

UNIVERSITY OF
LOUISVILLE



**HUMANITIES M.A. PROGRAM
HANDBOOK**

University of Louisville
2023-2024

**HANDBOOK FOR STUDENTS of the
MASTER OF ARTS in HUMANITIES
DEPARTMENT OF COMPARATIVE HUMANITIES
UNIVERSITY OF LOUISVILLE**

In this handbook, students can find the degree requirements for the M.A. in Humanities. However, the general policies, procedures, and requirements for all graduate degrees at UL are stated on the website of the Graduate School and in the College of Arts and Sciences Graduate Student Handbook. Students are strongly encouraged to download the A&S Handbook and to familiarize themselves with the Graduate School website, which contains essential information, forms, and policies designed to make their graduate career successful. The links are below:

louisville.edu/graduate

louisville.edu/artsandsciences/academics/graduate-education/student-handbook

The Humanities M.A. Program has a website, and students should refer to it for the essential information, forms, and policies necessary to navigate the program.

louisville.edu/humanities/graduate/ma

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THE HUMANITIES M.A. PROGRAM

I. OVERVIEW

Welcome!

The Department of Comparative Humanities offers an interdisciplinary, comparative, and globally oriented Master of Arts in Humanities.

One of the outstanding characteristics of the Department of Comparative Humanities is our commitment to a wide range of approaches to the study of the humanities. Not only **interdisciplinary**, but also **interdepartmental study** is encouraged, and our students pursue innovative interdisciplinary projects, both under the guidance of the faculty of the Department of Comparative Humanities and the faculty from other departments in the Humanities Division. The Humanities M.A. Program at UL, in fact, serves as an umbrella for collaborative efforts among the disciplines and includes programs in Religious Studies, Jewish Studies, Film Studies, and Linguistics. The department regularly collaborates with the departments of Classical and Modern Languages; English; Fine Arts; History; Philosophy; Women's, Gender, and Sexuality Studies; and Theatre Arts.

The program requires between 30 and 33 credit hours of coursework and can be completed in 1.5 years with a Directed Study Project as a final product, or in 2 years with a final thesis. A part-time study option is also available for working students.

CURRICULUM & CAREER TRACKS

The Humanities M.A. at UL presents a focused, flexible curriculum and the possibility to choose among three specialized concentrations (or career tracks) designed to provide a broad grasp of the arts and humanities with special strengths in selected areas:

- **Interdisciplinary Humanities – Advisor: Prof. Simona Bertacco**

The traditional yet innovative Interdisciplinary Humanities concentration (IH) is for students oriented toward scholarly or creative interdisciplinary work, who might consider pursuing graduate studies at the doctoral level.

- **Linguistics and the Humanities – Advisor: Prof. Hilaria Cruz**

The Humanities and Linguistics concentration is for students with an interest in understanding both language structure and language's mediating role in society and the arts through rigorous, interdisciplinary coursework in linguistics, language sciences, and the humanities. Students are encouraged to explore diverse, creative projects for their research and work with faculty with expertise on topics including Indigenous language revitalization, verbal art and performance, constructed languages, and multilingual media.

- **Public Humanities – Advisor: Prof. Felicia Jamison**

The Public Humanities concentration is for students interested in bringing the ideas of academic debate into the public sphere. This track presents a compact scholarly curriculum with a practical training in a specific field. It is ideal for professionals, as well as for students interested in our joint degrees: JD/MAHUM program (in collaboration with the Law School) or MA/MBA program (in collaboration with the School of Business).

Students take a combination of **required courses** and **concentration courses**, depending on the track in which they specialize. Each semester, courses are listed on a form called the **Degree Plan**. Students work with their advisor to discuss the courses to take and their relation to their broader goals.

REQUIRED COURSES

Theories and Methodologies

HUM 609: Interdisciplinary Theory and Methods: Arts & Humanities: Methods and theories in interdisciplinary thinking and research emphasizing 1) the interrelationships of the disciplines; 2) the importance of synthesizing art, theatre, literature, music, philosophy, and religion in a cultural context; and 3) the critical examination of issues arising from fields outside the Humanities that have significant impact on the synergy with the Humanities.

OR

HUM 610: Methods and Theories in the Study of Religion: A survey of major theories and methodologies in the academic study of religion from a historical perspective.

One of the HUM 590/595 sequence courses* (if not fulfilled in undergraduate coursework)

***Please note:** Students *without* either **HUM 590** or **HUM 595** in their undergraduate coursework (or a course in the **HUM 591–596** sequence, if taken prior to Fall 2021) may be required to take one of these as part of their required courses. These courses, offered by the Department of Comparative Humanities, focus on the interdisciplinary study of fundamental aspects of culture from the Middle Ages through the 21st century by means of individual readings and critical writing projects.

CONCENTRATION COURSES

Core Areas Courses

Students develop disciplinary and area expertise through coursework within their areas of concentration.

INTERNSHIP

Graduate Internship

HUM 650-03: A Graduate Internship is strongly recommended to all students in our program. It is a program requirement **ONLY** for the concentration in Public Humanities. In this course, students work independently, with supervision, with a campus or community institution or organization on a short-term basis to share and further develop their specific knowledge and skillsets. More information is provided in the relevant section of this handbook on page 12.

LANGUAGE REQUIREMENT

Language Competency

To advance comparative, globally oriented humanities scholarship, our program develops multilingual scholars prepared for the reading and translation that such scholarship demands. Every student in the Interdisciplinary Humanities and the Linguistics and Humanities tracks must demonstrate **basic proficiency** in a language other than English. More information is provided in the appropriate section of this handbook on page 12.

FINAL PROJECT

Directed Study or Thesis

HUM 655: Directed Study (3 credit hours): A Directed Study Project is carried out over the course of a semester under the supervision of one faculty member. It requires an oral defense.

OR

HUM 645: Thesis Guidance (6 credit hours): A thesis is carried out over the course of two semesters under the supervision of a three-member committee. It requires an oral defense.

