



1. On the right side of the page, you will see a listing of the days and times that an advisor is available for an appointment. **Select a time** for your appointment:

<b>Mon, Mar 1st</b>							
8:00 - 8:30 AM	8:30 - 9:00 AM	9:00 - 9:30 AM	11:00 - 11:30 AM	11:30 - 12:00 PM	12:00 - 12:30 PM	12:30 - 1:00 PM	1:00 - 1:30 PM
1:30 - 2:00 PM	2:00 - 2:30 PM	2:30 - 3:00 PM	3:00 - 3:30 PM	3:30 - 4:00 PM	4:00 - 4:30 PM	4:30 - 5:00 PM	
<b>Tue, Mar 2nd</b>							
8:00 - 8:30 AM	8:30 - 9:00 AM	9:00 - 9:30 AM	12:30 - 1:00 PM	1:00 - 1:30 PM	1:30 - 2:00 PM	2:00 - 2:30 PM	2:30 - 3:00 PM
3:00 - 3:30 PM	3:30 - 4:00 PM	4:00 - 4:30 PM	4:30 - 5:00 PM				
<b>Wed, Mar 3rd</b>							
8:00 - 8:30 AM	8:30 - 9:00 AM	9:00 - 9:30 AM	11:00 - 11:30 AM	11:30 - 12:00 PM	12:00 - 12:30 PM	12:30 - 1:00 PM	1:00 - 1:30 PM
1:30 - 2:00 PM	2:00 - 2:30 PM	2:30 - 3:00 PM	3:00 - 3:30 PM	3:30 - 4:00 PM	4:00 - 4:30 PM	4:30 - 5:00 PM	
<b>Thu, Mar 4th</b>							
8:00 - 8:30 AM	8:30 - 9:00 AM	9:00 - 9:30 AM	12:30 - 1:00 PM	1:00 - 1:30 PM	1:30 - 2:00 PM	2:00 - 2:30 PM	2:30 - 3:00 PM
3:00 - 3:30 PM	3:30 - 4:00 PM	4:00 - 4:30 PM	4:30 - 5:00 PM				
<b>Fri, Mar 5th</b>							
8:00 - 8:30 AM	8:30 - 9:00 AM	9:00 - 9:30 AM	9:30 - 10:00 AM	10:00 - 10:30 AM	10:30 - 11:00 AM	11:00 - 11:30 AM	11:30 - 12:00 PM
12:00 - 12:30 PM	12:30 - 1:00 PM	1:00 - 1:30 PM	1:30 - 2:00 PM	2:00 - 2:30 PM	2:30 - 3:00 PM	3:00 - 3:30 PM	
Show more ▾							

2. Review the Appointment Details

### Review Appointment Details and Confirm

---

<b>What type of appointment would you like to schedule?</b>	<b>Service</b>
Academic Advising	Academic Performance Concern
<b>Date</b>	<b>Time</b>
03/01/2021	11:00 AM - 11:30 AM
<b>Location</b>	
College of Business	
<b>Staff</b>	
[REDACTED]	
<b>Details</b>	
Please log in to Microsoft Teams for our appointment.	
<b>URL / Phone Number</b>	
[REDACTED]	

3. **Enter comments** to better inform your advisor on why you would like to meet, **confirm a cell phone number** to receive a text message reminder 2 hours before your appointment, then **select Schedule**:

Would you like to share anything else?

I'm thinking about withdrawing from a course and I need to see if there are any consequences and if I will still be able to graduate on time.

Email Reminder

Reminder will be sent to [redacted]@louisville.edu

Text Message Reminder

Phone Number for Text Reminder

502-555-5555

[Schedule](#)

4. **You're done!** You will receive a confirmation email with the appointment details:

