



Recent Job Code Minimum Requirement Changes

Job Code	Job Code Description	Grade	Previous Minimum Requirements	Revised Minimum Requirements
000485	Acad Coord Sr	ES2	Bachelor's degree in a related field and three years of related experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	Bachelor's degree and two or more years of related work experience, or an equivalent combination of education and work experience.
000269	Adminv Assoc	ND1	Bachelor's degree in Business or related field and two years of related experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	Associate's degree and two or more years of related work experience, or an equivalent combination of education and work experience.
000837	Adminv Secretary	NB	High school diploma and one year of business school or secretarial training and Three years of experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	HS or GED and six months of related experience or an equivalent combination of education and experience.
001651	Adminv Spclst	NE	Bachelor's degree and three years of experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	Associate's degree and three or more years of related experience, or an equivalent combination of education, training and work experience.
000761	Adms Counselor Sr	NE1	Bachelor's degree and four years of related experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	Bachelor's degree and three or more years of related work experience, or an equivalent combination of education and work experience.
001516	Asst Dir	EF	Master's degree in Education or a related field and four years of related experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	Master's degree in a related field and three or more years of related experience, or an equivalent combination of education and work experience.
000886	Clerk Sr	NA	High school diploma and two years of related experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	HS or GED and six months of related experience or an equivalent combination of education and experience.
002277	Clncl Adminv Asst	NC	High school diploma, two years of college training or business school and two years of responsible office experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	HS or GED and one year of related experience, or an equivalent combination of education and experience.
002387	Clncl Adminv Asst II	ND	Bachelor's degree and two years of responsible office experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	HS or GED and two years of related experience, or an equivalent combination of education and experience.
000387	Clncl Trials Coord	ND	Bachelor's degree in a related field and two years related experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	Associate's degree and two or more years of related work experience, or an equivalent combination of education, training and work experience.
001266	Communications Specialist	EF	Bachelor's degree in Journalism, English or related field and five years of related experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	Bachelor's degree in Journalism, English or related field and three or more years of related work experience, or an equivalent combination of education and work experience.
001052	Dental Clinic Assoc Sr	NC	High school diploma and three years of related experience, or an equivalent combination of education and experience.	High school diploma and one year of related experience, or an equivalent combination of education and experience.
001808	Exec Admin Assoc	NE1	Bachelor's degree and four years of executive level related experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	Bachelor's degree and three or more years of related work experience, or an equivalent combination of education and work experience.
000863	Exec Secretary	NC	High school diploma and one year of business school or secretarial training and four years of related secretarial and/or clerical experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	HS or GED and two years of related experience or an equivalent combination of education and experience.
001176	Faccts Coord Sr	ND	Associate's degree or two years' of college and three years of experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	Associate's degree and two or more years of experience, or an equivalent combination of education, training and work experience.
001514	Grants & Contracts Asst	ND	Bachelor's degree. Additional experience may be used on a one-to-one basis to offset the educational requirement.	Associate's degree and one or more years of related work experience, or an equivalent combination of education, training and work experience.