II. CONCENTRATIONS

INTERDISCIPLINARY HUMANITIES

ADVISOR: SIMONA BERTACCO (simona.bertacco@louisville.edu)

This concentration provides students with a thorough understanding of the theory, methods, and history of the interdisciplinary humanities. Students train in interdisciplinary work by combining the study of two disciplines or by focusing on a discipline and a specific historical period. The historical periods are: Ancient, Medieval and Renaissance, Early Modern, and Modern/Contemporary.

CURRICULUM

Minimum of 30 credit hours with a minimum of 15 credit hours at the 600 level—excluding the final project HUM 645 or HUM 655.

***Please note:** Students *without* either **HUM 590 or HUM 595** in their undergraduate coursework (or a course in **the HUM 591–596** sequence, if taken prior to Fall 2021) may be required to take one of these as part of their required courses.

REQUIRED COURSES

Theories and Methodologies

HUM 609: Interdisciplinary Theory and Methods: Arts & Humanities

OR

HUM 610: Methods and Theories in the Study of Religion

One of the HUM 590/595 courses (if not fulfilled in undergraduate coursework).

CONCENTRATION COURSES

First Core Area (12-15 credit hours) in one of the following areas:

Comparative humanities, art history, literature, classical and modern languages, linguistics, religious studies, Jewish studies, film and media studies, history, philosophy, ancient studies, medieval-renaissance studies, early modern (17th and 18th century) studies, or modern/contemporary studies, theatre arts, Pan-African studies, and women's, gender, and sexuality studies

Second Core Area (9-12 credit hours) in second discipline/area among those listed above.

LANGUAGE REQUIREMENT

Basic Proficiency in a language other than English

(Optional) GRADUATE INTERNSHIP HUM 650-03 (3 credit hours)

FINAL PROJECT (3 or 6 credit hours)

HUM 655: Directed Study (3 credit hours)

OR

HUM 645: Thesis (6 credit hours over two semesters)

SAMPLE FULL-TIME COURSE SEQUENCE

Full-Time First-Year Schedule

- **Fall**
 - HUM 609: Interdisciplinary Theory and Methods
 - HUM 594: Perspectives on Modern Culture
 - First Core Area – Course 1
 - First Core Area – Course 2
- **Spring**
 - HUM 610 (if appropriate)
 - First Core Area – Course 3
 - First Core Area – Course 4
 - Second Core Area – Course 1
- **Summer**
 - Language Basic Proficiency

Full-Time Second Year Schedule

- **Fall**
 - Second Core Area – Course 2
 - Second Core Area – Course 3
 - HUM 653-01 – Graduate Internship or another Core Area course
- **Spring**
 - HUM 655 (DSP option) - Defense
 - OR
 - HUM 645 (3 credits)
- **Summer**
 - HUM 645 for Summer Defense (3 credits)

Total Credit Hours: 30 with DSP and 33 with Thesis

CONCENTRATION IN LINGUISTICS AND THE HUMANITIES

(*NON-THESIS)

ADVISOR: HILARIA CRUZ (hilaria.cruz@louisville.edu)

Students in this track combine in a unique way the study of the interdisciplinary humanities with a specialized concentration in linguistics. Students take three core courses and then a minimum of two additional 600-level linguistics courses. In addition to our Humanities faculty, students are able to study with linguists in the adjacent departments of Classical and Modern Languages, English, Philosophy, and Psychology.

CURRICULUM

Minimum of 30 credit hours with a minimum of 15 credit hours at the 600 level—excluding the final project HUM 645 or HUM 655.

***Please note:** Students with no prior undergraduate linguistics coursework are encouraged to audit or enroll P/F in LING 325.

REQUIRED COURSES

Theories and Methodologies

HUM 609: Interdisciplinary Theory and Methods: Arts & Humanities

OR

HUM 610: Methods and Theories in the Study of Religion

CONCENTRATION COURSES

Linguistics Core Area (15 credit hours)

- **Core Sequence *Required**
 - LING 603 Syntax
 - LING 610 Phonetics and Phonology
 - LING 630 Language and Culture / LING 640 Linguistic Anthropology
- **2 courses (6 credit hours) among the following:**
 - LING/ENGL 520 World Englishes
 - LING/ENGL 523 History of the English Language
 - LING/ENGL 570 Language & Social Identity (topics may include “Language, Gender, & Sexuality,” “Languages of African Diaspora”)
 - LING 621 Sociolinguistics
 - LING/ENGL 522 Structure of Modern American English
 - LING 606 Historical and Comparative Linguistics
 - LING 620 Morphology
 - LING 624 Language and Cognition / LING 524 Psycholinguistics
 - LING 641 Recent Philosophy of Language

- **Other graduate-level Linguistics courses:**

- LING 600 Independent Study (under direction of Linguistics affiliated faculty)
- LING 620 Special Topics (G)
- LING 690 Seminar in Linguistics

Second Core Area (9 credit hours):

A second humanities area such as the following: Comparative humanities, art history, literature, classical and modern languages, religious studies, Jewish studies, film and media studies, history, philosophy, ancient studies, medieval-renaissance studies, early modern (17th and 18th century) studies, or modern studies, theatre arts, psychology, Pan-African studies, and women's, gender and sexuality studies

LANGUAGE REQUIREMENT

Basic Proficiency in a language other than English

(Optional) GRADUATE INTERNSHIP (3 credit hours) HUM 650-03

FINAL PROJECT (3 or 6 credit hours)

HUM 655 Directed Study (3 credit hours)

OR

HUM 645 Thesis (6 credit hours over two semesters)

SAMPLE FULL-TIME COURSE SEQUENCE

Full-Time First-Year Schedule

- **Fall**
 - HUM 609: Interdisciplinary Theory and Methods
 - LING 603: Syntax
 - Second Core Area – Course 1
- **Spring**
 - LING 630: Language and Culture
 - LING 620: Morphology
 - Second Core Area – Course 2
- **Summer**
 - Language Basic Proficiency

Full-Time Second Year Schedule

- **Fall**
 - LING 610: Phonetics and Phonology
 - LING570: Language and Social Identity
 - Second Core Area – Course 3
- **Spring**
 - HUM 653-01: Graduate Internship (optional)
 - HUM 655 (DSP option): Defense
 - OR
 - HUM 645 (3 credits)
- **Summer**
 - HUM 645 for Summer Defense (3 credits)

Total Credit Hours: 30 with DSP and 33 with Thesis

CONCENTRATION IN PUBLIC HUMANITIES

ADVISOR: FELICIA JAMISON (felicia.jamison@louisville.edu)

Students in this track are interested in bringing the ideas of academic debate into the public sphere. Our courses explore subjects related to the arts and humanities and enable students to develop the knowledge and skills to facilitate public engagement and leadership. Students can combine the study of Public Humanities with a discipline or a focus on a particular historical period. The historical periods included are: Ancient, Medieval and Renaissance, Early Modern, and Modern/Contemporary.

