

Diversity Committee Meeting Minutes for February 26, 2015

In attendance: Dr. Rafael Fernandez-Botran, Dr. Michael Rowland, Ryan Simpson, Katie Leslie, Dr. Kelli Dunn, Mike Croghan, Matt Bojanowski, Dr. Tom Geoghegan, Dr. Claudia Espinosa, Dr. Emily Tan, Dr. Fernanda Nota, Karan Chavis, Brenda Fitzpatrick, Pattie Allen, Dominique Jones, Diana Avila

The meeting was called to order by Dr. Fernandez-Botran with a request to approve the January 2015 Diversity Committee Minutes. The minutes were approved and attention was turned to the agenda items for the day.

Dr. Fernandez-Botran discussed the Diversity Report rubric for SOM in coordination with Community Engagement. Dr. Fernandez-Botran and Dr. Rowland met with Dean Ganzel to discuss streamlining the reporting process across departments and provide examples of exemplary reports. Dr. Kelli Dunn discussed university-wide efforts to better reporting efforts related to community engagement and diversity. She plans to meet with IT and Henry Cunningham next week to discuss future plans. The School of Medicine serves as an example for joint reporting diversity/community engagement efforts as one report per year. Dr. Espinosa commented that she sees her department's report and it does not include some of her work. Dr. Dunn responded that every unit is responsible for completing the report, but there are individuals who are doing activities that are not appearing on these reports that are sent out in March of each year. There are departments that don't ask and others that do, but fail to document activities in the report. However, all departments did report something. Dr. Fernandez-Botran then passed around the template they created. The goal is to make this as streamlined as possible and they are working with Kent Gardner and Mark Strickland to develop a web-based report. Michigan State and Ohio State do this well.

The Cultural Competency Workshop was discussed. The Health Sciences Center Office of Diversity and Inclusion are revisiting the format/goals for the day.

Karan Chavis shared that the faculty scorecard will include diversity. Faculty evaluation varies by departments and work assignment. She plans to work with Jill Suttles in reviewing promotion and tenure documents and evaluate diversity and engagement initiatives. Karan discussed the development of the faculty scorecard at A&M.

Dr. Rowland updated on LCME. The focus site visit will be May 10-13. There are only 3 individuals coming and more details will be available soon. Dr. Rowland shared that the student surveys turned out well.

Dr. Fernandez-Botran updated on the outreach initiative with Nativity Academy. There are several dates set for committee members to provide talks/activities for the students.

Dr. Fernandez-Botran also suggested that the committee create a submission for the [Multimedia](#) project. Each committee member is asked to write a paragraph and share a picture that represents diversity.

Other announcements:

-[Latino Medical Student Association Conference](#) April 23-26 in Cleveland, OH. Dr. Nota will attend.

-UofL Hosting [NAMME Conference](#) September 16-20 at the Hyatt

-Student diversity award deadline is March 17.