000661	Instructl Tech Consult Sr	EF	Bachelor's degree in Instructional Design/Educational Technology, Computer Science or related field and five years related experience. An equivalent combination of education, training and/or experience may be substituted for the requirements noted.	Bachelor's degree in Instructional Design/Educational Technology, Computer Science or related field and three or more years of related work experience, or an equivalent combination of education and work experience.
000967	Lab Asst	NA	High school diploma and three months of experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	High school diploma or GED.
000969	Lab Asst Sr	NB	High school diploma and one year of related experience.	High school diploma or GED and one or more years of work experience, or an equivalent combination of education and work experience.
000971	Lab Rsrch Techn I	NA	Two years of related college course work. Additional experience may be used on a one-to-one basis to offset the educational requirements.	High school diploma or GED.
000972	Lab Rsrch Techn II	NB	Bachelor's degree in a related field. No experience required. Additional experience may be used on a one-to-one basis to offset the educational requirements.	Associate's degree and six or more months of related work experience, or an equivalent combination of education and work experience.
000973	Lab Rsrch Techn III	NC	Bachelor's degree in Biology, Anatomy, Chemistry or related field and one year of related research experience. Additional experience may be used on a one-to-one basis to offset the educational requirements	Associate's degree and two or more years of related work experience, or an equivalent combination of education and work experience.
000975	Lab Rsrch Techn IV	ND	Bachelor's degree in Biology, anatomy, Chemistry, or related field and two years of experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	Associate's degree and three or more years of related work experience, or an equivalent combination of education and work experience.
001252	Ops Ctr Splclst I	ND1	Associate degree in a related field and two years of related experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	Associate's degree and one or more years of work experience, or an equivalent combination of education, training and work experience.
001253	Ops Ctr Splclst II	NE1	Bachelor's degree in a related field and four years of related experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	Associate's degree and three or more years of work experience, or an equivalent combination of education, training and work experience.
001832	Payroll Practitioner	ND	Bachelor's degree and two years of related experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	Associate's degree and two or more years of related work experience, or an equivalent combination of education, training and work experience.
001833	Payroll Practitioner Sr	NE	Bachelor's degree and three years of related experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	Associate's degree and three or more years of related work experience, or an equivalent combination of education, training and work experience.
000894	Prgm Asst	NB	High school diploma and one year of college training or business school and two years of related experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	HS or GED and six months of related experience or an equivalent combination of education and experience.
000875	Prgm Asst Sr	NC	High school diploma, two years of college training or business school and two years of responsible office experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	HS or GED and one year of related experience, or an equivalent combination of education and experience.
000698	Prgm Coord	ND1	Bachelor's degree in a related field and three years of experience. An equivalent combination of education, training and/or experience may be substituted for the requirements.	Associate's degree and three or more years of related experience, or an equivalent combination of education, training and work experience.
000699	Prgm Coord Sr	NE1	Bachelor's degree in a related field and four years of experience. An equivalent combination of education, training and/or experience may be substituted for the requirements.	Associate's degree and four or more years of related experience, or an equivalent combination of education, training and work experience.
000315	Proj Coord	N1	Bachelor's degree in a related field and two years of related experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	HS or GED and two years of related experience or an equivalent combination of education and experience.
000810	Rsrch Assoc Sr	EF	Ph.D. in a related field and five or more years of related research experience, or a master's degree and seven or more years of related research experience.	

001020	Rsrch Asst	ND	Bachelor's degree in a related field and two years of experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	Associate's degree and three or more years of related work experience, or an equivalent combination of education and work experience.
000498	Rsrch Coord	EF	Bachelor's degree in a related field and six years of related experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	Bachelor's degree in a related field and four or more years of related work experience, or an equivalent combination of education and work experience.
001462	Rsrch Grants Coord	NE1	Bachelor's degree in English, Business Administration or related field and three years of related experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	Associate's degree and three or more years of related work experience, or an equivalent combination of education, training and work experience.
000479	Rsrch Techt I	NB1	Bachelor's degree in a related field of Science and six months of related experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	Associate's degree in a related field and one or more years of related experience, or an equivalent combination of education, training and work experience.
000481	Rsrch Techt II	ND1	Bachelor's degree in a related field of Science and two years of related experience. Required registration where appropriate may be substituted for one year of related experience. Additional experience may be used on a one-to-one basis to offset educational requirements.	Bachelor's degree in a related field and one or more years of research experience, or an equivalent combination of education, training and work experience.
000502	Rsrch Techt Sr	NE1	Master's degree in related field of Science and two years of Research experience. May require professional certification. Additional experience may be used on a one-to-one basis to offset the educational requirements.	Bachelor's degree in related field and three or more years of research experience, or an equivalent combination of education, training and experience. May require professional certification.
000845	Sports Prgms Asst	NB	High school diploma and one year of college. Two years of related experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	High school diploma or equivalent and one or more years of related work experience, or an equivalent combination of education, training and work experience.
001324	Tech Spclst Intermed	NE1	Bachelor's degree in Computer Science or related field and two years of related experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	Associate's degree and two or more years of work experience, or an equivalent combination of education, training and work experience.
001326	Tech Spclst Sr	EF	Bachelor's degree in Computer Science, Business Management, or related field and four years of related experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	Associate's degree in a related field and four or more years of related work experience, or an equivalent combination of education, training and work experience.
000108	Unit Business Mgr Sr	EG	Master's degree in Business or related field and five years of related Business experience. Additional experience may be used on a one-to-one basis to offset the educational requirements.	Master's degree in Business or related field and four or more years of related business experience, or an equivalent combination of education and work experience.