This track is ideal for professionals, as well as for students interested in our joint degrees: JD/MAHUM program (Law School) or MA/MBA program (School of Business).

CURRICULUM

Minimum of 30 credit hours with a minimum of 15 credit hours at the 600 level—excluding the final project HUM 645 or HUM 655.

***Please note:** A Graduate Internship (HUM 650-03) is required, but *no* language competency is required for this track.

REQUIRED COURSES

Theories and Methodologies

HUM 609: Interdisciplinary Theory and Methods: Arts & Humanities

OR

HUM 610: Methods and Theories in the Study of Religion

CONCENTRATION COURSES

Public Humanities Core Area (12-15 credit hours)

HUM 636: Public Humanities Seminar

HUM 671/HIS 697: Introduction to Public History

HUM 650-03: Graduate Internship

3/6 credit hours in electives, approved by advisor

Second Core Area: (9 credit hours) in a second humanities area such as the following:

Comparative humanities, art history, literature, classical and modern languages, religious studies, Jewish studies, film and media studies, public history, philosophy, ancient studies, medieval-renaissance studies, early modern (17th and 18th century) studies, or modern/contemporary studies, theatre arts, psychology, Pan-African studies, and women's, gender, and sexuality studies

FINAL PROJECT (3 or 6 credit hours)

HUM 655: Directed Study (3 credit hours)

OR

HUM 645: Thesis (6 credit hours over two semesters)

SAMPLE FULL-TIME COURSE SEQUENCE

Full-Time First-Year Schedule

- **Fall**
 - HUM 609: Interdisciplinary Theory and Methods
 - HUM 671/HIST 697: Introduction to Public History
 - HUM 595: Principles of Intellectual History
- **Spring**
 - HUM 636: Public Humanities Seminar
 - Second Core Area – Course 1
 - Second Core Area – Course 2

Full-Time Second Year Schedule

- **Fall**
 - HUM 650-03: Graduate Internship
 - Public Humanities Core Area – Course 4
 - Second Core Area – Course 3
- **Spring**
 - HUM 655 (DSP option): Defense
OR
HUM 645 (3 credits)
- **Summer**
 - HUM 645 for Summer Defense (3 credits)

Total Credit Hours: 30 with DSP and 33 with Thesis

III. PROGRAM REQUIREMENTS

Completion of the M.A. program requires at least 30 credit hours. Full-time M.A. students typically complete the degree in 2 years with a Directed Study Project and 2.5 years with a final thesis. Part-time students may take 1-2 courses per semester and complete the program in 3 to 4 years.

ADVISING

Academic advising is *very* important. It is the main channel of communication between the program and its students; therefore, we ask that you respond promptly to the emails you will receive about advising and registration.

Advising is conducted every semester. For the very first semester, students are advised by the Director of Graduate Studies (DGS). From their second semester onward, students meet with their concentration advisor *each semester* to have their degree plans approved. This is an occasion for students to understand program requirements, ask questions and seek advice, discuss progress in the program, or bring up areas of concern. The DGS is always available for questions about program policies and concerns.

Please note: Students will *not* be able to register for courses unless they have been advised and their degree plan has been approved by their advisor. The degree plan must reflect the courses students are taking.

INTERNSHIP (HUM 650-03)

A graduate internship is strongly advised for all the students in our program.

It is a program requirement **ONLY** for the concentration in Public Humanities. In fact, two internships—one internal and one external—are requirements for the Concentration in Public Humanities.

The Graduate Internship differs from a standard undergraduate-type internship in that it is **intellectually intensive** and **custom-designed**. At the end of the project, a designated supervisor at the institution or organization is asked to submit a Project Evaluation form to the Graduate Program Office confirming that the project was well executed. Because Professional Projects are highly individualized, each student should arrange the project in consultation with the Director of Graduate Studies.

Contact with the institution or organization is made by the student with help from the Director of Graduate Studies. A list of institutions and organizations with which the Humanities Graduate Programs are currently affiliated is downloadable from the website. The Humanities Graduate Programs also collaborate with the Commonwealth Center for the Humanities and Society, which coordinates the internships with local arts and culture partners (louisville.edu/cchs/arts-and-culture-partnerships). Alternatively, students can find institutions and organizations independently.

LANGUAGE REQUIREMENT

Before they can begin their theses or Directed Study Projects, Humanities M.A. students must demonstrate proficiency in one classical and/or modern language in addition to English.

Language proficiency may be demonstrated through **one** of the following methods:

- a) Successful acceptance by the program of evidence that the student is a fluent native speaker of the language.
- b) Successful acceptance by the program of a course from another institution verifying that proficiency in the relevant language has been attained.
- c) Completion of an approved 300-level course or above at the university, with a grade of B+ or higher.
- d) Successful completion of the Language Proficiency Examination in the relevant language. The exam is held each semester and may be taken through the Humanities Graduate Studies Program, free of

charge. Please contact the Humanities Graduate Studies Office for more information and to schedule your exam.

THESIS AND DIRECTED STUDY PROJECT

Students can choose to write a Thesis or a Directed Study Project as their culminating project. Both require a final oral defense in front of a committee of three faculty members.

