ SPRING SCORE: _____	*Student consistently considers other perspectives "outside the box" and beyond their role. *Student consistently makes logical and relevant suggestions on how to be more efficient and can articulate how the process can be improved.	*Student at times considers other perspectives "outside the box" and beyond their role. *Student is able to consistently make logical and relevant suggestions on how to be more efficient.	*Student consistently focuses on their specific role. *Student sometimes tries to make suggestions on how to be more efficient but is often not logical or relevant .	*Student has difficulty focusing on their specific role. *Student does not make suggestions on how to be more efficient.