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**First Year Live-On Requirement Exemption Request Form**

Name: \_\_\_\_\_  
                    Last                    First                    MI

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

University ID Number: \_\_\_\_\_

University Email: \_\_\_\_\_

Permanent Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

County of Residence \_\_\_\_\_

I am requesting exemption from the University of Louisville housing requirement (**not the Orientation overnight requirement**) for first year students (see reverse for further information on exemption process). The specific qualifying factor is:

RESIDENCY: I will reside in the principle residence of my parent(s) or legal guardian(s) within the following counties during my first year of enrollment: Kentucky (Bullitt, Hardin, Henry, Jefferson, Meade, Nelson, Oldham, Shelby, Spencer, and Trimble Counties); Indiana (Clark, Crawford, Floyd, Harrison, Perry, Scott, and Washington Counties)

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I certify that the student above will be living in my principle residence for the first full year of enrollment at the address below.

Parent/Guardian Address: \_\_\_\_\_

Parent/Guardian – Print Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Parent/Guardian – Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Failure to comply with the First Year Live-On Requirement and/or providing false or misleading information in connection with a request for exemption may result in room charges being assessed to the students account, a referral to the Office of Student Rights and Responsibilities, and/or cancellation of enrollment at the University of Louisville.

All decisions for an exemption request will be sent to the student's University email address.

For information regarding requests for exemptions, please contact the Campus Housing Office at (502) 852-6636, [housing@louisville.edu](mailto:housing@louisville.edu), or visit the website at [www.louisville.edu/housing](http://www.louisville.edu/housing).