Students prepare their theses under the supervision of faculty members and their advisor. Students who choose this option will write a scholarly critical thesis that shows an awareness of current academic practice and employs methods appropriate to an extended academic project. M.A. theses are generally between 40 and 80 pages, not including the bibliography. The thesis must be an interdisciplinary work that bridges the two disciplines (or a discipline and an era) of a student's M.A. program. While a course paper may not be directly submitted as a thesis, such a paper could serve as the basis for the thesis project. A student may also choose to develop a topic independently, apart from the coursework, provided it is approved by the Concentration Advisor. The student makes an oral defense of the completed thesis before a committee of three faculty members (the thesis director and two other faculty members).

The Concentration Advisor is the best source of advice on finding a thesis director/chair. When students have found a director/chair who has agreed to their thesis proposal, they must fill out an **Independent Study Form** to register and a **Directed Study Project Advisory Committee Form**, both available on the website at louisville.edu/humanities/graduate/ma/forms.

After the form is submitted, the scheduling of the thesis/oral exam must be done through the Graduate Studies Office.

Master's Thesis Guidelines

A master's thesis is a piece of original scholarship written under the direction of a faculty advisor. A master's thesis is similar to a doctoral dissertation, but it is generally shorter and more narrowly focused. As a rule of thumb, a master's thesis should be publishable as a single article, though it is generally longer than a typical article; a doctoral dissertation is generally equivalent to at least four to five articles. Students who choose to write a master's thesis rather than a DSP often do so because they are interested in pursuing further research in a doctoral program. A master's thesis will respond to a debate in the specific literature and will bring new evidence or arguments to bear upon the topic.

Students should refer to the Humanities Graduate Office for the resources about academic writing available in the Slavin Library. High proficiency in academic writing is a basic learning outcome of the Master's degree.

How Long Should It Be? How Long Does It Take?

A master's thesis is generally 40-80 pages, not including the bibliography. However, the length will vary according to the topic and the method of analysis, so the appropriate length will be determined by you and your committee. Students who write a master's thesis generally do so over two semesters and must enroll in HUM 645 for two consecutive semesters.

Finding a Topic

Students who are interested in writing a master's thesis should begin thinking about possible topics early in their academic program. Good research questions often have their origins in seminar papers or class discussions. Keep an idea file where you jot down potential research ideas. Be on the lookout for new data that might provide new insights into a topic, or for past research that might be productively replicated in other circumstances.

Your Thesis Director and Your Committee

In order to write a master's thesis, you must find a faculty member who is willing to be your thesis director. Faculty are not obliged to advise you, but they are generally willing to do so for students who have clear ideas and who seem to have the necessary follow-through to successfully complete a thesis. Students most often end up working with a faculty member who taught them for a course, but this is not necessarily the case.

A master's committee consists of three faculty members. Some members may be from outside the Department of Comparative Humanities. Your Concentration Advisor can help you assemble this committee. Your thesis director will be your chief contact while you are writing your master's thesis, but you should stay in touch with the other members of the committee, too, so that they are aware when you are close to completion. When you have a polished draft that is approved both by your faculty advisor and your committee members, you will arrange to have an oral defense of the thesis. The usual result of a defense is that the thesis is approved, pending some more-or-less minor changes.

When scheduling the defense, please remember to allow time for faculty members to read the thesis after you give it to them: They cannot necessarily drop everything to read a 50-page document if you give it to them only 1-2 days before the defense. Defenses usually take place in the Slavin library. If necessary, it may be conducted via videoconference. Please contact the Administrative Associate to schedule your defense.

Formal Requirements

Follow the formatting requirements for Theses and Dissertations listed on the Graduate School website at louisville.edu/graduate/current-students/thesis-dissertation-information. You must maintain continuous enrollment while working on your master's thesis. Be sure to check the schedule for graduation. Following the defense, a printed copy of the thesis should be submitted to the Graduate Program Office for the file.

DIRECTED STUDY PROJECT (DSP)

The MA Directed Study Project is a practical alternative to the MA Thesis. Like the thesis, it is a culminating research project for the degree. The research for the DSP is not as extensive as the research that is necessary for the thesis. The Directed Study Project Guidance hours are 3 credits (HUM 655). All students in the Humanities and Civic Leadership and Linguistics and Humanities concentrations are required to pursue the Non-Thesis option.

Like the thesis, it is an interdisciplinary product that bridges the two disciplines (or a discipline and an era) of a student's MA program, but the DSP is meant to address a research question that has practical application.

The final product usually consists of a narrative that describes the research question, your answer to that question, and its practical application (25 pages or more, depending on the topic), an annotated bibliography of sources, and a demonstration or presentation of the product (giving a power-point lecture, engaging in a performance, teaching a segment of a syllabus, or producing workshop materials, for example). The audience for the presentation includes the Director of the DSP and a minimum of two other faculty members who serve as members of the DSP Committee, and may include others.

Please note: You must be enrolled in HUM 655 in the semester in which you plan to graduate. In addition, you must apply for the degree by the posted Degree Date on the academic calendar.

Students should refer to the Humanities Graduate Office for the resources about academic writing available in the Slavin Library. High proficiency in academic writing is a basic learning outcome of the Master's degree.

IMPORTANT REMINDER: The entire committee must see a draft of the entire project at least one month before the defense. See suggested calendar below for guidance.

Directed Study Guidelines

A prospectus must be submitted and approved before you complete your final project.

1. Prepare the prospectus (2-3 pages) under the guidance of your project director.
2. In consultation with the director, after the director approves the project, select two other faculty members to serve on the Directed Study Advisory Committee.
3. Complete the Directed Study Advisory Committee Form and have each member sign approval. Then get the approval of the Chair of the Comparative Humanities Department. One copy of the form should be housed with the Project Director until completion of the project, with a second copy filed in the student's file in the Graduate program Office.
4. After completion of a draft of the narrative piece, bibliography, and revisions suggested by the Project Director, schedule a meeting with the Project Director to review and discuss the final presentation.
5. Submit copies of the revised Directed Study Project narrative and bibliography to your committee for review a month before the end of the term.
6. With the DSP Director and Committee, schedule the defense (and discussion session), 2-3 weeks weeks before graduation.
7. Following the DSP defense, a printed copy of the DSP should be submitted to the Graduate Program Office for the file.

IV. ACCELERATED/DUAL DEGREE PROGRAMS

ACCELERATED DEGREE PROGRAM (4+1) HUMANITIES BA+MA

For more information, visit louisville.edu/humanities/graduate/ma/accelerated/accelerated-ba-ma

Exceptional humanities majors have the opportunity to accelerate their education and complete both the BA and MA in five years. This 4+1 program is suitable for those students capable of undertaking graduate level work in their senior year. It offers the benefit of a MA degree, which can be particularly valuable for students planning a career in public service and the non-profit sector, as well as those who want to strengthen their skills and knowledge in preparation for PhD program applications.

Students considering the program should consult and meet with the Director of Graduate Studies for an interview.

COURSE SEQUENCE AND TIMETABLE

Students must apply no later than the beginning of **the second semester of their junior year**. They must have completed up to 90 credits that meet most of the undergraduate requirements for the major including Cardinal Core and writing courses. During the senior year, the student takes three 500-level graduate courses (HUM 590) which will count towards their MA. The graduate credits earned in the HUM 590 courses are doubly counted as undergraduate elective credits and MA credits. For each course the student will provide a form signed by the instructor certifying that the coursework done is at the graduate level. After the 4th or senior year, when all undergraduate requirements are met, the student will be awarded a B.A. degree. After that point, the student enrolls in graduate-level courses at the 500 or 600 level. The student must complete each semester satisfactorily, with none of the undergraduate major courses below a grade of 3.35.

APPLICATION AND ADMISSIONS

Students considering applying should first meet with the Director of Graduate Studies, and then apply for the 4+1 program no later than the beginning of the second semester of their junior year. Admission decisions for the 4+1 program will be made no later than spring of the sophomore year. Application and admissions processes are through the Comparative Humanities Department and subsequently the Graduate School.

Applicants are expected to have a strong academic record: normally a cumulative GPA of 3.35 or better is required.

Students must submit to the Graduate Office:

- A completed application form
- The names of two professors who may serve as references
- A 1,000-word maximum personal statement that addresses the reasons for pursuing the MA
- A writing sample

Applicants should forward electronic copies of all documents to the Director of Graduate Studies and Administrative Associate.

The applicant will be evaluated based on the quality of the grades, references, personal statement, writing sample, and interview. Once approved by the department, the applicant will formally submit materials through the Graduate School admissions website.

CONTINUING ELIGIBILITY

Upon admission to the 4+1 degree program, successful completion of program requirements is necessary for continued standing in the program. This includes:

- Completion of the undergraduate degree in the fourth year of study
- Maintenance of a cumulative GPA of 3.35 or better
- Successful application to and acceptance to the Graduate School by the fifth year
- Successful completion of coursework in the fall and spring semesters of the fifth year

TUITION AND FINANCIAL AID

Students admitted to the 4+1 degree program are formally considered undergraduates and pay undergraduate tuition rates for the first four years of the program until they graduate with the BA degree. During the fifth year in the 4+1 degree program, students are formally considered graduate students and pay graduate student tuition rates.

JURIS DOCTOR & MASTER OF ARTS IN HUMANITIES (JD/MAH)

The Louis D. Brandeis School of Law and the Department of Comparative Humanities in collaboration with the Graduate School at UL have developed a framework for interdisciplinary studies that will result in dual degrees in Law and Humanities. It recognizes the value of pursuing interdisciplinary study, of exploring the interrelationship of the study of law and the study of arts and humanities, and the application of this knowledge to civic leadership. Students who have an interest in both law and humanities are encouraged to pursue these two degrees simultaneously.

This interdisciplinary program may be of particular interest to community professionals and students who wish to pursue civil leadership positions. Applicants must be admitted to both the Graduate School and the School of Law. Students are required to take at least 81 hours in the School of Law and 21 hours in the M.A. Humanities curriculum. Students must also be admitted to the dual degree program by each school.

Students may begin the dual degree program in either the Department of Comparative Humanities or the School of Law. In the first year of law study, however, the participating student will take only law classes. In the following two or three years, the student may combine law and humanities classes. Nine hours from each program can be counted as electives in the other program. Thus, students will complete 81 hours in the School of Law (instead of the usual 90) and 21 hours in the M.A. Humanities curriculum (instead of the usual 30). The nine of the 21 hours in the Graduate School must be in courses approved by the School of Law.

To earn a dual degree, law students must be admitted to the dual degree program and apply to the Humanities M.A. program prior to completing the first semester of the second year. Humanities M.A. students must be admitted to the dual degree program and apply to the School of Law prior to completing 18 credit hours of M.A. Humanities coursework.

Upon admission to both schools and the program, the student should work with academic advisors from both schools to develop a schedule for their course of study. Careful curriculum planning is required for the JD/MA Humanities degree. Some courses are sequenced or have prerequisites and must be taken in a specific order. In addition, the School of Law limits the number of credit hours a student may take in any one semester. To complete the program in four years, students will usually take summer classes. It is the student's responsibility to monitor and update the course of study as needed.

ADMISSION REQUIREMENTS

The JD/MAH program is open to all students who have successfully completed a baccalaureate degree at an accredited college or university. To be admitted into the program, the student must (1) apply to, (2) meet the admission requirements of, and (3) be accepted by both the Graduate School and the School of Law. Humanities students planning to pursue the dual degree must apply to and be accepted to law school prior to the completion of 18 credit hours in the graduate program. Students currently enrolled only in the School of Law must apply to the graduate program prior to completing the first semester of the second year of law school.

Upon admission to both schools, students should contact the law school and the graduate school to develop a proposed course of study. It is the student's responsibility to monitor their progress in the program and to update the course of study as needed.

CURRICULUM REQUIREMENTS

Candidates in the JD/MAH program must complete 21 hours in the M.A. Humanities curriculum (instead of the normal 30 hours) and 81 hours in the JD curriculum (instead of the normal 90 hours). Nine hours from each program can be counted as electives in the other program to give the student the required hours for both the JD and MAH degrees. Only MAH courses approved by the Law Dean's Office may be applied to the JD degree. Likewise, only JD courses approved by the Director of Graduate Studies will be applied to the MAH degree. Students must complete the requirements for both degrees before either degree is awarded.

LAW SCHOOL REQUIREMENTS

First Year Requirements

Fall	Hours	Spring	Hours
Basic Legal Skills*	0	Basic Legal Skills	3
Civil Procedure I	3	Civil Procedure II	3
Contracts I	3	Contracts II	3
Legal Research	1	Criminal Law	3
Property I	3	Property II	3
Torts I	3	Torts II	3

West Law/Lexis training must be completed in the first-year of law school.

*Basic Legal Skills credit hours are awarded upon completion of the fall and spring term.

Second and Third Year Requirements

Fall	Hours	Spring	Hours
Constitutional Law I	3	Domestic Relations	3
Constitutional Law II	3	Estate and Gift Taxation	2
Professional Responsibility	3	Evidence	4
Completion of seminar course or journal note that satisfies the writing requirement	2/3	Negotiable Instruments	3
Completion of course that satisfies the perspective requirement (Jurisprudence, Legal History, Comparative Law, English Legal System, European Union law, International Law, Law and Economic Analysis, Law and Literature and Law and the Oppressed)	2/3	Secured Transactions	3

Public Service Requirement (30 work hours)

The 30 public service hours are in addition to the 90 credit hours required for graduation.

Nine (9) Credit Hours of Humanities Courses

Twenty-Four (24) Credit Hours of Core Courses

The following courses have been designated:

Interdisciplinary Theory	3		
Administrative Law	3	Graduate Internship	3
Basic Income Taxation	4	Directed Study Project	3
Business Organizations	4	Public Humanities Seminar	3
Conflict of Laws	3		
Criminal Procedure I	3		
Criminal Procedure II	3		
Decedents' Estates and Trusts	4		

Full-time JD/MAH students must be enrolled in the Brandeis School of Law for a minimum of six semesters and must enroll in a minimum of 10 hours each semester. Part-time JD/MAH students must be enrolled in a total of eight credit hours each term for a minimum of eight semesters.

The Brandeis School of Law does not have sequenced pairs of courses after the first year. It should be noted, however, that many upper division elective courses have prerequisites. For example, the course in Evidence is a prerequisite to Trial Practice and several externships. In all cases, students should plan their schedules carefully and consult with advisors in both programs.

HUMANITIES REQUIREMENTS

Participating students must complete the standard first-year law curriculum in the traditional manner. Students may pursue humanities courses prior to beginning the first-year law curriculum and may combine law and humanities courses in subsequent years of the program.

Twenty-one (21) credit hours of coursework must be completed in the concentration in Public Humanities as well as nine (9) credit hours of law courses. The following courses have been designated:

One discipline/ area of emphasis	12	Dispute Resolution	2/3
Methods (600 Level)	3	Law and Education	2
Internship (600 Level)	3/6	Legal History	2/3
Public Humanities Seminar (HUM 636)	3	Jurisprudence	3
Law and Literature 2/3		Clinical Externship (requires approval by Humanities advisor)	2/4

THE PROFESSIONAL MBA AND THE M.A. IN HUMANITIES CONCENTRATION IN PUBLIC HUMANITIES (MBA and MA/PH)

The College of Business and the College of Arts and Sciences are pleased to offer a joint MBA (Professional) and MA/PH (Public Humanities) degree. We recognize the value of exploring the interrelationship between business and the humanities, and applying the knowledge gained in a practical manner. Students who have an interest in both business and the humanities are encouraged to pursue these two degrees simultaneously.

ADMISSION REQUIREMENTS

The MBA and MA/PH program is open to all students who have successfully completed a baccalaureate degree at an accredited college or university. To be admitted into the dual degree program, the student must apply to and be accepted by both the College of Arts and Sciences Graduate Program in Humanities and the College of Business. Upon application to both programs, a student should contact both Program Directors to inform them that the student is a joint degree applicant. Upon acceptance to both programs, the student should inform both directors of the student's acceptance. In consultation with their program advisors, it is the student's responsibility to monitor progress toward the degree in both programs, and to update the course of study as needed.

CURRICULUM REQUIREMENTS

Candidates in the MBA and MA/PH dual degree program must complete 21 hours in the MA/PH curriculum (instead of the normal 30 hours) and 39 hours in the MBA curriculum (instead of the normal 48 hours). Nine hours from each program are counted as electives in the other program to give the student the required hours for both degrees. The Graduate Internship (HUM 650-03) normally required for MAH students will be covered by the Capstone Project I and II in the MBA curriculum (MBA 670 and 671). Students must complete the requirements for both degrees before either degree is awarded. If, for any reason, a student exits the joint degree program (or exits either program) and pursues either degree individually, the cross-counted electives will not be considered as meeting the single degree's requirements. In this case, regular electives within the single degree program must be taken.

MBA REQUIREMENTS (SAMPLE CURRICULUM/SEQUENCE AS OF FALL 2009)

First Year Courses

Fall	Hours	Spring	Hours	Summer	Hours
Strategic Analysis	1.5	Financial Acct.	1.5	Finance II	1.5
Decision Analysis	1.5	Org. Behavior	1.5	Finance III	1.5
Economics I	1.5	Managerial Acct. I	1.5	Marketing I	1.5
Economics II	1.5	Managerial Acct. II	1.5	Operations Mgmt.	1.5
		Finance I	1.5		
		Technology Mgmt.	1.5		

Second Year Courses

Fall	Hours	Spring	Hours	Summer	Hours
Strategic Mgmt.	1.5	Global Business	1.5	Capstone Project I	1.5
Marketing II	1.5	Global Learning	1.5	Capstone Project II	1.5
Project Mgmt.	1.5				
Leadership	1.5				

MA/PH REQUIREMENTS (AS OF FALL 2009)

In addition to the regular application to the Graduate School, students who wish to pursue the Humanities Master of Arts with a concentration in Public Humanities must submit a 1,000 word written statement of intent (contact the Graduate Advisor). Students whose statements of intent demonstrate writing deficiencies shall be required to take a writing course as an additional elective.

First Core Area (12 hours)		
12 hours in one of the following areas: Art History, Literature, Modern Languages, Music History, Philosophy, Religious Studies, or Theater Arts; or in one of the following Cultural Areas: Ancient, Medieval/Renaissance, Early Modern, or Modern/Contemporary.		
Course	Hours	Term
	3	
	3	
	3	
	3	

Second Core Area: Public Humanities (12 hours)		
Course	Hours	Term
HUM 636: Public Humanities Seminar	3	
2 nd course approved by advisor	3	
HUM 650-03: Graduate Internship, approved by advisor	3	

Primary Concentration (Required Courses)		
<i>Course</i>	<i>Hours</i>	<i>Term</i>
HUM 609: Interdisciplinary Theory Arts & Humanities	3	
HUM 655: Directed Study Project	3	

A minimum of 15 semester hours, excluding the directed study project, must be taken at the 600 level. No language proficiency other than English is required.

TUITION

Joint degree students will enjoy a tuition reduction from the regular Professional MBA tuition rate in effect at the time of entry into the program. However, if joint degree status is terminated at any time, the regular full tuition for the Professional MBA will be re-imposed.

V. GRADUATE CERTIFICATES

The Humanities M.A. Program collaborates with other graduate programs across the College of Arts and Sciences in an effort to enhance specialization in interdisciplinary fields in the Humanities and beyond. While working towards their M.A. in Humanities, our students can earn Graduate Certificates in the following fields:

- **African American Theatre (Theatre Arts Department)**
louisville.edu/theatrearts/academics/graduate-studies/graduate-certificate-in-african-american-theatre
- **Asian Studies (College of Arts and Sciences)**
louisville.edu/asianstudies/programs/grad-cert
- **Diversity Literacy (Philosophy)**
catalog.louisville.edu/graduate/programs-study/graduate-certificate-diversity-literacy/
- **Health Care Ethics (Philosophy Department)**
catalog.louisville.edu/graduate/programs-study/graduate-certificate-health-care-ethics
- **Latin American and Latino Studies (LALS)**
catalog.louisville.edu/graduate/programs-study/graduate-certificate-latin-american-latino-studies/
- **Medieval and Renaissance Studies (Interdepartmental)**
louisville.edu/medieval/the-graduate-certificate-in-medieval-and-renaissance-studies
- **Pan-African Studies (PAS)**
catalog.louisville.edu/graduate/programs-study/graduate-certificate-pan-african-studies/
- **Public History (History Department)**
louisville.edu/history/graduate-studies/graduate-certificate-in-public-history
- **Women's and Gender Studies (Women's and Gender Studies Department)**
catalog.louisville.edu/graduate/programs-study/graduate-certificate-womens-gender-studies
louisville.edu/graduatecatalog/degree-programs/degree-programs-by-school/ga-college-of-arts-and-sciences/graduate-certificate-in-womens-and-gender-studies

VI. GLOBAL HUMANITIES LECTURE

The **Global Humanities Lecture** (louisville.edu/humanities/graduate/global-humanities) is the annual event that our graduate programs in Humanities organize and that showcases their vital contribution to the intellectual life of the university.

The series is co-sponsored by the Department of Comparative Humanities and the Commonwealth Center for Humanities and Society and hosts scholarly and creative presentations exploring the Humanities from a global and contemporary perspective.

All the students in our graduate programs, whether full-time or part-time, are strongly encouraged to participate in the academic community of the Humanities by attending this and the other events the Department supports, such as the **Annual Jewish Heritage Fund for Excellence Lecture**, the **Namaani Memorial Lecture**, the **CCHS Leadership Series**, etc.

VII. PROGRAM STANDING

Satisfactory standing in the program entails:

- a) Regular enrollment in graduate courses, as determined for full- or part-time student status;
- b) Timely satisfaction of all course and program requirements;
- c) Maintenance of a minimum 3.0 grade point average;
- d) Earning of no grade in any course lower than B;
- e) Standard professional deportment within the program and university communities; and
- f) Continuous progress towards the completion of the degree.

In each semester in which the student is enrolled, satisfactory progress must be made appropriate to the student's stage in the program. At the end of each academic year, students' progress reports are sent to the Dean of Graduate Education of the College of Arts and Sciences and the Graduate School.

Any course grade of I (Incomplete) must be replaced by a grade within the semester following the course. If it is not, it will revert to a grade of F, constituting violation of program standing policies.

In any case in which a student has reason to believe that sufficient work may not be completed within a given semester or other period to maintain good standing in the program, a leave of absence is highly advisable (see below).

ACADEMIC PROBATION AND DISMISSAL

Any student with a semester grade point average (GPA) below 3.0 will receive an academic warning from the Graduate School. A notification will be sent to the student as well the student's graduate program. Should a student's cumulative GPA fall below 3.0, the student will be placed on probation until the student regains a 3.0 average (which is required to graduate). Ordinarily students are not permitted to continue on academic probation for more than one semester, but upon request of the student's graduate program, the Unit Dean may submit a variance request to the Vice Provost for Graduate Affairs to approve continuation of academic probation beyond a single semester. Students on academic probation for more than one semester risk dismissal from the graduate program.

MINIMUM ACCEPTABLE GRADE

The program can (but does not have to) approve up to 6 hours of coursework in which a C+, C, or C- was earned. The program can submit a variance request to Graduate School to accept an additional 3 hours of "C" work; in no case can more than 9 hours of "C" work be counted toward a graduate degree.

Approval of the Vice Provost for Graduate Affairs must be secured in order to count additional hours with any grade of C in any course that is part of the degree program. In no case may more than nine (9) credit hours of C be used to fulfill graduate degree requirements. Units or programs may choose not to permit any courses in which a grade of C+, C, or C- has been earned to be used in fulfillment of degree requirements. Although grades below C- will be calculated in the graduate student's grade point average, courses in which these grades have been earned will not be counted towards the fulfillment of degree requirements.

VIII. ADDITIONAL INFORMATION

TRANSFER OF GRADUATE CREDIT

UofL generally accepts transfer credits earned at institutions of higher education accredited by the following institutional accreditors, which are recognized by the U.S. Department of Education:

- Higher Learning Commission (HLC)
- Middle States Association of College and Schools, Commission on Higher Education (MSCHE)
- New England Association of Schools and Colleges, Inc., Commission on Institutions of Higher Learning (NEASC-CHE)
- Northwest Commission on Colleges and Universities (NWCCU)
- Southern Association of College and Schools Commission on Colleges (SACSCOC)
- Western Association of Schools and College, Accrediting Commission for Senior Colleges and Universities (WASC-SCUC)
- Western Association of Schools and College, Accrediting Commission for Community Colleges and Junior Colleges (WASC-ACCJC)

To check on the status of an institution's accreditation, please visit U.S. Department of Education website.

The number of credit hours transferable, upon request, is six (6). Up to six (6) additional credit hours may be petitioned, provided that these additional hours are not credits earned by extension, thesis or practicum and provided also that the residency requirement of 24 semester hours is maintained by the addition of University of Louisville credits to the total program.

Course work taken more than three years prior to the student's application to a graduate program will not normally be considered for transfer; however, such requests will be reviewed by the Vice Provost for Graduate Affairs upon recommendation by the department chair and the unit dean.

The course work being considered for transfer must have been taken while the student was enrolled in an accredited graduate or professional school and must be evaluated for transfer by the Director of Graduate Studies in which the student is seeking additional graduate work. Six (6) credit hours may be transferred from a previously earned master's degree toward a doctoral degree or a second master's degree, subject to the approval of the degree program and the unit dean. Hours earned toward a culminating experience such as a thesis, practicum, or internship shall not be transferable to the second master's degree. Only courses in which the student earned grades of B or better will be considered for transfer. Hours and quality points earned at other institutions are not included in the calculation of a student's grade point average.

Courses in which grades of P were earned must have the approval of the unit dean in order to be transferred.

Transfers of graduate credit from constituent schools and colleges of the University of Louisville are not subject to the above limitations on transfers but require the recommendation of the department chair and the approval of the unit dean. Upon approval of the graduate program, students may apply the coursework from no more than one certificate program towards a graduate degree program.

INDEPENDENT STUDIES

Each student is permitted to undertake up to **two faculty-advised Independent Study courses**.

The Independent Study Application Form is available on the program website:
louisville.edu/humanities/graduate/phd/documents-forms

The application must demonstrate that:

- a) the study will not duplicate any extant graduate course;
- b) the study is essential to the future dissertation;
- c) the study will be guided by a faculty member with expertise in the area of inquiry.

Any Independent Study must be approved by the Director of Graduate Studies, Department Chair, and the Dean of Graduate Studies before the student will be added to the course.

ONLINE COURSES

Each student is permitted to undertake up to **two Distance Ed or online courses** to count towards the master's degree.

ENGLISH 677 – GRADUATE WRITING IN THE DISCIPLINES

This course, usually offered by the Graduate School and the English Department in the Spring semester, is recommended to ALL incoming international students in their first year in the program.

HEALTH ISSUES, PREGNANCY, MENTAL HEALTH ISSUES, AND OTHER PERSONAL AND FAMILY CONCERNS

Unexpected issues arise in life. The Director of Graduate Studies, the Administrative Associate, and the Comparative Humanities Department Chair are here to help. All questions are kept confidential. The sooner an issue is brought to our attention, the more easily we can help. For more information on Parental, Family or Medical Leave for graduate students, please visit louisville.edu/graduate/current-students/policies-procedures-and-forms.

Please also see the Graduate School's list of Student Resources: louisville.edu/student.

LEAVES OF ABSENCE

Each student is permitted up to two years' worth of tuition-free leaves of absence, contiguous or interrupted. Leaves of absence 'stop the clock' of the enrollment period. The form can be found at louisville.edu/humanities/graduate/phd/documents-forms. The Program Administrative Associate can help with leave arrangements.

NON-DEGREE STUDENT STATUS

Non-enrolled students may take certain courses in the M.A. program by permission of the program. Information on application for non-degree status is available on the Graduate School website at louisville.edu/graduate/futurestudents/information-regarding-admission. Please direct any inquiries by email to the Program Administrative Associate.

IX. CONTACTS

HUMANITIES GRADUATE STUDIES

Prof. Karl Swinehart, Director of Graduate Studies

Office: Bingham Humanities 213B

E-mail: karl.swinehart@louisville.edu

Tel.: (502) 852-1298

Meg Kennedy, Graduate Administrative Associate

Office: Bingham Humanities 213A

E-mail: meghan.kennedy@louisville.edu

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COMPARATIVE HUMANITIES DEPARTMENT

Prof. Pamela Beattie, Chair

Office: Bingham Humanities 303B

E-mail: pamela.beattie@louisville.edu

Tel: (502) 852-8336

Joshua Boydston, Administrative Associate

Office: Bingham Humanities 303

E-mail: joshua.boydstun@louisville.edu

Tel: (502) 852-0460

AHA (ASSOCIATION OF HUMANITIES ACADEMICS)

All Humanities graduate students belong to AHA, the Association of Humanities Academics: louisville.edu/humanities/graduate/aha.

AHA President, 2023-2024: James Richie, james.richie@louisville.edu

GSC (GRADUATE STUDENT COUNCIL)

The Graduate Student Council serves as a governing body to provide a voice to all graduate students, to promote academic research, and to facilitate leadership opportunities. All Humanities graduate students are members of the GSC.

Humanities Student Representative, 2023-2024: Diana Wilder, diana.wilder@louisville.edu

GNAS (GRADUATE NETWORK IN A&S)

The Graduate Network in A&S serves as the representative body for graduate students in the College of Arts and Sciences.

Humanities Student Representative, 2023-2024: Rasheed Ismaila, rasheedadedoyin.ismaila@louisville.edu